

# ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300  
Greenwood Village, CO 80111  
303-779-5710  
www.roxboroughmetrodistrict.org

## NOTICE OF REGULAR BOARD MEETING AND AGENDA

**DATE:** June 21, 2022

**TIME:** 6:00 p.m.

**LOCATION:** Douglas County Library - Roxborough  
8357 N. Rampart Range Rd. #200  
Littleton, CO 80125

**ACCESS:** Join the meeting via Zoom:

**URL:**

<https://us02web.zoom.us/j/82674494486?pwd=eUtoYTB6M1grYzI2bU9MNDZlZlQk0QT09>

**Call: 346-248-7799**

**Meeting ID: 826 7449 4486**

**Passcode: 073040**

| <u>Board of Directors</u> | <u>Office</u>       | <u>Term Expires</u> |
|---------------------------|---------------------|---------------------|
| Mathew Hart               | President           | May, 2025           |
| Ephram Glass              | Vice President      | May, 2023           |
| Mark Rubic                | Treasurer           | May, 2025           |
| Travis Jensen             | Secretary           | May, 2025           |
| Calvin Brown              | Assistant Secretary | May, 2023           |

### **I. ADMINISTRATIVE MATTERS**

- A. Call to Order
- B. Declaration of Quorum / Director Qualifications / Disclosure Matters
- C. Approve Agenda (10 minutes)
- D. Public Comment and/or Guests (15 minutes)  
(Note: Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Code of Conduct for additional guidelines:  
<https://www.roxboroughmetrodistrict.org/2022-meetings> and attached hereto.)

**II. CONSENT AGENDA (5 minutes)**

*(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)*

- A. Review and Consider Approval of the May 17, 2022 Special Meeting Minutes and June 1, 2022 Special Meeting Minutes (enclosure).
- B. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosure).
- C. Metco Landscape Inc. Monthly Report (enclosure).
- D. 2022 Priority Projects List (enclosure).
- E. Ratify Approval of Bailey Tree Proposal for Brush Chipping & Hauling in the amount of \$2,200.00 (enclosure).
- F. Review and Consider Approval of Resolution Rescinding Agreement with Western States Reclamation, Inc. for Pond Stabilization Work (enclosure).
- G. Review and Consider Approval of Resolution Rescinding Agreement with EcoResource Solutions, Inc. for 2022 Annual Pond Management and PondHawk Solar Aeration System (enclosure).

**III. FINANCIAL MATTERS (5 minutes)**

- A. Other.

**DISCUSSION AGENDA**

*(Note: Some items are included in the packet for the Board's information and if not discussed at a Board meeting, may not be included in future packets.)*

**IV. ACTION ITEMS (30 minutes)**

- A. Review and Consider Approval of Proposals for Chatfield Farms Park Swale Enhancement (enclosure).
- B. Update on Chatfield Farms 1A Detention Pond Draining.
- C. Review and Consider Approval of Chavez Services Change Order No. 1 Summary for Phase 3 Trail Repairs (enclosure).
- D. Discuss and Determine Priority of Northside of Spillway.
- E. Review and Consider Approval of Resolution Approving an Application and Revocable Park Use Permit for Adult Sports for 2022 (enclosure).
- F. Review and Consider Approval of Resolution Approving an Application and Revocable Park Use Permit for Youth Sports for 2022 (enclosure).

- G. Review and Consider Approval of Resolution Amending Rules and Regulations (enclosure).
- H. Review Updated Chavez Services LLC Proposal for Greenhouse Foundation (enclosure).
- I. Review and Consider Approval of Resolution Approving Intergovernmental Agreement between the District and the Douglas County School District and First Amendment to Intergovernmental Agreement between the District and the Douglas County School District (enclosure).
- J. Discuss Playground Repairs.
- K. Discuss Annual Roxborough Music Festival (enclosure).
- L. Review and Consider Amendments to Code of Conduct (enclosure).
- M. Review and Consider Approval of Amendments to Colorado Open Records Act Policy (enclosure).
- N. Review and Consider Approval of Miscellaneous District Procedures (enclosure).
- O. Review and Consider Approval of Public Financial Disclosure (enclosure).

**V. DIRECTOR MATTERS (10 minutes)**

- A. Environmental Committee Update (enclosure).
- B. Chatfield Farms Electricity Box (enclosure).
- C. Discuss Digital Collaboration Platform.
- D. Discuss Board Representation/Attendance of One Roxborough Meetings.
- E. Other.

**VI. MANAGER MATTERS (20 minutes)**

- A. Discuss Process of Signage Replacement.
- B. Update on Tree Inventory and Discuss Next Steps for Comprehensive Tree Planning (enclosure).
- C. Other.

**VII. LEGAL MATTERS (5 minutes)**

- A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested.
- B. Discuss Chatfield Farms Estates Irrigation Water Service Agreement (enclosure).
- C. Update regarding Site Improvement Plan Referral (enclosure).
- D. Discuss Background Check Requirements.
- E. Other.

**VIII. ENGINEERING MATTERS (5 minutes)**

- A. Resident Request for Easement Access (enclosure)
- B. Update regarding Mainline Repair.
- C. Other.

**IX. LANDSCAPING MATTERS (10 minutes)**

- A. Other.

**X. OTHER BUSINESS (5 minutes)**

- A. Confirm Quorum and Location for July 21, 2022 Regular Meeting

**XI. ADJOURNMENT**