

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT HELD DECEMBER 5, 2023

A Special Meeting of the Board of Directors (referred to hereafter as the "Board") of Roxborough Village Metropolitan District (the "District") was convened on Tuesday, the 5th day of December, 2023 at 6:00 p.m. at the Roxborough Library, 8375 N. Rampart Range Rd, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Debra Prysby
Ephram Glass
Mathew Hart
Travis Jensen

Following discussion, upon motion duly made by Director Glass, seconded by Director Prysby and, upon vote, unanimously carried, the absence of Director Rubic was excused.

Also In Attendance Were:

None.

CALL TO ORDER At 6:01 p.m. the meeting was called to order.

I. ADMINISTRATIVE MATTERS

A. Disclosure of Potential Conflicts of Interest

The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Dir. Prysby noted that a quorum was present and requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. It was noted that there are no Directors' Disclosure Statements to be filed.

B. Additions/Deletions/Approval of Agenda

Following discussion, upon motion duly made by Director Glass, seconded by Director Jensen, and, upon vote, unanimously carried, the Board approved the agenda.

II. PUBLIC COMMENTS/HOMEOWNER REQUESTS

No homeowners were present.

III. BOARD DISCUSSION MATTERS

A. Discuss Airplane Park Equipment Colors and Other Options

The Board discussed the color palette options for the new Airplane Park playground equipment. The Board also considered adding sensory panels with airplane and space themes and a shade canopy. The Board's consensus was to add both the Pilot and Space Travel panels but to wait on adding the shade canopy to see if there was a public desire for one. The Board's consensus on colors for the new playground were as follows:

- Posts: Pine Green
- Clamps: Pine Green
- Rails: Vanilla
- Panels: Limon
- Decks: Gray
- Tendertuff coatings (wheels): Tan
- Ropes: Tan
- Polyethylene (Tunnels/slides, etc.): Brick
- Fabrics: Pine Green

The Board agreed to put these decisions on the December 20th meeting's consent agenda if Dir. Rubic concurred with the rest of the Board's consensus.

B. Discuss Snow Removal Scope, Including Switchback in Community Park

The Board discussed the suggested changes to the 2024 snow removal scope. The Board did not recommend further changes.

C. Discuss Updates to Snow Removal Contract

The Board discussed the suggested changes to the 2024 snow removal contract. The Board was ok with the recommended changes. It was noted that the contract cannot be finalized yet without a proposal from CDI.

D. Discuss Updates to Landscape Maintenance Contract

The Board discussed the suggested changes to the 2024 landscape maintenance contract. The Board was ok with the recommended changes aside from the section allowing CDI to perform repairs up to \$3,000 without prior authorization. The Board directed Dir. Glass to provide some repair from the past year to identify the frequency of repairs of varying amounts to better ascertain the appropriate threshold to have in the contract.

E. Discuss Updates to Rules and Regulations

The Board discussed the revised rules and regulations resolution. Dir. Hart pointed out that the rules allowed fishing but not hunting of wild animals which could be considered to be in conflict. He recommended changing "wild animal" to "mammal". The Board concurred with this change. Dir. Hart also noted the restriction for personal consumption of alcohol was not clear. Dir. Glass noted he would look into past revisions to see if the latest revision lost some clarifying language.

F. Update on 10-Year Budget Spreadsheet and Other Budget Matters

Dir. Glass reviewed the latest modifications to the 10-year budget spreadsheet.

G. Update on Wildfire Mitigation

Dir. Glass provided an update on efforts to get permission to do wildfire mitigation within the Riparian Conservation Zone. He noted Douglas County had provided a recommendation to proceed with the work and provided contacts within the U.S. Fish and Wildlife Service to get approval to proceed at the federal level. SDMS has already been requested to submit the county recommendation and wildfire mitigation scope to the contacts provided.

H. Update on Noxious Weed Grant

Dir. Glass provided an update on the noxious weed grant. He stated that he put together the grant proposal and forwarded it to SDMS for submission.

I. Update on Damage by Xcel Contractor

Dir. Glass provided an update from his meeting with Xcel about the damage they caused on the east side of N Rampart Range Rd. They had agreed to replace the damaged concrete and reseed the area. Dir. Glass said Xcel had asked if hydromulch was ok to use rather than straw blankets. The Board was ok with the use of hydromulch.

J. Update on Campfire St and Waterton Rd Intersection

Dir. Glass provided an update on his conversation with Douglas County Engineering regarding traffic and safety at the Campfire St and Waterton Rd intersection. The County did not think the traffic warranted a traffic signal. Dir. Glass noted to the Engineer that the community would prefer a traffic circle and the HOAs would provide any necessary land and the HOAs and/or the Metro District may consider partially funding the traffic circle. Given that information, the County Engineer said he would put some momentum into pursuing a solution. Dir. Glass recommended to the Board to keep up the pressure on the County to ensure the project stays on their radar.

K. Signage Committee Update

The Board deferred discussion at this time.

L. Environmental Committee Update

Dir. Glass provided an update on progress moving wood chips into and around the greenhouse and noted planting would start shortly. He noted that he would be ordering some hand-pump sprayers to irrigate the seed trays while the irrigation was off for the winter.

M. Discuss River Canyon Planned Development, 10th Amendment, Project File #: ZR2023-020

The Board discussed the Ravenna proposal to build residential homes where their existing storage building is located. The Board directed Dir. Glass to comment against approval of the project since the related project to replace the storage building with another on an empty tract immediately adjacent to the South Platte River is not a good idea and is opposed by the community.

IV. OTHER MATTERS

Dir. Glass discussed the xeriscaping proposal from CDI and recommended against using the soil amendments. The Board agreed with the recommendation and agreed to proceed with the non-functional turf grant using the rest of the proposal's numbers.

The Board discussed the recent electrician invoices and concurred that SDMS needs to provide good reason for the district to pay for extra costs that could have been avoided if SDMS had used the information provided to them regarding the electrical issues on N Rampart Range Rd.

The Board discussed the lack of holiday lights. After some discussion, the Board decided to give SavATree a deadline of December 10th to get lights and garland installed. The Board directed Dir. Glass to ask CDI for the district's holiday decorations and to ask Dino Ross if a board member could install the decorations if they signed a waiver.

Dir. Hart asked about what the District could do regarding the commercial signs stuck in the ground everywhere. Dir. Glass noted that most of those signs are on Douglas County property. The Board directed the Signage committee to look into having Douglas County enforce their sign policy.

V. PUBLIC COMMENTS/HOMEOWNER REQUESTS

No homeowners were present.

VI. ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Prysby, seconded by Director Hart, and upon vote, unanimously carried, the Special Meeting was adjourned at 7:57 p.m.

Travis C Jensen