

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300
Greenwood Village, CO 80111
303-779-5710
www.roxboroughmetrodistrict.org

NOTICE OF SPECIAL BOARD MEETING AND AGENDA

DATE: October 19, 2021
TIME: 6:00 p.m.
LOCATION: Given current events and current advice and directives from local, state and federal jurisdictions related to COVID-19, this meeting is being held by teleconference and virtual meeting only.

Board members, consultants and members of the public may participate by teleconference or by computer/tablet by utilizing the following information:

1. To attend via Zoom Videoconference, use the link:
<https://us02web.zoom.us/j/83357228503?pwd=ZnV3OUY2RXo4N3ZQRzZpQzVjWE9Tdz09>

ACCESS:

2. To attend via telephone, dial 346-248-7799 and enter the following additional information:
 - a. Meeting ID: 833 5722 8503
 - b. Passcode: 074830

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Calvin Brown	President	May, 2023
Debra Prysby	Vice President	May, 2022
Ephram Glass	Treasurer	May, 2023
Edward Wagner	Secretary	May, 2022
Garry Cook	Assistant Secretary	May, 2022

- I. CALL TO ORDER**
- II. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS**
- III. APPROVE AGENDA (10 minutes)**

IV. PUBLIC COMMENT and/or GUESTS (15 minutes)

(Note: Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time.)

V. CONSENT AGENDA (5 minutes)

(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)

- A. Review and Consider Approval of the August 25, 2021, September 1, 2021 and September 21, 2021 Special Meetings Minutes (enclosed)
- B. Review and Accept the Cash Position and Property Tax Schedule for September (enclosed)
- C. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
- D. Review Bailey Tree Update (enclosed)

VI. FINANCIAL MATTERS (5 minutes)

- A. Draft 2022 Budget Distributed
- B. Motion to Hold Budget Hearing On November 16, 2021
- C. Other

DISCUSSION AGENDA

(Note: Some items are included in the packet for the Board's information and if not discussed at a Board meeting, may not be included in future packets.)

VII. ACTION ITEMS (30 minutes)

- A. Review and Consider Approval of Code of Conduct at District Board Meetings (to be distributed)
- B. Review and Consider Approval of Amendment to Resolution regarding Colorado Open Records Act Rules and Policy (CORA) (to be distributed)
- C. Landscaping Walk Action Items and Course of Action (enclosed)
- D. Review and Consider Approval of Metco Proposal to Mulch Trees, Refresh Playground Chips and Install Dog Station (enclosed)
- E. Review and Consider Approval of Metco Proposal to Remove Silt and Debris from Drainage Channel (enclosed)

- F. Review and Consider Approval of Metco Proposal to Install 2021 Holiday Lighting (enclosed)
- G. Review and Consider Approval of Proposal for Phase 1 Asphalt Replacement (enclosed)
- H. Review and Consider Approval of Amendments to Youth and Adult Sports Teams Applications and Revocable Park Use Permit for Sports Fields (enclosed)
- I. Review and Consider Approval of Towing Agreement with Wyatts Parking Management (enclosed)
- J. Consider Rescheduling December 21, 2021 Board Meeting

VIII. DIRECTOR MATTERS (10 minutes)

- A. Environmental Committee Update (enclosed)
 - 1. Update on Greenhouse Process and Next Steps
 - 2. Discuss Crystal Lake Tree Plan
- B. Other

IX. MANAGER MATTERS (20 minutes)

- A. Update on New Playground Design
 - 1. Review Phasing and Costing Schedule (enclosed)
- B. Other

X. LEGAL MATTERS (5 minutes)

- A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
- B. Other

XI. ENGINEERING MATTERS (5 minutes)

- A. Spillway Follow-Up
 - 1. Spillway Construction Status Update

- B. Imperial Park Fence Construction Update
- C. Concrete Trail Repairs Update
- D. Other

XII. LANDSCAPING MATTERS (10 minutes)

- A. Metco Landscape Report (enclosed)
- B. Discuss Soil Sample Results
- C. Discuss Water Usage between 2020 and 2021
- D. Other

XIII. OTHER BUSINESS (5 minutes)

- A. Confirm Quorum for November 16, 2021 Special Meeting via Zoom

XIV. EXECUTIVE SESSION (15 minutes)

- A. Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) for the Purposes of Receiving Legal Advice on the Specific Legal Question of CORA Requests and Responses by District Custodian

XV. ADJOURNMENT