

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
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<https://www.roxboroughmetrodistrict.org/>

NOTICE OF MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Mat Hart	President	2025/May 2025
Ephram Glass	Vice President	2023/May 2023
Mark Rubic	Treasurer	2025/May 2025
Travis Jensen	Secretary	2025/May 2025
Calvin Brown	Assistant Secretary	2023/May 2023

DATE: December 12, 2022

TIME: 6:00 p.m.

LOCATION: Zoom Meeting

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUjZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

Call in Number: 1 (719) 359-4580

** Agenda is preliminary and subject to change by majority vote of the Board at the meeting.*

** Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

I. ADMINISTRATIVE MATTERS

A. Disclosure of Potential Conflicts of Interest.

B. Additions/Deletions/Approval of Agenda.

II. PUBLIC COMMENTS/HOMEOWNER REQUESTS

A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines:

<https://www.roxboroughmetrodistrict.org/2022-meetings>

III. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- Minutes of the October 18, November 15, and November 29, 2022 Special Meetings (enclosures).
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IV. FINANCIAL MATTERS

A. Review and accept unaudited financial statements for the period ending November 30, 2022 (enclosure).

C. Continuation of Public Hearing to consider Amendment to 2022 Budget (if necessary) and consider adoption of Resolution to Amend the 2022 Budget and to Appropriate Funds and Authorize Expenditures as set forth therein.

D. Continuation of Public Hearing on the proposed 2023 Budget and consider approval of Resolution Adopting the 2023 Budget, Appropriating Sums of Money, and Setting Mill Levy of ____ for General Fund (enclosures final AV, draft 2023 Budget, and Resolutions).

E. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

V. OPERATION AND MAINTENANCE MATTERS

A. Approval of Amendment to CDI Landscape Maintenance Services Agreement (enclosure).

B. Approval of Amendment to CDI Snow and Ice Removal Services Agreement (enclosure).

C. Discussion on CDI's use of electric vehicles to pick up trash and related deadline.

- D. Update on the determining responsibility for repairs to electrical and irrigation lines.
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- E. Update on Status of Outstanding/Ongoing Operation and Maintenance Matters
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- F. Chatfield Farms HOA Scope Additions to Snow Removal
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- G. Other.
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VI. ENGINEERING MATTERS

- A. Update regarding engineering RFP (enclosure)
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- B. Other
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VII. LEGAL MATTERS

- A. Consider options for addressing Sturgeon Electric failure to pay for main line repairs.
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- B. Discuss Meeting Code of Conduct revisions.
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- C. Consider proposed water attorney engagement letter (enclosure).
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- D. Discussion regarding Metco receivership demand for payment.
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- E. Foothills Recreation Agreement Renewal (Advisement Only)
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- F. Other
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VIII. DIRECTOR MATTERS

A. Discuss May 2, 2023 Regular Director Election and consider adoption of Resolution No. 2022-12-__ Calling a Regular Election for Directors on May 2, 2023, appointing the Designated Election Official (“DEO”), and authorizing the DEO to perform all tasks required for the conduct of mail ballot election (to be distributed). Self-Nomination forms are due by February 24, 2023. Discuss the need for ballot issues and/or questions.

B. Discuss and consider adoption of Resolution No. 2022-12 - ____ Setting Meeting Dates, Times and Locations. (enclosure).

C. Discuss and consider adoption of Resolution No. 2022-12 - ____ Establishing Operating Committee.

D. Director Election of Board Officers

E. Discuss Potential Director Reimbursement Policy.

F. Discuss Project Management Software.

G. Discuss Douglas County Grant Funding for Playgrounds.

IX. OTHER MATTERS

A. _____

X. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR JANUARY 17, 2023**