

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300
Greenwood Village, CO 80111
303-779-5710
www.roxboroughmetrodistrict.org

NOTICE OF REGULAR BOARD MEETING AND AGENDA

DATE: August 16, 2022

TIME: 6:00 p.m.

LOCATION: Douglas County Public Library
8357 N. Rampart Range Rd. #200
Littleton, CO 80125

ACCESS: Join the meeting via Zoom:

URL:

<https://us02web.zoom.us/j/84786948351?pwd=e3oTnELAp8k4wlgaNCQEReUT32JLL.1>

Call: 346-248-7799

Meeting ID: 847 8694 8351

Passcode: 509172

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Mathew Hart	President	May, 2025
Ephram Glass	Vice President	May, 2023
Mark Rubic	Treasurer	May, 2025
Travis Jensen	Secretary	May, 2025
Calvin Brown	Assistant Secretary	May, 2023

I. ADMINISTRATIVE MATTERS

- A. Call to order.
- B. Declaration of quorum / Director qualifications / disclosure matters.
- C. Approve agenda.
- D. Public comment and/or guests (15 minutes).
(Note: Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Code of Conduct for additional guidelines:
<https://www.roxboroughmetrodistrict.org/2022-meetings> and attached hereto.)

II. CONSENT AGENDA

- A. Review and consider approval of minutes from July 11, 2022 special Board meeting, July 19, 2022 special Board meeting, July 28, 2022 special Board meeting August 2, 2022 special Board meeting, August 4, 2022 special Board meeting (to be distributed).
- B. Review and consider approval of current claims, approve transfer of funds and ratify payment of autopay claims and ratify approval of previous (enclosure).
- C. Review Bailey Tree Monthly Report (to be distributed).

III. FINANCIAL MATTERS (5 minutes)

- A. Review and consider acceptance of June 30, 2022 Unaudited Financial Statements (to be distributed).
- B. Update on insurance claim for tree damage/loss in storm.
- C. Update on reimbursement for main line repairs.
- D. Other.

DISCUSSION AGENDA

(Note: Some items are included in the packet for the Board's information and if not discussed at a Board meeting, may not be included in future packets.)

IV. ACTION ITEMS (30 minutes)

- A. Follow up discussion for attorney selection.
- B. Update/discussion regarding RFPs for management, accounting, payroll and engineering.
- C. Ratify approval of contract with BrightView Landscape Services through October 31, 2022 in an amount not to exceed \$50,000 (to be distributed).
- D. Update from BrightView Landscape Services (enclosure).
- E. Discuss fence repairs in Roxborough Village First (enclosure).
- F. Review and consider approval of Bailey Tree proposal to remove trees behind Red Mesa Ct. in the amount of \$7,500.00 (enclosure).
- G. Review and consider approval of Bailey Tree proposal to remove leaning tree in the amount of \$2,225.00 (enclosure).
- H. Other.

V. LANDSCAPING MATTERS (10 minutes)

- A. Discuss procedure regarding dragging and striping the softball field.
- B. Discuss incomplete Metco work.
- C. Community Park sidewalk/path stone/rock installation and safety corrections.
- D. Tire rut repair in Community Park (seeded area issues).
- E. Correcting mulch volcano correction.
- F. New trees are dying and need supplemental watering.
- G. Playgrounds need additional wood chips.
- H. Other.

VI. DIRECTOR MATTERS (10 minutes)

- A. Environmental Committee Report (enclosure).
- B. Discuss forming Wildfire Mitigation Committee.
- C. Tree inventory update.
- D. Update on playground removal, replacement, repair and maintenance search.
- E. Discuss repair/replacement of remaining deteriorated concrete paths (enclosure).
- F. Discuss Roxborough Water staging area issues.
- G. Other.

VII. MANAGER MATTERS (20 minutes)

- A. Update on revised mosquito contract.
- B. Discuss tennis court cleaning contract renewal.
- C. Other.

VIII. LEGAL MATTERS (5 minutes)

- A. Update regarding final water due diligence filing and executive session pursuant to C.R.S. Section 24-6-402(4)(B) and for the purposes of receiving legal advice on specific legal questions, if requested.
- B. Update on Conflict of Interest questionnaire.
- C. Discuss possible payment to Scott Snow (enclosure).
- D. Discuss Ireland Stapleton's availability to attend Board meetings on the first Monday, fourth Monday, any Wednesday, first Thursday, third Thursday or fourth Thursday of each month.
- E. Other.

IX. OTHER BUSINESS (5 minutes)

- A. Confirm Quorum for September 20, 2022 Regular Meeting.

X. ADJOURNMENT