

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**  
**SPECIAL BOARD MEETING AGENDA**

**\*NOTE: given current events and current advice and directives from local, state and federal jurisdictions related to COVID-19, this meeting is being held by teleconference and virtual meeting only. Board members, consultants and members of the public may participate by teleconference or by computer/tablet by utilizing the following information:**

URL link:

<https://us02web.zoom.us/j/86006252937?pwd=NFVIMHd4eGthajI3L2plU2JYdzRZdz09>

Call: 346-248-7799

Meeting ID: 860 0625 2937

Password: 560352

**Board of Directors:**

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Calvin Brown, President	Term Expires May 2023
Debra Prysby, Vice President	Term Expires May 2022
Ephram Glass, Treasurer	Term Expires May 2023
Edward Wagner, Secretary	Term Expires May 2022
Garry Cook, Assistant Secretary	Term Expires May 2022

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**Date:** August 18, 2020 (Tuesday)

**Time:** 6:00 p.m.

**Place:** VIA ZOOM

1. CALL TO ORDER
2. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS
3. APPROVE AGENDA
4. PUBLIC COMMENT and/or GUESTS  
Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.

**5. CONSENT AGENDA** (5 MINUTES)

*(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)*

- A. Consider Approval of the July 21, 2020 and August 6, 2020 Special Meeting Minutes (enclosed)
- B. Review and Accept the Draft Financial Statements for June (enclosed)
- C. Review and Accept the Cash Position and Property Tax Schedule for July (enclosed)
- D. Review and Consider Approval of Current Claims, Approve Transfer of Funds,

and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims as of June 30, 2020 (enclosed)

6. FINANCIAL ITEMS

- A. Other

**DISCUSSION AGENDA**

7. ACTION ITEMS (10 MINUTES)

- A. Bailey Tree Updates
  - i. Review Fulfillment of Contract

8. DIRECTOR ITEMS (10 minutes)

- A. Environmental Committee Update
- B. Other

9. MANAGER MATTERS (30 MINUTES)

- A. Master Plan/Spillway Follow-Up
  - i. Spillway Materiality and Follow-Up
- B. Feasibility Study Follow-Up
- C. Discuss Pedestrian Safety on Rampart Range Road
- D. Update on Toilets and Fountains (enclosed)
- E. Discuss 2021 Budget Process
  - i. October 15, 2020 – Draft Budget Communicated to the Board
  - ii. November 17, 2020 Board Meeting – Public Hearing to Review and Approve 2020 Budget
  - iii. December 15, 2020 – Mill Levy Certified
- F. Other

10. LEGAL MATTERS (10 MINUTES)

- A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
- B. Update on CAB Agreement and Project
- C. Update on Emergency Disaster Declaration
- D. Update on Jared Way Sunset Patio (enclosed)
- E. Update on District-Specific Board Member Emails (to be distributed)
- F. Consider Approval of the Resolution to Increase Board President and Manager Emergency Spending Authority (enclosed)
- G. Respond to Community Request for Playground
- H. Other

11. ENGINEERING MATTERS (10 MINUTES)

- A. Update on CDR Contract for Dugout

- B. Update on Aerial Mapping and Irrigation Planning (to be distributed)
- C. Update on Trail Repair and Concrete Work

12. LANDSCAPE MAINTENANCE (10 MINUTES)

- A. Metco Landscape Report – Bill Barr (enclosed)
- B. Review and Consider Approval of Proposals
  - i. Proposal to Install Timbers in the amount of \$1,200.00 (enclosed)
  - ii. Proposal to Repair Rock Monuments in the amount of \$3,700.00 (enclosed)
  - iii. Proposal to Plant Trees and Winter Watering in the amount of \$18,250.00 (enclosed)
- C. Other

13. OTHER BUSINESS (5 MINUTES)

- A. Confirm Quorum for September 15, 2020 Special Meeting via Zoom.

14. ADJOURNMENT

**2020 Meeting Calendar**  
**3<sup>rd</sup> Tuesday of Every Month**  
**Roxborough Library**  
**West Metro Fire Station No. 15**  
**Virtual – Details on Notice**

**JANUARY**

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**FEBRUARY**

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**MARCH**

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**APRIL**

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**MAY**

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**JUNE**

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**JULY**

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**AUGUST**

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**SEPTEMBER**

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**OCTOBER**

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**NOVEMBER**

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**DECEMBER**

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