

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD
APRIL 20, 2010

A regular meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as "Board") was convened on Tuesday, April 20, 2010 at 6:30 p.m., at the Roxborough Library, Roxborough Market Place (Safeway Shopping Plaza), Meeting Room, 8357 N. Rampart Range Road, Suite 200, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

In Attendance were Directors:

Steve Sherman
Scott Pfeffer
Nadine Petersen
Bob Clinard
Lisa Lorman

Also In Attendance Were:

David Peak; R.S. Wells L.L.C.
Ernie Fazekas; Folkestad Fazekas Barrick & Patoile, P.C.
Scott Barnett; Mulhern MRE, Inc.
John Bartley; The Brickman Group
Linda Goodrich; 10269 Dusk Way, Littleton, CO 80125
Judi Holden; 7578 Bison Court, Littleton, CO 80125
Erik Spring; Design Concepts

CALL TO ORDER

The meeting was called to order by Director Sherman. Upon a motion duly made by Director Clinard, seconded by Director Lorman and, upon vote, unanimously carried, the Board approved the agenda as presented.

ADMINISTRATIVE MATTERS

A. Approval of Minutes

After review and discussion, upon a motion duly made by Director Petersen, seconded by Director Sherman and, upon vote, unanimously carried, the Board approved the minutes of the March 16, 2010 regular meeting as presented.

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After review and discussion, upon a motion duly made by Director Clinard, seconded by Director Lorman and, upon vote, unanimously carried, the Board approved the minutes of the April 8, 2010 special meeting/study session as amended.

PUBLIC COMMENT No public comment.

LEGAL MATTERS A. Status of Conveyance of 99 Year Lease Parcels to the District

Mr. Fazekas reported to the Board that he attended the public hearing held by the Board of County Commissioners of Douglas County on April 13, 2010 at which the conveyance of the four parcels from Douglas County to the District was approved. Mr. Fazekas will work with the title company to obtain title insurance for the parcels.

B. Discuss Sanitary Sewer Easement to be Granted to Roxborough Water and Sanitation District

Mr. Fazekas reported that he revised a proposed easement to be granted to Roxborough Water and Sanitation District. No action by the Board is required at this time.

C. Consider Authorizing Water Attorney, Joanne Herlihy of Dufford & Brown, P.C. to Prepare and Submit the Due Diligence Application on Behalf of the District to the Water Court

Mr. Peak introduced attorney Herlihy to the Board of Directors. Upon a motion duly made by Director Clinard, seconded by Director Petersen and, upon vote, unanimously carried, the Board authorized attorney Herlihy to prepare and submit the Due Diligence Application on behalf of the District to the water court for Roxborough Village Reservoirs No. 1 and No. 2, on or before May 31, 2010. The Board authorized the amount not to exceed \$3,500.

D. Review and Consider Approving Services Agreement with Nichole Kahler to Clean the Community Park Restrooms

After review and discussion, upon a motion duly made by Director Clinard, seconded by Director Lorman and, upon vote, unanimously carried, the Board approved the contract as amended. Mr. Fazekas will revise Exhibit A describing services to be provided.

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E. Chatfield Farms Annual Accounting Report for 2009

Mr. Fazekas informed the Board that he had submitted the data to the accountant, Ms. Soendker, in order to prepare the 2009 accounting report.

F. Service Plan

Mr. Fazekas indicated that he would start the process of amending and updating the District's Service Plan to correctly reflect the services that are being provided, after the new Board is seated.

MANAGER'S ITEMS

A. Update on May 4, 2010 Director Election

Mr. Peak updated the Board on the May 4, 2010 director election.

B. Consider Selecting Successful Bidder for Irrigation Design

Following discussion, the Board deferred action until Board members had an opportunity to review Design Concepts revised proposal. Mr. Peak requested the Board members provide their decision in an email response after such review.

LANDSCAPE MAINTENANCE

A. Landscape Maintenance Report

Mr. Bartley presented the landscape maintenance report as of April 13, 2010 to the Board.

Turf: Turf mowing is scheduled to begin mid-April. Spring fertilizing and pre-emergent application are complete. Aeration scheduled for April.

Shrub Beds: Shrub bed pre-emergent is complete. Mulch in perennial beds is scheduled for April-May.

Trees: Mulching of tree rings is scheduled for late April-May.

Irrigation: Irrigation system has been activated in park areas of Arrowhead Shores. Minor start up repairs needed. Two controllers possibly need to be replaced. One is possibly an electrical problem. Tim is investigating.

Open Space: Crews have been picking up visible trash and other debris as seen from the roads and trails. Native mowing to begin as needed.

Site Policing: Trash was policed weekly and the Dog-I-Pot stations were checked at the same interval. Trash cans were emptied and checked twice per week and the ponds have been checked for debris.

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Overall Site: Spring clean up is complete. Soccer field has been mowed once. Automobile damage to median is repaired.

B. Review and Consider Approval of Work Orders from The Brickman Group:

1. Path Reclamation Phase II / \$10,200

Following review and discussion, upon a motion duly made by Director Petersen, seconded by Director Lorman and, upon vote, unanimously carried, the Board approved the work order for path reclamation for an amount not to exceed \$10,200.

2. Median Repair / \$195

Following review and discussion, upon a motion duly made by Director Petersen, seconded by Director Lorman and, upon vote, unanimously carried, the Board approved the work order for median repair for an amount not to exceed \$195.

C. Presentation by Design Concepts

Erik Spring reviewed the revised Master Plan with the Board. The Board agreed with his revisions with a few minor adjustments. Mr. Spring will present the final Master Plan in May for Board's approval.

ENGINEERING MATTERS

A. Spillway

Mr. Sherman distributed a summary of options/issues for the spillway prepared by Mulhern MRE. The Board discussed several options but no action was taken.

FINANCIALS

A. Review and Approve Claims through March 2010

Mr. Peak reviewed the claims through March 2010 totaling \$90,555.16 represented by check numbers 4311 through 4327. Upon a motion duly made by Director Petersen, seconded by Director Clinard and, upon vote, unanimously carried, the Board approved the claims and the transfer of funds from COLOTRUST in the amount of \$90,555.16 into the District's checking account to pay the claims.

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B. Review and Approval of Cash Position as of March 31, 2010

Mr. Peak reviewed the cash position as of March 31, 2010 with the Board. The Board accepted the cash position as presented.

C. Review and Approval of 2009 Draft Audit

Tabled: the audit will be presented at the May meeting.

DIRECTOR ITEMS

Nothing to report.

OTHER BUSINESS

A. Confirm Quorum for May 18, 2010 Meeting

The Board confirmed that a quorum would be present for the May 18, 2010 meeting at the Roxborough Library.

B. Consider Request to Change the June 15, 2010 Meeting to June 22 or June 29, 2010

The Board will decide at the May meeting.

ADJOURNMENT

There being no other business to come before the Board, upon a motion duly made by Director Clinard, seconded by Director Pfeffer and, upon vote, unanimously carried, the Board adjourned the meeting at 8:55 p.m.

Respectfully submitted,

By: David Peak

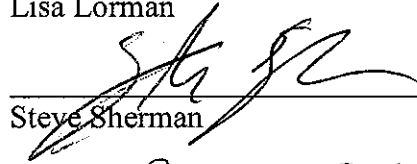
Secretary for the Meeting

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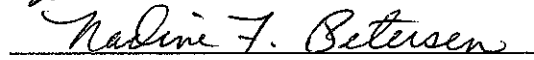
THESE MINUTES ARE APPROVED AS THE OFFICIAL APRIL 20, 2010
MINUTES OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
BY THE BOARD OF DIRECTORS SIGNING BELOW:



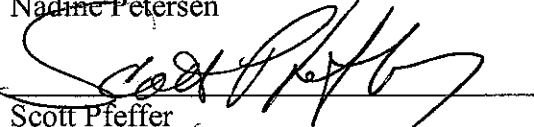
Lisa Lorman



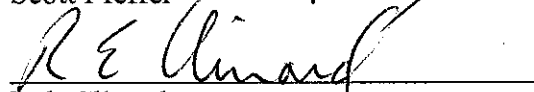
Steve Sherman



Nadine Petersen



Scott Pfeffer



Bob Clinard