

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD
JULY 20, 2010

A regular meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as "Board") was convened on Tuesday, July 20, 2010 at 6:30 p.m., at the Roxborough Library, Roxborough Market Place (Safeway Shopping Plaza), Meeting Room, 8357 N. Rampart Range Road, Suite 200, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

In Attendance were Directors:

Scott Pfeffer
Bob Clinard
Lisa Lorman
Linda Goodrich
Judi Holden

Also in Attendance were:

David Peak; R.S. Wells L.L.C.
Ernie Fazekas; Folkestad Fazekas Barrick & Patoile, P.C.
Scott Barnett; Mulhern MRE, Inc.
John Bartley; The Brickman Group

CALL TO ORDER

The meeting was called to order by Director Lorman. Upon a motion duly made by Director Clinard, seconded by Director Lorman and, upon vote, unanimously carried, the Board approved the agenda as presented.

ADMINISTRATIVE MATTERS

A. Approval of Minutes

After review and discussion, upon a motion duly made by Director Clinard, seconded by Director Lorman and, upon vote, unanimously carried, the Board approved the minutes of the June 29, 2010 special meeting as presented.

PUBLIC COMMENT

No public was in attendance.

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FINANCIALS

A. Review and Approve Claims through June 2010

Mr. Peak reviewed the claims through June 2010 totaling \$46,309.81, represented by check numbers 4382 through 4401. Upon a motion duly made by Director Pfeffer, seconded by Director Lorman and, upon vote, unanimously carried, the Board approved the claims and the transfer of funds from COLOTRUST in the amount of \$46,309.81 into the District's checking account to pay the claims.

B. Review and Approval of Financial Statements as of June 30, 2010

Mr. Peak reviewed the financial statements as of June 30, 2010 with the Board. The Board accepted the financial statements as presented.

LEGAL MATTERS

A. Report on Sanitary Sewer Easement to be Granted to Roxborough Water and Sanitation District

Mr. Fazekas reported to the Board that the revised easement agreement was forwarded to Larry Moore, District Manager, with Roxborough Water and Sanitation but no comments have been received yet. Mr. Fazekas followed up with Mr. Moore and is awaiting his response.

B. Consider Permanent Electrical Service Facility Easement Agreement to be Granted to Douglas County Board of County Commissioners – Pedestrian Crossing at Rampart Range Road and South Village Circle East

Mr. Fazekas reviewed the proposed easement agreement with the Board. Following review and discussion, upon a motion duly made by Director Clinard, seconded by Director Goodrich and, upon vote, unanimously carried, the Board adopted the Resolution Approving Grant of Electrical Service Facility Easement.

C. Consider License Agreement with Chatfield Farms Filing 1B HOA – Tract D, Filing No. 1B – Installation of Steps and Railing

Mr. Fazekas reviewed the proposed license agreement with the Board. Following review and discussion, upon a motion duly made by Director Goodrich, seconded by Director Lorman and, upon vote, unanimously carried, the Board adopted the resolution approving the license agreement.

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D. Other

Mr. Fazekas discussed his findings as it relates to the property at the southwest corner of Village Circle West and Rampart Range Road. As a result of the District's attempt to move the silt fence around the Village sign, it has been determined that the property that contains the sign is actually owned by the elementary school. This may introduce issues as it related to the maintenance of the entryway sign and the landscaping.

MANAGER'S ITEMS

A. Report on Status of Resolving Issues (Unsatisfactory Inspection of Of Landscape Improvements) within Tracts C & F, Roxborough Village Commercial Subdivision – 3rd Amendment by Ryland Homes in Order to Accept Tracts for Landscape Maintenance by District

Mr. Peak reported that Ryland Homes is making the necessary repairs and is working with the homeowner who damaged the area next to the parking lot at the Community Park.

LANDSCAPE MAINTENANCE

A. Landscape Maintenance Report

Mr. Bartley presented the landscape maintenance report to the Board.

Turf: Turf mowing is scheduled weekly.

Shrub Beds: Mulching of perennial beds was completed the first part of June. Pruning is scheduled for July.

Trees: Mulching of tree rings was completed the first part of June. Ips spray and Aphid/Mite sprays are scheduled for the last week of June or first week of July, depending on weather.

Irrigation: Irrigation system is fully operational. There are some issues with minor breaks and repairs. Crews are currently working on the heads along the path by the Skate Park damaged by a concrete truck.

Open Space: Crews have been picking up visible trash and other debris as seen from the roads and trails. Native mowing is starting this week and will be completed by July 4th.

Site Policing: Trash was policed weekly and the Dog-I-Pot stations were checked at the same interval. Trash cans are emptied and checked twice per week and the ponds were checked for debris.

Overall Site: Weed spraying around Crystal Lake is to be completed by June 25th and the mowing was completed two weeks ago.

Mr. Bartley reported that the picnic table in the gazebo at the skate park has been secured. He had no current status with respect to the replacement of the tennis nets at the tennis courts.

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B. Review and Consider Approval of Work Orders from The Brickman Group:

No work orders were presented.

ENGINEERING
MATTERS

A. Trail Replacement Project Update

Mr. Barnett updated the Board on the trail replacement project and reported that the request for bids has gone out, but to date, no bidders have responded. He hopes to have the Board award a contract next month.

DIRECTOR ITEMS

A. Dead / Dying Grass

Director Holden inquired about dead and/or dying grass near the 7 Acre Pond by the northwest corner. Mr. Bartley said he would check the area as to what is causing the problem.

OTHER BUSINESS

A. Confirm Quorum for August 17, 2010 Meeting

The Board confirmed a quorum for the next regular meeting.

ADJOURNMENT

There being no other business to come before the Board, upon a motion duly made by Director Goodrich, seconded by Director Clinard and, upon vote, unanimously carried, the Board adjourned the meeting at 7:35 p.m.

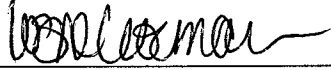
Respectfully submitted,

By: 

Secretary for the Meeting

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THESE MINUTES ARE APPROVED AS THE OFFICIAL JULY 20, 2010
MINUTES OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
BY THE BOARD OF DIRECTORS SIGNING BELOW:



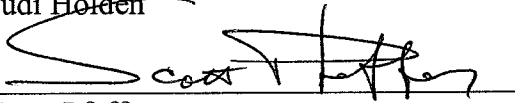
Lisa Lorman



Linda Goodrich



Judi Holden



Scott Pfeffer

Bob Clinard