<u>ROXBOROUGH VILLAGE METROPOLITAN DISTRICT</u> <u>REGULAR BOARD MEETING AGENDA</u>

Board of Directors:

Calvin Brown, President	Term Expires May 2020
Debra Prysby, Vice President	Term Expires May 2022
Ron Bendall, Secretary/Treasurer	Term Expires May 2020
Steven Sherman, Assistant Secretary	Term Expires May 2022
Edward Wagner, Assistant Secretary	Term Expires May 2022

Date:	August 20, 2019 (Tuesday)
Time:	6:30 p.m.
Place:	Roxborough Library
	8357 N. Roxborough Park Road
	Littleton, CO 80125
	Call in Information: Dial 844-286-0635 Code 391046547

- 1. CALL TO ORDER
- 2. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS
- 3. APPROVE AGENDA
- PUBLIC COMMENT and/or GUESTS Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.

CONSENT AGENDA (10 MINUTES)

(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)

- A. Consider Approval of the minutes of the July 16, 2019 Regular Meeting (enclosed)
- B. Review and Accept the June 30, 2019 Financial Statements, August 15, 2019 Cash Position and Property Tax Schedule (enclosed)
- C. Other

DISCUSSION AGENDA

5. ACTION ITEMS

Roxborough Village Metropolitan District Agenda – August 20, 2019 Page 2 of 4

- A. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
- B. Consider Amendment to Rules and Regulation to Allow Fishing

6. MANAGER MATTERS (40 MINUTES)

- A. Master Plan Update
- B. Newsletter Update
- C. Update on Basketball Court and Hoop (enclosed)
- D. Update on Pickle Ball Court (enclosed)
- E. Update on Community Park Restrooms (enclosed)
- F. Review and Consider Approval of T-shirt Design and Pricing (enclosed)
- G. Review and Discuss Playground Inspection Report (enclosed)
- H. Review and Discuss Hail Damage Deductible (enclosed)
- I. Review 2020 Budget Process
 - 1. August 25 Preliminary AV Received
 - 2. October 15- Draft Budget Communicated to the Board
 - 3. November 19, 2019 Board Meeting Public Hearing to Review and Approve 2020 Budget
 - 4. December 15, 2019 Mill Levy Certified
- J. Discuss Bike Regulations
- K. Other (enclosed)

7. LANDSCAPE MAINTENANCE (10 MINUTES)

- A. Metco Landscape Report Bill Barr (enclosed)
- B. Review and Consider Approval of Proposals
 - 1. Proposal for Plant Replacement on the South Median on Rampart Range Road and Gate Repair at Mule Deer Park - \$4,950 (enclosed)
- C. Update on Bailey Tree Planting
- D. Review and Consider Approval of Bailey Tree Proposal for Removal and Stump Grinding of Broken Tree across from 7823 Canvasback Circle - \$500 (enclosed)
- E. Other
- 8. FINANCIAL MATTERS (10 MINUTES)
 - A. Other

9. DIRECTOR ITEMS (5 MINUTES)

- A. Update on Fireworks/Community Event Director Brown (enclosed)
 - 1. Fundraising/Sponsorship Update
 - 2. Event Schedule/Volunteer Roles/Board participation
- B. Discuss SDA Annual Conference on September 18th to 20th at Keystone

10. LEGAL MATTERS (20 MINUTES)

- A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant To C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
- B. Update on Denver Water Release into Little Willow Creek
 - a. Discussion Erosion Issues re Inflow and Outflow Points of the "Triangle" or "Upper Irrigation" Pond
- C. Update on 14B Parcel Ownership
- E. Update on Chatfield Farms Meters and Billing
- F. Review Fishing Permit (enclosed)
- G. Update on GMR Contracting for Dugout Design
- H. Discuss Online Notice of Public Meetings
- I. Other

11. ENGINEERING MATTERS (15 MINUTES)

- A. Update on Irrigation Coordination
- B. Update on Water Quality Analysis
- C. Update on Team Pain Skatepark Maintenance
- D. 7 Acre Pond Update
- E. Discussion regarding Sidewalk Replacement, Trail Replacement. Rip Rap Replacement and Spillway Concrete Replacement
- F. Other

12. OTHER BUSINESS (5 MINUTES)

- A. Confirm Quorum for September 17, 2019 Regular Board Meeting (West Metro Fire Station)
- 13. ADJOURNMENT

SCHEDULED BOARD MEETINGS 6:30 P.M. West Metro Fire Station 15 6220 N. Roxborough Park Road Littleton, CO 80125 Roxborough Library 8357 N. Rampart Range Road, #200 Littleton, CO 80125

2019 Meeting Calendar

January									
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MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

HELD

July 16, 2019

A regular meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as the "Board") was convened on Tuesday, July 16, 2019 at 6:30 p.m., at West Metro Fire Station 15, 6220 N. Rampart Range Road, Littleton, CO 80125. The meeting was open to the public.

<u>ATTENDANCE</u>	In Attendance were Directors: Calvin Brown Debra Prysby Edward Wagner Steven Sherman Ron Bendall was absent, excused Also in Attendance were:
	Katie James, Esq.; Folkestad Fazekas Barrick & Patoile, P.C. Scott Barnett; Mulhern MRE Inc. Bill Barr; Metco Landscaping Anna Jones, Patrick Shannon and Janece Soendker; CliftonLarsonAllen LLP Todd Wenskoski and Yishuen Lo, Livable Cities Studio
CALL TO ORDER	The meeting was called to order at 6:32 p.m. by Director Brown.
DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/ DISCLOSURE MATTERS	Director Brown declared a quorum was present, all directors are qualified.
<u>APPROVE AGENDA</u>	Director Brown requested to rearrange the agenda with the presentation of the Audit first, followed by the Master Plan presentation and then Engineering Matters. Upon a motion duly made by Director Brown,

seconded by Director Sherman, and upon vote unanimously carried, the Board approved the agenda as amended.

Review and Consider Approval of 2018 Audit

Ms. Soendker reviewed the 2018 Audit with the Board. After discussion, upon a motion duly made by Director Sherman, seconded by Director Brown, and upon vote unanimously carried, the Board approved the 2018 Audit and authorized Ms. Soendker to file with the State Auditor.

Master Plan Update

Mr. Wenskoski and Ms. Lo reviewed the Master Plan Survey results with the Board. Discussion ensued. Director Wagner asked if the possible amenities could be organized by the ease to implement.

After discussion, the Board determined to schedule a Work Session on August 15, 2019 from 6:30 p.m. to 8:30 p.m. A community event is also possibly being scheduled on September 5, 2019 from 6:00 to 8:00 p.m.

A. <u>Update Irrigation Coordination</u>

Mr. Barnett reported he and Mr. Barr met with Applied Ingenuity on site to determine issues with the pump system. It was determined that the jockey pump is grounding out. Applied Ingenuity will pull the pump, evaluate the motor and try to repair it. The anticipated cost for the repairs is approximately \$7,000 to \$10,000.

Mr. Barnett noted that there is some sort of blockage in the intake. Mr. Shannon contacted Planet Scuba who believes that there may be a blockage in the intake pipe rather than the inlet. They will attempt to reverse the flow to blow out the pipes.

After discussion, upon a motion duly made by Director Sherman, seconded by Director Wagner, and upon vote unanimously carried, the Board approved a not to exceed amount of \$15,000 to repair the irrigation issues.

B. <u>Update on Water Quality Analysis</u>

This item was deferred.

C. Update on Team Pain Skatepark Maintenance

ENGINEERING MATTERS

Mr. Barnett reported that work started last Monday and expects to be complete by the end of this week.

D. <u>7 Acre Pond Update</u>

Mr. Barnett noted that Ark Ecological is trying to schedule the next phase of the wetlands plantings in the next few weeks.

E. <u>Discussion regarding Sidewalk Replacement, Trail Replacement</u> and Spillway Concrete Replacement

Mr. Barnett noted that it would be prudent to arrange the work this year. Director Sherman noted that this could be discussed in the Master Plan process to see if the community would like any changes. Director Brown asked Mr. Barnett to work with Mr. Wenskoski to come up with concepts for the improved spillway.

Mr. Barnett noted he will call Urban Drainage to discuss a potential partner project.

Mr. Barnett reported that he was contacted by a representative of Roxborough 14B, noting that he is running into roadblocks with Douglas County. The representative asked if the District could clean up the debris in the outfall of the drainage structure. However, the District does not maintain the drainage.

F. Other

None.

<u>PUBLIC</u> COMMENT and/or GUESTS	pickle	ones noted that she received an email from a resident requesting that ball lines be painted on the tennis court. Management will look he cost to stripe.
CONSENT AGENDA	A.	Consider Approval of the June 18, 2019 Regular Meeting Minutes
	В.	Review and Accept July 10, 2019 Cash Position and Property Tax Schedule
	C.	Other
	Ranch	tor Prysby noted a typo in the minutes under the Update on Sterling in item. Upon a motion duly made by Director Prysby, seconded by tor Sherman, and upon vote unanimously carried, the Board

approved the Consent Agenda with the update to the minutes.

DISCUSSION AGENDA ACTION ITEMS

A. <u>Review and Consider Approval of Current Claims, Approve</u> <u>Transfer of Funds, and Ratify Payment of Autopay Claims and</u> <u>Ratify Approval of Previous Claims</u>

Ms. Jones reviewed the claims with the Board. After review, upon a motion duly made by Director Sherman, seconded by Director Brown, and upon a vote unanimously carried, the Board approved current claims, approved transfer of funds, ratified payment of autopay claims and ratified approval of previous claims.

B. <u>Review and Consider Approval of 2018 Audit</u>

Discussed earlier.

C. <u>Review and Consider Approval of Resolution No. 2019-07-01,</u> <u>Resolution Approving Services Agreement with Team Pain for</u> <u>Skatepark Repairs</u>

Ms. James reviewed the Resolution with the Board. Upon a motion duly made by Director Sherman, seconded by Director Wagner, and upon vote unanimously carried, the Board approved Resolution No. 2019-07-01, Resolution Approving Services Agreement with Team Pain for Skatepark Repairs.

D. <u>Review and Consider approval of Resolution No. 2019-07-02,</u> <u>Resolution Approving Services Agreement with HydroSystems KDI</u> <u>for Irrigation System Evaluation and Consulting Services</u>

Ms. James reviewed the Resolution with the Board. Upon a motion duly made by Director Prysby, seconded by Director Wagner, and upon vote unanimously carried, the Board approved Resolution No. 2019-07-02, Resolution Approving Services Agreement with HydroSystems KDI for Irrigation System Evaluation and Consulting Services.

MANAGER MATTERS

Master Plan Update

Discussed earlier.

A.

B. <u>Update on Newsletter</u>

9

Mr. Wenskoski and Ms. Lo presented the newsletter options. Discussion ensued regarding possible content for the newsletter. The Board decided to start with a four-page newsletter.

C. Update on Basketball Court and Hoop

Mr. Shannon updated the Board, presenting an option to repair the broken basketball hoop and an option to replace the hoop. The Board asked management to see if the contractor could repaint the court as well. After discussion, upon a motion duly made by Director Prysby, seconded by Director Sherman, and upon vote unanimously carried, the Board approved a not to exceed amount of \$3,000 for repair and for repainting the court.

D. Update on Community Park Restroom

Mr. Shannon provided an update, noting that port-a-potties were supplied for the first weekend of softball and that he anticipates repairs to the restrooms to be completed this week.

E. <u>Review Fishing Permit</u>

The Board reviewed the fishing permit. Discussion ensued. Mr. Shannon was directed to fix the language to allow parents to sign off for children, remove age, make the permit a family permit and list the names of the family members. The Board also asked that the permit be taken off the website until it is considered for approval at the next meeting.

F. <u>Website Updates</u>

Mr. Shannon provided an update, noting that changes were made based on feedback from the community and legal counsel.

G. Other

None.

<u>LANDSCAPE</u> MAINTENANCE

A. <u>Metco Landscape Report</u>

Mr. Barr presented the monthly landscape report, noting that a terra-seed blanket was put down on the ball field. Perennials and shrubs will be installed next week. He noted that there are dead trees in the median and noted that the issue has been fixed in the baseball outfield.

RECORD OF PROCEEDINGS

	B.	Review and Consider Approval of Proposals:
	There	were no proposals.
	C.	Update on Bailey Tree Planting
	No up	date.
	D.	Landscape Walk Discussion 1. Divide Landscape Tour in Segments
		arr will take out Board members for landscape tours as desired. Mr. nd Director Prysby will coordinate a time to tour the District.
	E.	Other
	None.	
FINANCIAL MATTERS	A.	Other
	None.	
DIRECTOR ITEMS	A.	<u>Update on Fireworks/Community Event – Director Brown</u> 1. Fundraising/Sponsorship Update
	the ev Batch	board reviewed the update provided in the Packet on food trucks and ent. Director Sherman suggested reaching out to Wood Hill Small BBQ. Director Brown asked that volunteers not partake in traffic ol, as law enforcement will be handling that.
	to pay	or Brown confirmed that Arrowhead Shores HOA has committed 25% of the costs of the event costs. CLA will provide an invoice owhead Shores HOA once the final costs are determined.
		for Brown reported that he spoke with the Fire Chief and confirmed he plan for the fireworks is acceptable.
LEGAL MATTERS	A.	Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant To C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested

No discussion.

B. <u>Update on Denver Water release into Little Willow Creek</u>
a. Discuss Erosion Issues re Inflow and Outflow Points of the "Triangle" or "Upper Irrigation" Pond

No update.

C. Update on Sterling Ranch

Ms. James reported she did not attend the July 9th Douglas County meeting as she understood the meetings were not relevant to the new plat filing.

D. <u>14B Parcel Ownership</u>

No Update.

E. Update on Chatfield Farms Meters and Billing

No Update.

F. Update on GMR Contracting for Dugout Design

Ms. James noted she is still working on getting a response from GMR to confirm insurance and Services Agreement. The contact provided to her last year is not responding. Director Brown noted he would call Ms. Lorenz.

G. Other

None.

OTHER BUSINESS A. Confirm Quorum for August 20, 2019 Regular Board Meeting (Library)

A quorum was confirmed for the August 20, 2019 Regular Board Meeting.

Upon a motion duly made by Director Prysby, seconded by Director **ADJOURNMENT** Wagner, and upon vote unanimously carried, the Board adjourned the meeting at 9:12 p.m.

Respectfully submitted,

By:_____

Calvin Brown, President

Attest:

By: ______ Ronald Bendall, Secretary

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

FINANCIAL STATEMENTS

JUNE 30, 2019





CliftonLarsonAllen LLP CLAconnect.com

Accountant's Compilation Report

Board of Directors Roxborough Village Metropolitan District Douglas County, Colorado

Management is responsible for the accompanying financial statements of Roxborough Village Metropolitan District, which comprise the balance sheet - governmental funds as of June 30, 2019, and the related statement of revenues, expenditures, and changes in fund balance - actual, for the period from January 01, 2019 through June 30, 2019, for the General Fund, in accordance with accounting principles generally accepted in the United States of America. Management is also responsible for the accompanying financial forecasted budget, which comprises the statement of revenues, expenditures, and changes in fund balance - budget, for the year then ending, for the General Fund, and the related summary of significant assumptions in accordance with guidelines for the presentation of financial forecast established by the American Institute of Certified Public Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit, examine, or review the historical financial statements or the financial forecasted budget nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these historical financial statements and this financial forecasted budget.

The forecasted budget results may not be achieved as there will usually be differences between the forecasted budget and actual results, because events and circumstances frequently do not occur as expected, and these differences may be material. We assume no responsibility to update this report for events and circumstances occurring after the date of this report.

Management has elected to omit the management's discussion and analysis, the government-wide financial statements, the statement of revenues, expenditures and changes in fund balance - governmental funds, and substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the historical financial statements, they might influence the user's conclusions about the District's financial position and results of operations. Accordingly, the historical financial statements are not designed for those who are not informed about such matters.

The supplementary information and the supplementary financial forecasted budget information are presented for additional analysis and are not a required part of the basic financial statements. This information is the representation of management. The information was subject to our compilation engagement; however we have not audited, examined, or reviewed the supplementary information and, accordingly, do not express an opinion, a conclusion, nor provide any form of assurance on the supplementary historical information and the supplementary budget information.

We are not independent with respect to Roxborough Village Metropolitan District.

Greenwood Village, CO August 15, 2019



ROXBOROUGH VILLAGE METROPOLITAN DISTRICT BALANCE SHEET - GOVERNMENTAL FUNDS

JUNE 30, 2019

	General		 Debt Service		oital Projects	Total		
ASSETS								
Checking - FirstBank	\$	38,335	\$ -	\$	-	\$	38,335	
Colotrust		699,298	1,710,419		1,622,475		4,032,192	
Bond Fund 1993 A&B		-	1,664,423		-		1,664,423	
Receivable from County Treasurer		319,216	830,862		-		1,150,078	
TOTAL ASSETS	\$	1,056,849	\$ 4,205,704	\$	1,622,475	\$	6,885,028	
LIABILITIES AND FUND BALANCES								
CURRENT LIABILITIES								
Accounts payable	\$	36,772	\$ -	\$	3,415	\$	40,187	
Payroll taxes payable		145	-		-		145	
Total Liabilities		36,917	 -		3,415		40,332	
FUND BALANCES								
Total Fund Balances		1,019,932	 4,205,704		1,619,060		6,844,696	
TOTAL LIABILITIES AND FUND BALANCES	\$	1,056,849	\$ 4,205,704	\$	1,622,475	\$	6,885,028	

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ROXBOROUGH VILLAGE METROPOLITAN DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL FOR THE SIX MONTHS ENDED JUNE 30, 2019

GENERAL FUND

Specific ownership tax 321,122 147,608 (17 Sports field fees 11,000 - (17	8,326 445 3,537) 3,514) 1,000) 9,280) 4,531 5,400 5,000 372
Miscellaneous income 2,000 2,445 Property taxes 842,190 828,653 (1 Specific ownership tax 321,122 147,608 (17 Sports field fees 11,000 - (11	445 3,537) 3,514) 1,000) 9,280) 4,531 5,400 5,000
Miscellaneous income 2,000 2,445 Property taxes 842,190 828,653 (1 Specific ownership tax 321,122 147,608 (17 Sports field fees 11,000 - (11	445 3,537) 3,514) 1,000) 9,280) 4,531 5,400 5,000
Property taxes 842,190 828,653 (1 Specific ownership tax 321,122 147,608 (17 Sports field fees 11,000 - (11	3,537) 3,514) 1,000) 9,280) 4,531 5,400 5,000
Specific ownership tax 321,122 147,608 (17 Sports field fees 11,000 - (11	3,514) 1,000) 9,280) 4,531 5,400 5,000
Sports field fees 11,000 - (1	1,000) 9,280) 4,531 5,400 5,000
	9,280) 4,531 5,400 5,000
TOTAL REVENUES 1,182,312 993,032 (18	4,531 5,400 5,000
TOTAL REVENUES 1,182,312 993,032 (18 EXPENDITURES	5,400 5,000
	5,400 5,000
Algae control 5,400 -	5,000
Auditing 5,000 -	
Communications/website 600 228	012
	0,000
County Treasurer's fee 12,633 12,431	202
Directors' fees 8,000 4,600	3,400
	3,039
Dues and licenses 1,200 1,169	31
	3,948
Foothills Park and Recreation fees 17,500 9,673	7,827
Graffiti removal/ vandalism 10,000 1,220	8,780
Insurance and bonds 10,000 10,143	(143)
Landscape contract 160,000 79,920 8	0,080
Landscape improvement 67,500 13,616 5	3,884
Landscape irrigation maintenance 95,000 7,004 8	7,996
Landscape weed control 35,000 11,119 2	3,881
Legal services 70,000 25,933 4	4,067
Miscellaneous 4,000 2,213	1,787
	0,000
	6,386
	5,000
Payroll taxes 612 352	260
	0,000
Portable restrooms 3,000 1,416	1,584
	4,750
	3,000
	5,000
Snow removal 30,000 27,548 Trace maintenance 75,000 70,005	2,452
	3,995) 2,594
	2,581
	1,100
	1,820
OTHER FINANCING SOURCES (USES) Transfers to other funds	0,000
TOTAL OTHER FINANCING SOURCES (USES) (100,000) - 10	0,000
NET CHANGE IN FUND BALANCES (5,133) 576,687 58	1,820
FUND BALANCES - BEGINNING 411,505 443,244 3	1,739
	3,559

SUPPLEMENTARY INFORMATION

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL FOR THE SIX MONTHS ENDED JUNE 30, 2019

DEBT SERVICE FUND

	Annual Budget	Ye	ar to Date Actual	Variance		
REVENUES						
Property taxes Interest income	\$ 2,369,030 50,000	\$	2,330,953 44,173	\$	(38,077) (5,827)	
TOTAL REVENUES	2,419,030		2,375,126		(43,904)	
EXPENDITURES						
County Treasurer's fee Paying agent fees Bond interest - Series 1993 Bond interest - Series 2014	35,535 2,700 224,290		34,968 1,200 -		567 1,500 224,290	
Bond interest - Series 2014 Bond principal - Series 2014 Bond principal - Series 1993 Contingency	64,453 845,000 825,000 5,000		32,226 - - -		32,227 845,000 825,000 5,000	
TOTAL EXPENDITURES	2,001,978		68,394		1,933,584	
NET CHANGE IN FUND BALANCES	417,052		2,306,732		1,889,680	
FUND BALANCES - BEGINNING	1,880,143		1,898,973		18,830	
FUND BALANCES - ENDING	\$ 2,297,195	\$	4,205,705	\$	1,908,510	

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL FOR THE SIX MONTHS ENDED JUNE 30, 2019

CAPITAL PROJECTS FUND

	Annual Budget			ear to Date Actual	Variance		
REVENUES							
Interest income	\$	500	\$	-	\$	(500)	
Lottery proceeds		34,000		22,863		(11,137)	
Miscellaneous income		1,000		-		(1,000)	
TOTAL REVENUES		35,500		22,863		(12,637)	
EXPENDITURES							
Accounting		3,000		-		3,000	
Baseball field improvements		10,000		500		9,500	
Contingency		100,000		-		100,000	
District management		15,000		8,140		6,860	
Engineering		10,000		-		10,000	
Irrigation upgrades/replacement		200,000		-		200,000	
Legal services Master plan		5,000 150,000		- 26,574		5,000 123,426	
Open space maintenance / mitigation		150,000		20,574		123,420	
Parking lot improvements		15,000		- 2,915		(2,915)	
Trails/bike path		15,000		2,315		15,000	
Water rights enhancements		30,000		2,100		27,900	
TOTAL EXPENDITURES		553,000		40,229		512,771	
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		(517,500)		(17,366)		500,134	
OTHER FINANCING SOURCES (USES)							
Transfers from other funds		100,000		-		(100,000)	
TOTAL OTHER FINANCING SOURCES (USES)		100,000		-		(100,000)	
NET CHANGE IN FUND BALANCES		(417,500)		(17,366)		400,134	
FUND BALANCES - BEGINNING		1,495,531		1,636,426		140,895	
FUND BALANCES - ENDING	\$	1,078,031	\$	1,619,060	\$	541,029	

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT SCHEDULE OF REVENUES AND EXPENDITURES FOR THE SIX MONTHS ENDED JUNE 30, 2019

CHATFIELD FARMS

	Annual Budget	Year to Date	Variance
REVENUES			
Property taxes	\$ 242,102	\$ 246,524	\$ 4,422
TOTAL REVENUES	242,102	246,524	4,422
EXPENDITURES			
Accounting	8,000	4,132	3,868
Algae control	750	-	750
Auditing	800	-	800
Communications/website	80	34	46
County Treasurer's fee	3,632	3,698	(66)
Directors' fees	1,068	695	373
District management	14,000	10,111	3,889
Dues and licenses	180	177	3
Engineering	5,000	1,867	3,133
Graffiti removal/ vandalism	3,000	184	2,816
Insurance and bonds	1,500	1,532	(32)
Landscape contract	39,000	19,500	19,500
Landscape improvement	10,000	535	9,465
Landscape irrigation maintenance	15,000	1,058	13,942
Landscape weed control	12,000	1,679	10,321
Legal services Miscellaneous	18,000 500	3,916 121	14,084 379
	2,400	906	379 1,494
Mosquito control Nonpotable water purchase usage	2,400 8,900	1,258	
Portable restrooms	1,000	544	7,642 456
Repairs and maintenance	15,000	793	14,207
Snow removal	4,500	4,160	340
Show removal		4,100	
TOTAL EXPENDITURES		56,900	107,410
NET CHANGE IN FUND BALANCES	77,792	189,624	111,832
FUND BALANCES - BEGINNING	454,849	533,035	78,186
FUND BALANCES - ENDING	\$ 532,641	722,659	\$ 190,018
INTEREST ON SHORTFALL		886	
CAPITAL RESERVE CONTRIBUTION Annual Contribution - Prior Years Annual Contribution - Current Year		(361,490) (30,114) \$331,941	

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT 2019 BUDGET SUMMARY OF SIGNIFICANT ASSUMPTIONS

Services Provided

The District, a quasi-municipal corporation and a political subdivision of the State of Colorado, was organized on July 10, 1985, and is governed pursuant to provisions of the Colorado Special District Act (Title 32, Article 1, Colorado Revised Statutes). The District's operates under a Service Plan approved by Douglas County on July 24, 1985. The District's service area is located in Douglas County, Colorado. The District was established to provide irrigation, drainage and storm facilities, street improvements, park and recreational facilities.

On September 3, 1985, the District's voters authorized total indebtedness of \$12,000,000 for the above listed facilities and powers. The authorization provided that the bonds would be subject to a maximum net interest rate of 15% per annum. At a special election on December 30, 1992, the District's voters authorized an additional \$14,000,000. The authorization provided that the bonds would be subject to a minimum mill levy for property taxes which increases from 16.0 mills in 1993 to 39.5 mills in 2005 through 2042 adjusted for changes in the State mandated assessment procedures and the levy must be sufficient to generate a minimum revenue as stated in the ballot question. On November 2, 2004, the District's voters authorized additional indebtedness in an amount not to exceed \$10,500,000 at an interest rate not to exceed 7% per annum. At December 31, 2017 the District had authorized but unissued indebtedness of \$475,000 for the purpose of debt refunding.

The budget is in accordance with the TABOR Amendment limitations, which were modified by the voters in an election held on November 6, 2001. District voters approved authorization for the District to retain and spend District revenues, from any lawful source, in excess of the spending, revenue raising, or other limitations in Article X, Section 20 of the Colorado constitution. Emergency reserves, required under TABOR have been provided.

The District has no employees and all administrative functions are contracted.

The District prepares its budget on the modified accrual basis of accounting in accordance with the requirements of C.R.S. 29-1-105 using its best estimates as of the date of the budget hearing. These estimates are based on expected conditions and its expected course of actions. The assumptions disclosed herein are those that the District believes are significant to the budget. There will usually be differences between the budget and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.

Revenues

Property Taxes

Property taxes are levied by the District's Board of Directors. The levy is based on assessed valuations determined by the County Assessor generally as of January 1 of each year. The levy is normally set by December 15 by certification to the County Commissioners to put the tax lien on the individual properties as of January 1 of the following year. The County Treasurer collects the determined taxes during the ensuing calendar year. The taxes are payable by April or, if in equal installments, at the taxpayer's election, in February and June. Delinquent taxpayers are notified in August and generally sales of the tax liens on delinquent properties are held in November or December. The County Treasurer remits the taxes collected monthly to the District.

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT 2019 BUDGET SUMMARY OF SIGNIFICANT ASSUMPTIONS

Revenues - (continued)

The District's maximum Required Mill Levy for the Series 1993 Bonds is 73.109 mills, adjusted for changes in the ratio of actual value to assessed value of property within the District. Required Mill Levy means an ad valorem mill levy imposed upon all taxable property of the District each year in an amount sufficient to pay the principal, premium if any, and interest on the Bonds as the same become due and payable.

The calculation of taxes levied is displayed on the Property Tax Summary Information page of the budget using the adopted mill levy imposed by District.

Specific Ownership Taxes

Specific ownership taxes are set by the State and collected by the County Treasurer, primarily on vehicle licensing within the County as a whole. The specific ownership taxes are allocated by the County Treasurer to all taxing entities within the County. The budget assumes that the District's share will be equal to approximately 10% of the property taxes collected by both the General Fund and the Debt Service Fund.

Net Investment Income

Interest earned on the District's available funds has been estimated based on historical interest earnings.

Expenditures

Administrative and Operating Expenditures

Administrative and operating expenditures include the estimated services necessary to maintain the District's administrative viability such as management, legal, accounting, insurance, banking, meeting expense, repairs and maintenance and other operating expenses. Such expenses have been assumed to be at approximately the same levels as the prior year since no significant changes are anticipated in the level or scope of service.

Debt Service

Principal and interest payments in 2019 are provided based on the debt amortization schedule from the Series 1993 Bonds and Series 2014 Bonds (discussed under Debt and Leases).

Capital Projects

Anticipated expenditures for capital outlay are detailed on the Capital Project Fund page of the Budget.

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT 2019 BUDGET SUMMARY OF SIGNIFICANT ASSUMPTIONS

Debt and Leases

Series 1993 Bonds

The bonds are payable only from the revenue from the voter approved mill levy (December 1991 election) to generate a "guaranteed revenue" deposited directly to the Trustee and restricted for Series A and B, including interest earned on the cash deposited. The requirement for a replenishable reserve of \$50,000 ended in 2003. Any unpaid interest compounds semi-annually.

1993 Series B Principal Only

\$6,247,629 of principal bears interest at 10.41%, payable semiannually, and matures December 31, 2021. The Series B Principal Only Bonds are subject to mandatory redemption in increasing amounts in 2000 through 2021. The bonds are not callable at the option of the District.

Series 2014 Bonds

\$6,390,000 General Obligation Refunding Bonds, Series 2014, dated October 24, 2014, with interest of 2.03%. The Bonds are payable semiannually and mature December 1, 2021, and are subject to mandatory redemption at increasing amounts beginning in 2014 through 2021 in increasing amounts. The Bonds are not subject to redemption prior to maturity.

Reserves

Emergency Reserves

The District has provided for an Emergency Reserve fund equal to at least 3% of fiscal year spending, as defined under TABOR.

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT SCHEDULE OF DEBT SERVICE REQUIREMENTS TO MATURITY

	2014 Series - \$6,390,00 1993 Series B (Note A) Principal Only Bonds Interest Rate 10.41% Principal Paid December 31 Interest Paid June 30 and December 31		obligation og Bonds 24, 2014 ate 2.03% ot Paid		Total		
Year	Principal	Interest	Principal	Interest	Principal	Interest	Total
2019 2020 2021	\$ 825,000 900,000 429,560	\$ 224,290 138,407 44,717	\$845,000 875,000 1,455,000	\$ 64,453 47,299 29,537	\$ 1,670,000 1,775,000 1,884,560	\$ 288,743 185,706 74,254	\$ 1,958,743 1,960,706 1,958,814
	\$ 2,154,560	\$ 407,414	\$ 3,175,000	\$ 141,289	\$ 5,329,560	\$ 548,703	\$ 5,878,263

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT Schedule of Cash Position June 30, 2019 Updated as of August 15, 2019

		General Fund		Debt Service Fund		Capital ojects Fund	Total
FirstBank - Checking Account							
Balance as of 6/30/19	\$	38,334.58	\$	-	\$	-	\$ 38,334.58
Subsequent activities:							
07/16/19 - Transfer from Colotrust		59,317.00		-		5,683.00	65,000.00
07/16/19 - Checks #1281-1289		(48,447.47)		-		(5,683.00)	(54,130.47)
July ACH - Xcel payments		(18.54)		-		-	(18.54)
July ACH - IREA payments		(1,069.81)		-		-	(1,069.81)
July ACH - Roxborough Water		(1,514.75)		-		-	(1,514.75)
July ACH - Douglas County		(50.00)		-		-	(50.00)
Anticipated payables - Aug		(91,318.73)		-		(9,927.40)	(101,246.13)
Anticipated ADP payroll/taxes - Aug		(1,900.00)		-		-	(1,900.00)
Anticipated IREA payment - Aug		(1,308.23)		-		-	(1,308.23)
Anticipated Roxborough Water payment - Aug		(2,758.59)		-		-	(2,758.59)
Anticipated transfer from Colotrust - Aug		100,072.60		-		9,927.40	110,000.00
Anticipated Balance	2	49,338.06	2	-		-	 49,338.06
<u>Colotrust - Plus</u>		600 207 21					
Balance as of 6/30/19		699,297.84		1,710,418.80		1,622,475.30	4,032,191.94
Subsequent activities:							
07/10/19 - Property/SO Taxes		319,215.76		830,861.76		-	1,150,077.52
07/31/19 - Interest Income		2,924.86		6,824.68		-	9,749.54
08/02/19 - Douglas County Deposit Refund		100.00		-		-	100.00
08/10/19 - Property/SO Taxes Anticipated transfer to checking		38,515.76 (100,072.60)		17,364.43		- (9,927.40)	55,880.19 <i>(110,000.00)</i>
				-			
Anticipated Balance	?	959,981.62		2,565,469.67		1,612,547.90	 5,137,999.19
UMB - 1993 A & B Bond Fund							
Balance as of 6/30/19 Subsequent activities:		-		1,664,422.66		-	1,664,422.66
07/01/19 - D/S Interest Payment		-		(112,638.43)		-	(112,638.43)
07/31/19 - Interest Income		-		2,355.60		-	2,355.60
Anticipated Balance	2			1,554,139.83		-	1,554,139.83
Anticipated Balances	s \$	1,009,319.68	\$	4,119,609.50	\$	1,612,547.90	\$ 6,741,477.08

Yield information (as of 7/31/19):

First Bank - 0.0% Colotrust Plus - 2.38%

ROXBOROUGH VILLAGE METRO DISTRICT **Property Taxes Reconciliation** 2019

									Current Y	ear										Prior Ye	ar	
			D	elinquent		Spec	ific						Net		% of Total				Total			Property
	Prop	erty	Tax	es, Rebate	s	Owner	ship			Т	Freasurer's		Amount		Taxes Re	ceived			Cash	Т	axes Re	ceived
	Та	xes	and	Abatemen	ts	Tax	es		Interest		Fees		Received	M	onthly	Y-T-I)		Received	Mont	hly	Y-T-D
January	\$ 4	8,332.27	\$	-		\$ 25,0	063.17	\$	-	\$	(724.97)	\$	72,670.47		1.51%	1	.51%	\$	107,497.35		2.53%	2.53%
February	1,44	8,704.86		-		24,	350.33		-		(21,730.57)		1,451,324.62		45.11%	46	6.62%		1,366,897.70	4	2.52%	45.05%
March	5	0,188.47		-		20,	373.86		16.62		(753.11)		70,325.84		1.56%	48	8.18%		138,944.83		3.52%	48.57%
April	19	7,959.47		-		27,0	523.11		16.26		(2,969.63)		222,629.21		6.16%	54	.35%		242,363.71		6.87%	55.44%
May	27	1,397.00		-		25,7	759.45		53.32		(4,071.75)		293,138.02		8.45%	62	2.80%		319,919.86		9.23%	64.67%
June	1,14	3,023.98		-		23,9	938.45		264.41		(17,149.32)		1,150,077.52		35.59%	98	3.39%		1,092,289.73	3	3.79%	98.46%
July	2	3,029.82		-		32,	568.95		636.41		(354.99)		55,880.19		0.72%	99	0.11%		60,808.27		0.96%	99.42%
August		-		-			-		-		-		-		0.00%	99	.11%		40,946.33		0.35%	99.78%
September		-		-			-		-		-		-		0.00%	99	0.11%		31,451.65		0.05%	99.83%
October		-		-			-		-		-		-		0.00%	99	0.11%		18,662.53	-	0.26%	99.57%
November		-		-			-		-		-		-		0.00%	99	0.11%		26,396.63	-	0.06%	99.51%
December		-		-			-		-				-		0.00%	99	0.11%		32,171.88		0.00%	99.51%
	¢ 2.10	. (25.07	¢			¢ 100	77.20	¢	007.02	¢	(47.754.24)	¢	2 21 6 045 07		00.110/	0.0	110/	¢	2 470 250 47	0	0.510/	00.510/
	\$ 3,18	2,635.87	\$	-		\$ 180,	77.32	\$	987.02	\$	(47,754.34)	\$	3,316,045.87		99.11%	99	0.11%	\$	3,478,350.47	9	9.51%	99.51%

				Property Taxes	% Collected to	
		Taxes Levied	% of Levied	Collected	Amount Levied	Chatfield
Property Tax						
General Fund	\$	842,190	26.23%	\$ 834,693.39	99.11%	\$ 242,1
Debt Service Fund		2,369,030	73.77%	2,347,942.48	99.11%	
	\$	3,211,220	100.00%	\$ 3,182,635.87	99.11%	\$ 242,1
Specific Ownership Tax						
General Fund	\$	321,122	100.00%	\$ 180,177.32	56.11%	
Debt Service Fund		-	0.00%	-	0.00%	
	\$	321,122	100.00%	\$ 180,177.32	56.11%	
Treasurer's Fees						
General Fund	\$	12,633	26.23%	\$ 12,524.28	99.14%	\$ 3,7
Debt Service Fund	~	35,535	73.77%	35,230.06	99.14%	φ 5,
	S	48,168	100.00%	,	99.14%	\$ 3,

This supplemental information should be read only in connection with the accompanying accountant's compilation report. 13

Roxborough Village Metropolitan District Cash Requirement Report - Detailed

A 11	D - +	
AII	Dates	

	Description	Gross		Discount	Net	Casł
GL Account	Description	Open Amount	A	vailable	Open Amount	Required
BROWNS	Browns Hill Engineering & Controls, LLC					
Reference:	17411	Date:	07/19/19	I	Discount exp date:	
GL AP account:	102500	Due date:	07/19/19	I	Payment term:	
107593	Landscape irrigation maintenance - Browns Hill Engineering & Controls, LLC	143.00				
	Totals	143.00		0.00	143.00	143.00
Totals fo	or Browns Hill Engineering & Controls, LLC	143.00		0.00	143.00	143.00
CLA	CliftonLarsonAllen, LLP					
Defenses		Data	07/01/10			
Reference:	2217706	Date:	07/31/19		Discount exp date:	
GL AP account: 107000	102500 Accounting - CliftonLarsonAllen, LLP	Due date: 3,921.00	07/31/19	ł	Payment term:	
107000	Totals	3,921.00		0.00	3,921.00	3,921.00
Reference:	2219587	Date:	07/31/19	ſ	Discount exp date:	
GL AP account:	102500				Payment term:	
107440	District management - CliftonLarsonAllen, LLP	6,602.78			,	
	Totals	6,602.78		0.00	6,602.78	6,602.78
Reference:	2219587	Date:	07/31/19	[Discount exp date:	
GL AP account:	302500	Due date:	07/31/19	F	Payment term:	
307440	District management - CliftonLarsonAllen, LLP	8,294.90				
	Totals	8,294.90		0.00	8,294.90	8,294.9
	Totals for CliftonLarsonAllen, LLP	18,818.68		0.00	18,818.68	18,818.68
DOUGLASSCHO	Douglas County School District					
Reference:	34373	Date:	08/31/19	[Discount exp date:	
GL AP account:	302500	Due date:	08/31/19	I	Payment term:	
307862	Master plan - Douglas County School District	157.50				
	Totals	157.50		0.00	157.50	157.5
Reference:	34056	Date:	08/31/19	I	Discount exp date:	
GL AP account:	102500	Due date:	08/31/19	F	Payment term:	
107588	Recreational expense - Douglas County	66.00				
	School District Totals	66.00		0.00	66.00	66.00
	Totals for Douglas County School District	223.50		0.00	223.50	223.50
FOLKESTAD	Folkestad Fazekas Barrick & Patoile					
Reference:	29838	Date:	07/31/19	ſ	Discount exp date:	
GL AP account:	102500	Due date:	07/31/19		Payment term:	
107460	Legal services - Folkestad Fazekas Barrick &	5,046.00				
	Patoile Totals	5,046.00		0.00	5,046.00	5,046.00
_						
	als for Folkestad Fazekas Barrick & Patoile	5,046.00		0.00	5,046.00	5,046.00
FOOTHILLS	Foothills Park & Recreation District					
Reference:	SALES00000032922	Date:	07/31/19	I	Discount exp date:	
GL AP account:	102500	Due date:	07/31/19	r	Payment term:	

		-	Village Metro rement Repo All Dates	-			28
			Gross		Discount	Net	Cash
GL Account	Description		Open Amount		Available	Open Amount	Required
107600	Foothills Park and Recreation fe Park & Recreation District	es - Foothills	2,933.96	!			
		Totals	2,933.96	I	0.00	2,933.96	2,933.96
To	als for Foothills Park & Recre	ation District	2,933.96		0.00	2,933.96	2,933.96
IREA	IREA						
Reference:	25782000		Date:	07/17/19	D	iscount exp date:	
GL AP account:	102500		Due date:			ayment term:	
107701	Utilities - IREA	Totals	491.29		0.00	491.29	491.29
		rotais	491.29		0.00	471.27	491.29
Reference:	85350300		Date:	07/17/19		iscount exp date:	
GL AP account: 107701	102500 Utilities - IREA		Due date:		Pa	ayment term:	
107701	UTITUES - IKEA	Totals	21.45	-	0.00	21.45	21.45
Reference:	21367302		Date:	07/18/19		iscount exp date:	
GL AP account: 107701	102500 Utilities - IREA		Due date: 21.57		Pa	ayment term:	
107701		Totals	21.57	-	0.00	21.57	21.57
Dafanan	250(0000		Det	07/10/10	-	to a sub-	
Reference: GL AP account:	25968000 102500		Date: Due date:	07/18/19		iscount exp date: ayment term:	
107701	Utilities - IREA		25.07		F		
		Totals	25.07		0.00	25.07	25.07
Reference:	85210100		Date:	07/18/19	D	iscount exp date:	
GL AP account:	102500		Due date:			ayment term:	
107701	Utilities - IREA		133.34			-	
		Totals	133.34		0.00	133.34	133.34
Reference:	85311000		Date:	07/18/19	D	iscount exp date:	
GL AP account:	102500		Due date:			ayment term:	
107701	Utilities - IREA		23.83	•	0.00	00.00	
		Totals	23.83	i	0.00	23.83	23.83
Reference:	85311102		Date:	07/22/19		iscount exp date:	
GL AP account:	102500		Due date:		Pa	ayment term:	
107701	Utilities - IREA	Totals	504.00 504.00		0.00	504.00	504.00
		TUIdis	504.00	,	0.00	504.00	004.00
Reference:	26129901		Date:	07/25/19		iscount exp date:	
GL AP account:	102500		Due date:		Pa	ayment term:	
107701	Utilities - IREA	Totals	21.68	•	0.00	21.68	21.68
		101015	21.00		0.00	21.00	21.00
Reference:	21419100		Date:	07/31/19		iscount exp date:	
GL AP account: 107701	102500 Utilities - IREA		Due date: 48.00		Pa	ayment term:	
107701		Totals	48.00		0.00	48.00	48.00
Reference: GL AP account:	23509300		Date:	07/31/19		iscount exp date:	
JL AP account: 107701	102500 Utilities - IREA		Due date: 18.00		Pa	ayment term:	
. 377 81			18.00	-			18.00

Roxborough Village Metropolitan District Cash Requirement Report - Detailed

		Gross		iscount	Net	Casł
GL Account	Description	Open Amount	Av	vailable	Open Amount	Required
	Totals for IREA	1,308.23		0.00	1,308.23	1,308.23
ИЕТСО	METCO LANDSCAPE, INC.					
Reference:	531057	Date:	07/16/19		ount exp date:	
GL AP account: 107585	102500 Landscape maintenance & supplies - METCO	Due date: 679.03	07/16/19	Payn	nent term:	
107565	LANDSCAPE, INC.	079.03				
	Totals	679.03		0.00	679.03	679.03
Reference:	531058	Date:	07/16/19	Disco	ount exp date:	
GL AP account: 107585	102500		07/16/19	Payn	nent term:	
107585	Landscape maintenance & supplies - METCO LANDSCAPE, INC.	1,296.51				
	Totals	1,296.51		0.00	1,296.51	1,296.5
Reference:	531619	Date:	07/30/19	Disco	ount exp date:	
GL AP account:	102500		07/30/19	Payn	nent term:	
107585	Landscape maintenance & supplies - METCO LANDSCAPE, INC.	4,915.00				
	Totals	4,915.00	I	0.00	4,915.00	4,915.0
Reference:	531620	Date:	07/31/19	Disco	ount exp date:	
GL AP account:	302500	Due date:	07/31/19		nent term:	
307615	Baseball field improvements - METCO	1,475.00				
	LANDSCAPE, INC. Totals	1,475.00	I	0.00	1,475.00	1,475.0
Reference:	SM173291	Date:	08/01/19	Disco	ount exp date:	
GL AP account:	102500		08/01/19		nent term:	
107595	Landscape contract - METCO LANDSCAPE,	13,320.00				
	INC. Totals	13,320.00	1	0.00	13,320.00	13,320.0
	Totals for METCO LANDSCAPE, INC.	21,685.54		0.00	21,685.54	21,685.5
IULHERN	Mulhern MRE Inc.					
Deference	MMRE6143	Data	06/30/19	Dice	unt over data.	
Reference: GL AP account:	102500	Date: Due date:	06/30/19		ount exp date: nent term:	
107584	Engineering - Mulhern MRE Inc.	2,301.56		5		
	Totals	2,301.56		0.00	2,301.56	2,301.5
	Totals for Mulhern MRE Inc.	2,301.56		0.00	2,301.56	2,301.5
PATRIOT	Patriot Pest Control, LLC					
Reference:	963182	Date:	07/31/19	Disco	ount exp date:	
GL AP account:	102500		07/31/19	Payn	nent term:	
107589	Mosquito control - Patriot Pest Control, LLC Totals	2,000.00	•	0.00	2,000.00	2,000.0
	TULAIS	2,000.00		0.00		2,000.0
	Totals for Patriot Pest Control, LLC	2,000.00		0.00	2,000.00	2,000.0
ото	Roto Rooter					
Reference:	34-210830196	Date:	07/31/19	Disco	ount exp date:	
GL AP account:	102500	Due date:	07/31/19		nent term:	
107582	Repairs and maintenance - Roto Rooter	2,106.87				
	Totals	2,106.87		0.00	2,106.87	2,106.8

29

		•	fillage Metro rement Repo All Dates			L	30
	Description		Gross		Discount	Net	Cash
GL Account	Description		Open Amount	A	vailable	Open Amount	Required
	Totals for Roto F	Rooter	2,106.87		0.00	2,106.87	2,106.87
ROXWATERSAN	Roxborough Water & San District						
Reference:	7121316		Date:	07/31/19	[Discount exp date:	
GL AP account:	102500		Due date:	07/31/19	F	Payment term:	
107702	Nonpotable water purchase usage - Roxborough Water & San District		142.41				
		Totals	142.41		0.00	142.41	142.41
Reference:	7122027		Date:	07/31/19	[Discount exp date:	
GL AP account:	102500		Due date:		F	Payment term:	
107702	Nonpotable water purchase usage - Roxborough Water & San District		844.92				
	, and the second s	Totals	844.92		0.00	844.92	844.92
Reference:	7122381		Date:	07/31/19	[Discount exp date:	
GL AP account:	102500		Due date:		F	Payment term:	
107702	Nonpotable water purchase usage - Roxborough Water & San District		113.99				
		Totals	113.99		0.00	113.99	113.99
Reference:	7124611		Date:	07/31/19	[Discount exp date:	
GL AP account:	102500		Due date:	07/31/19		Payment term:	
107702	Nonpotable water purchase usage - Roxborough Water & San District		94.71				
	Roxborough watch & San District	Totals	94.71		0.00	94.71	94.71
Reference:	7122162		Date:	07/31/19	[Discount exp date:	
GL AP account:	102500		Due date:			Payment term:	
107702	Nonpotable water purchase usage -		1,562.56				
	Roxborough Water & San District	Totals	1,562.56		0.00	1,562.56	1,562.56
1	Totals for Roxborough Water & San D	istrict	2,758.59		0.00	2,758.59	2,758.59
SBPORTABOWL	S&B Porta Bowl Restrooms, Inc.						
Reference:	425021		Date:	07/24/19	Г	Discount exp date:	
GL AP account:	102500		Due date:			Payment term:	
107599	Portable restrooms - S&B Porta Bowl Restrooms, Inc.		112.00				
	Nostrooms, me.	Totals	112.00		0.00	112.00	112.00
Reference:	425022		Date:	08/31/19	Г	Discount exp date:	
GL AP account:	112500		Due date:			Payment term:	
117599	Portable restrooms - S&B Porta Bowl		112.00				
	Restrooms, Inc.	Totals	112.00		0.00	112.00	112.00
	Totals for S&B Porta Bowl Restroom	s, Inc.	224.00		0.00	224.00	224.00
STAR PLAY	Star Playgrounds, Inc	:					
Deference			Data	00/00/10	r	Discount and data	
Reference: GL AP account:	INV9371 102500		Date: Due date:	08/09/19 08/09/19		Discount exp date: Payment term:	
107586	Playground repairs and maintenance - S	Star	350.00		I	aymont torm.	
	Playgrounds, Inc	Totals	350.00		0.00	350.00	350.00
		10(013	550.00		0.00	330.00	330.00

	Roxborough Village Metropolitan District Cash Requirement Report - Detailed All Dates						
GL Account	Description	Gross Open Amount			Cash Required		
	Totals for Star Playgrounds, Inc	350.00	0.00	350.00	350.00		
STRATAGEM	Stratagem						
Reference: GL AP account: 107020	36332 102500 Auditing - Stratagem Totals	Date: Due date: 		Discount exp date: Payment term: 4,950.00	4,950.00		
	Totals for Stratagem	4,950.00	0.00	4,950.00	4,950.00		
TEAMPAIN	Team Pain Skate Parks						
Reference: GL AP account: 107802	CO002 102500 Skate Park maintenance - Team Pain Skate Parks	Date: Due date: 40,088.02	07/31/19 07/31/19	Discount exp date: Payment term:			
	Totals	40,088.02	0.00	40,088.02	40,088.02		
	Totals for Team Pain Skate Parks	40,088.02	0.00	40,088.02	40,088.02		
WESTMETRO	West Metro Fire Protection District						
Reference: GL AP account: 107588	19080914508 102500 Recreational expense - West Metro Fire	Date: Due date: 375.00		Discount exp date: Payment term:			
	Protection District Totals	375.00	0.00	375.00	375.00		
To	tals for West Metro Fire Protection District	375.00	0.00	375.00	375.00		
	Company Totals	105,312.95	0.00	105,312.95	105,312.95		







5903 LAMAR STREET ARVADA, C0 80003 303.423.4303 • 303.423.4324 FAX

TENNIS/SPORT COURT PROPOSAL

To:	Roxborough Village Metro. Dist.	Date:	August 13, 2019
	7673 North Rampart Range Road	Job Name:	Roxborough Village Metro. Dist.
	Littleton, CO	Location:	7673 North Rampart Range Road
			Littleton, CO
		Cell:	303-439-6058
Attn:	Jerel	Email:	jerel.sangster@claconnect.com

1 TENNIS COURTS 60' X 120 <u>PICKLEBALL LINES</u>

Pickleball Lines on 1 Court, Using a Single Court Configuration

Blow court clean of dirt and debris. Layout and stripe 2" pickleball lines. Using Light Blue textured line paint. Pull tape and clean area as required.

TOTAL COST OF INSTALLED JOB ------ \$900.00

CONDITIONS

MOBILIZATION: If additional mobilizations are required, by customer request, other than that which would ordinarily be required for the job, an additional charge of \$__450_____ per mobilization will be charged.

GUARANTEE: COATINGS, INC. guarantees workmanship and material for one year from date of completion unless specifically waived elsewhere in this agreement or in a separate written agreement signed by the person (persons) or their duly authorized agent accepting this proposal. Excluded from this guaranty is the return of structural cracks that have been filled with conventional methods. These cracks are guaranteed to return at any time from temperature fluctuations.

LATENT AND UNFORESEEN CONDITONS: This proposal is based upon observed conditions, and/or information provided by the Owner unless otherwise noted in the body of the proposal. Coatings Inc. cannot warrant against unknown conditions that may be present, such as excessive moisture under the court that may cause surface delamination, poor materials or workmanship from previous work that delaminates under our coatings, the appearance of vegetation or roots, etc. Acrylic coatings can be applied in a finite number of to a point where the surface becomes sealed and large-scale delamination can occur, requiring the removal of the existing coatings.

OFFER EXPIRES: This proposal expires automatically thirty (30) days from date if it is not accepted with that time. In addition, if the work is not performed during the current season, the price may be increased to reflect any market and/or material price increases.

ACCEPTANCE OF PROPOSAL: The person (persons) accepting this proposal represent that they are the owner or authorized representative of the owner and that permission and authority is hereby granted to COATINGS, INC to perform work on premises. Owner agrees to save and hold harmless COATINGS, INC. from and against any and all damages, claims, costs, or expenses whatsoever arising from or growing out of this service during work as well as thereafter.

PERFORMANCE: COATINGS, INC. cannot give assurance as to a completion date since all work is subject to weather conditions, prior commitments of COATINGS, INC., third parties, mechanical failures, labor difficulties, fuel or material shortages, governmental authority or regulation, fire, acts of God, or any cause beyond our control. In the event COATINGS, INC. is delayed for more than 60 days during the current season in the performance of this contract for any of the reasons set forth herein, you shall have the right upon seven (7) days written notice to COATINGS, INC. to terminate this contract, in which event COATINGS, INC. shall be paid for the work performed by it to the date of such termination and all parties hereto shall be released of any obligation hereunder.

TERMS OF PAYMENT: The person (persons) and the company accepting this proposal each agree to pay COATINGS, INC. the full quoted price with any adjustments provided for herein for the work herein specified. Invoices may be issued monthly for work completed during that month. Each invoice rendered by COATINGS, INC. will be paid when rendered and payment shall be overdue and delinquent ten (10) days from the date thereof. Interest shall accrue and be payable on delinquent amounts at the rate of 1.5% per month (an annual percentage rate of 18%).

FINANCIAL RESPONSIBILITY: If at any time COATINGS, INC., in its sole judgment, determines that the financial responsibility of the person (persons) or the company accepting this proposal is unsatisfactory, it reserves the right to require payment in advance or satisfactory guarantees that invoices will paid when due. If any payments are not paid when due, COATINGS, INC., at its option, may cancel any unfulfilled portion of this agreement without further liability and all work therefore completed shall thereupon be invoiced and due and payable at once.

TAXES: The Colorado sales tax or any other State, City, or County taxes which are now if effect included in the price quoted unless specifically stated otherwise in this agreement.

Notes:

* Please note all cracks will return and can at any time due to thermal contraction of the substrate.

- * Color of new coatings over repairs will not match existing colors due to UV fading.
- * We shall not be responsible for unstable base; soft or unstable areas will be corrected at owner's discretion.
- * Work cannot be performed on rainy days or when temperature is under 50 degrees.
- * Final billing will be based on actual field measured quantities at the above unit prices.
- * This quotation is subject to all terms and conditions listed on the reverse side hereof.

If contract is acceptable, please sign and return one copy to us.

Accepted by:	Coatings, Inc.
Company	George Tavarez
Name	By: George Tavarez
Title	Title: Estimator
Date	

Terms: Net on completion. A service charge of 1.5% monthly or 18% annum will be charged on accounts over 10 days.

Altitude Athletic Surfaces, LLC 4604 Fenwood Drive Highlands Ranch, CO 80130 303-885-1315 kevinmleach@yahoo.com

Customer Name: CLA Connect Address: City: State: Zip Code: Date: August 15, 2019 Project Location: Roxborough Park

Attention: Jerel Sangster

Email: jerel.sangster@claconnect.com

INSTALL PICKLEBALL LINES ONLY

PRJOJECT SCOPE OF WORK: INSTALL PICKLEBALL LINES TO EXISTING CONCRETE SLAB

Clean area to prepare for new pickleball ines Center pickleball playing area on existing tennis court slab Layout and stripe 2" lines for Pickleball as per ASBA Guildelines

TOTAL COST OF PROJECT: \$600.00

Notes:

* Please note all cracks will return and can at any time due to thermal contraction of the substrate.

* Color of new acrylic surface over repairs will not match existing colors due to UV fading.

*. We shall not be responsible for unstable base; soft or unstable areas will be corrected at owner's discretion.

* Work cannot be performed on rainy days or when temperature is under 50 degrees.

* Final billing will be based on actual field measured quantities at the above unit prices.

* This quotation is subject to all terms and conditions listed on the following page.

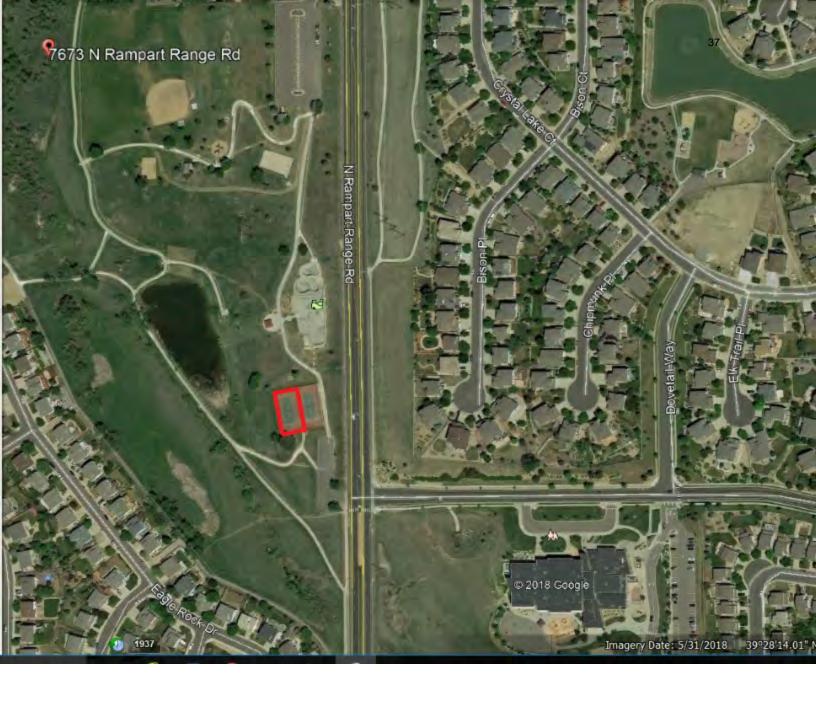
Signed by: _____

Altitude Athletic Surfaces, LLC.

Name _____

Date _____

By: Kevin Leach, CTCB



Suazo, Kathy

From:	Jones, Anna
Sent:	Monday, August 5, 2019 9:55 AM
То:	Shannon, Patrick; Suazo, Kathy
Cc:	Sangster, Jerel
Subject:	FW: [External] Clogged sink and urinal
Attachments:	IMG_0953.jpg; IMG_0956.jpg; IMG_0954.jpg; IMG_0955.jpg

Pat - include in the packet?

-----Original Message-----From: Shannon, Patrick <Patrick.Shannon@claconnect.com> Sent: Monday, August 5, 2019 8:11 AM To: Kyndra Moore <moorepreferred@live.com> Cc: Sangster, Jerel <Jerel.Sangster@claconnect.com>; Jones, Anna <Anna.Jones@claconnect.com> Subject: RE: [External] Clogged sink and urinal

Thank you for letting us know Kyndra. Does this appear to be vandalism?

Jerel - can you please schedule a plumber out to fix?

Pat Shannon, Assistant District Manager Outsourcing, CliftonLarsonAllen LLP

Direct 303-265-7998 patrick.shannon@CLAconnect.com

Main 303-779-5710, Fax 303-779-0348 8390 E Crescent Parkway, Suite 300, Greenwood Village, CO 80111 CLAconnect.com

Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.

-----Original Message-----From: Kyndra Moore <moorepreferred@live.com> Sent: Saturday, August 3, 2019 3:46 PM To: Shannon, Patrick <Patrick.Shannon@claconnect.com> Subject: [External] Clogged sink and urinal









Suazo, Kathy

From:	Sangster, Jerel
Sent:	Wednesday, August 14, 2019 1:57 PM
То:	Suazo, Kathy
Subject:	FW: [External] Roto-rooter

Below is the pricing for new water fountain units. The price to repair what is currently at the park is \$1014 for labor and parts.



Jerel Sangster, Public Management Analyst CliftonLarsonAllen LLP

Direct – 303-439-6058 jerel.sangster@CLAconnect.com

Main 303-779-5710, Fax 303-779-0348 8390 E Crescent Parkway, Suite 300, Greenwood Village, CO 80111 CLAconnect.com

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Send me your files with secure file transfer.

From: Celina Mendoza [mailto:celina.mendoza@rrsc.com]
Sent: Wednesday, August 14, 2019 1:52 PM
To: Sangster, Jerel <Jerel.Sangster@claconnect.com>
Subject: Re: [External] Roto-rooter

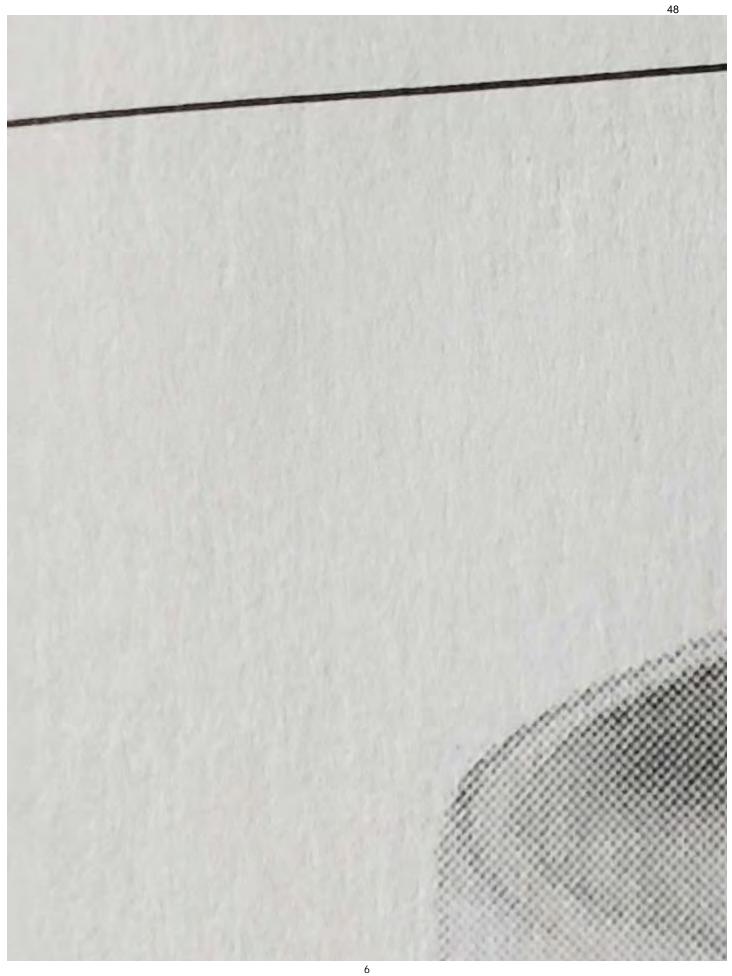
This model would run \$10,062.10 but includes the bottle filler and two drinking stations.



These two would be installed together to give us a drinking station and a bottle filler option. Pricing for the bottle filler is \$5911.71. Drinking fountain is \$4922.45. Total for both \$10,834.16







Thanks for the update. Can you share any photos of what new replacement options would look like?



Jerel Sangster, Public Management Analyst CliftonLarsonAllen LLP

Direct – 303-439-6058 jerel.sangster@CLAconnect.com

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From: Celina Mendoza [mailto:celina.mendoza@rrsc.com] Sent: Friday, August 9, 2019 1:22 PM To: Sangster, Jerel <<u>Jerel.Sangster@claconnect.com</u>> Subject: Re: [External] Roto-rooter

Hi Jerel,

I was able to find some repair parts for the existing unit. It would be \$1014 for labor and parts. Let me know if that's the route you want to take. Any new fixture would be about \$6000-7000 for labor and parts. Let me know what you decide.

Get Outlook for Android

From: Celina Mendoza
Sent: Wednesday, August 7, 2019 9:54:44 AM
To: Sangster, Jerel <<u>Jerel.Sangster@claconnect.com</u>>
Subject: Re: [External] Roto-rooter

Perfect! Thank you so much. I'll send those photos off and I have some pricing ready for replacement. I will send it all over to you.

Get Outlook for Android

From: Sangster, Jerel <<u>Jerel.Sangster@claconnect.com</u>> Sent: Wednesday, August 7, 2019 9:23:26 AM To: Celina Mendoza <<u>celina.mendoza@rrsc.com</u>> Subject: RE: [External] Roto-rooter See attached pictures of the water fountains we have currently. I'm not sure if the Board is more inclined to repair or replace but if we had some potential options to choose from that would be helpful. I look forward to hearing back from you soon.

Thanks, Jerel



Jerel Sangster, Public Management Analyst CliftonLarsonAllen LLP

Direct – 303-439-6058 jerel.sangster@CLAconnect.com

Main 303-779-5710, Fax 303-779-0348 8390 E Crescent Parkway, Suite 300, Greenwood Village, CO 80111 CLAconnect.com

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From: Celina Mendoza [mailto:celina.mendoza@rrsc.com] Sent: Tuesday, August 6, 2019 9:41 AM To: Sangster, Jerel <<u>Jerel.Sangster@claconnect.com</u>> Subject: Re: [External] Roto-rooter

I can do that. I'll get a couple quotes for you today.

Get Outlook for Android

From: Sangster, Jerel <<u>Jerel.Sangster@claconnect.com</u>> Sent: Tuesday, August 6, 2019 9:30:02 AM To: Celina Mendoza <<u>celina.mendoza@rrsc.com</u>> Subject: RE: [External] Roto-rooter

Is there any way you can send me the quotes for the new fountains? I just want to see what our replacement options look like. Also maybe explore the type of fountain that also has the refill station for water bottles at the top. I will try to get pics of the current fountains to you today.



Jerel Sangster, Public Management Analyst CliftonLarsonAllen LLP

Direct – 303-439-6058 jerel.sangster@CLAconnect.com

Main 303-779-5710, Fax 303-779-0348 8390 E Crescent Parkway, Suite 300, Greenwood Village, CO 80111 CLAconnect.com

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From: Celina Mendoza [mailto:celina.mendoza@rrsc.com] Sent: Thursday, August 1, 2019 4:41 PM To: Sangster, Jerel <<u>Jerel.Sangster@claconnect.com</u>> Subject: Re: [External] Roto-rooter

Hi Jerel,

I have called a few different supply houses and the least expensive fountains run about \$4000-\$5000 for 2 new ones. Would you be able to send me pictures if the fountains? We got new phones at work and all the photos were deleted so all I've been able to find is from what I can remember. If you can send me photos we might have a better chance of tracking down repair parts.

Get Outlook for Android

From: Sangster, Jerel <<u>Jerel.Sangster@claconnect.com</u>> Sent: Wednesday, July 31, 2019 12:04:32 PM To: Celina Mendoza <<u>celina.mendoza@rrsc.com</u>> Subject: RE: [External] Roto-rooter

Hi Celina,

I just wanted to check in and see if you had a chance to look at parts or replacement options for the water fountains at the park restrooms in Roxborough. Looking forward to your response.

Thanks!



Jerel Sangster, Public Management Analyst CliftonLarsonAllen LLP

Direct – 303-439-6058 jerel.sangster@CLAconnect.com

Main 303-779-5710, Fax 303-779-0348 8390 E Crescent Parkway, Suite 300, Greenwood Village, CO 80111 CLAconnect.com

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From: Celina Mendoza [mailto:celina.mendoza@rrsc.com] Sent: Wednesday, July 17, 2019 9:53 AM To: Sangster, Jerel <<u>Jerel.Sangster@claconnect.com</u>> Subject: [External] Roto-rooter

Jerel,

The parts came in today. What is your availability this week?

Celina Mendoza Roto-rooter Services Company 5180 Smith Rd. Denver, Co. 80216 Master Plumber License #188858 IICRC Certified

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CliftonLarsonAllen LLP

Suazo, Kathy

From: Sent: To: Cc: Subject: Attachments: Sangster, Jerel Tuesday, August 13, 2019 3:15 PM Suazo, Kathy Jones, Anna; Shannon, Patrick Board/event T shirts T shirt designs.pdf

Team,

Here are some potential t-shirt designs along with pricing. These can be edited per the Board's input but just showing a few ideas of what the shirts might look like along with the cost. There are three basic designs specifically for the Board and two options for volunteers or simply to give away. Discounts are applied when shirts are ordered in bulk so these prices may vary depending on the design/quantity chosen.

Thanks, Jerel



Jerel Sangster, Public Management Analyst CliftonLarsonAllen LLP

Direct – 303-439-6058 jerel.sangster@CLAconnect.com

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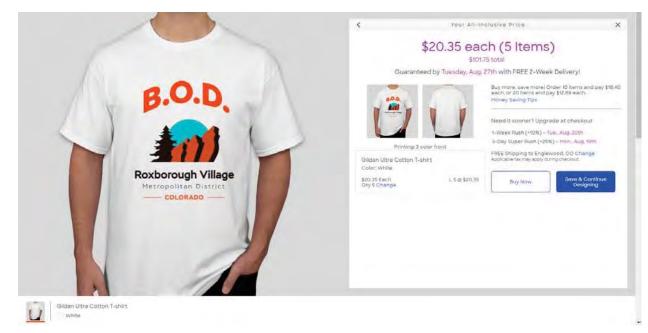


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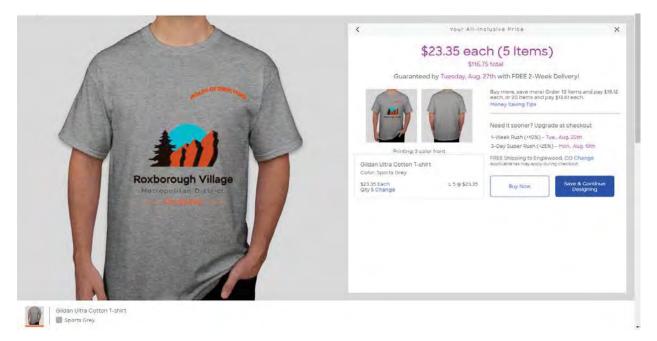
Send me your files with secure file transfer.



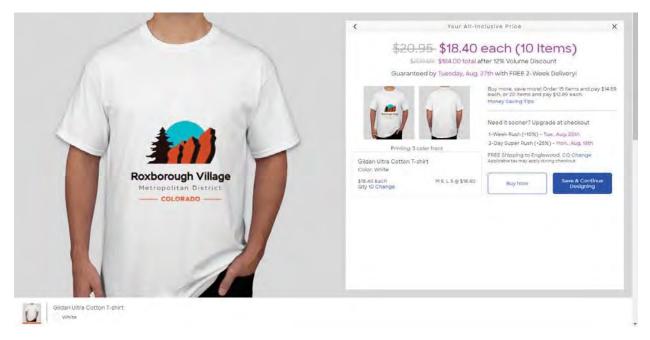




Board 3



Volunteer 1



Volunteer 2



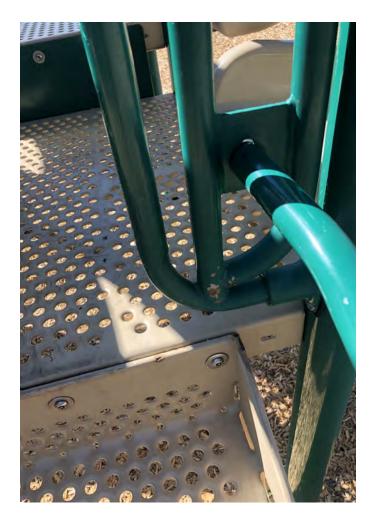
Address: 756 City/State/ Zip: Littl Client Name: CL/ Contact: Pat Billing Address: 839 City/State/ Zip: Gre	Ą	ay 2=	Date: Inspector: Phone: 		Repair 4 = Immediate Action
Site conditions:		Code		Inspection Co	mments
1. Vandalism: graffiti, g	lass, trash, damage	1			
2. Drainage: standing v	vater	1			
3. Borders: damage, m	issing, protrusions	1	concrete sidewalk	damaged	
4. Signage: broken, mi	ssing, damage	2	no signage		
5. Site Amenities: table	es, benches, grills	1			
6. ADA Access		1			
General Inspection Ite	ms:	Code		Inspection Co	mments
7. Chains / Ropes / Ca	bles / Nets: loose, worn, rust	1			
8. Decks: loose, gaps,	rust, protruding bolts	2	decks worn due to	age	
9. Footings: loose, exp	osed, cracked	1			
10. Guardrails / Barriers	s: loose, protruding bolts	1			
11. Hardware: protrudin	ig, loose, missing	1			
12. Ladders / Steps: loc	ose, rust, protruding bolts	1			
13. Overhead Equip: loo	ose, vertical projections	1			
14. Paint: chipping, pee	eling, rust	1	most of the paint i	s chipping	
15. Panels: loose, miss	ing, damaged	2	worn due to age. I	No play value	
16. Posts: loose, clamp	s, pins, protrusions	1			
17. Railing: loose, miss	ing, protrusions	1			
18. Rungs / Handholds:	loose, protruding bolts	1			
19. Sharp Edges: corne	ers, edges, bolts	1			
20. Slides: entanglemer	nts, gaps, protrusions	1			
21. Springs: support, we	orn	n/a			
22. Surfacing: depth, qu	uantity, maintenance	1			
23. Swings Seats: cut, o	cracked, missing	1			
24. Use Zones around e		1			
25. Welds: pitting, rust of	cracks	1			
26. Wood / Logs / Boar	ds: cracks, splinters, decay	1			

General Notes: Park is in ok condition. Lacks play value













Site Name:	Chatfield Farms Park		Date:	7/26/2019	4
Address:	8563 Liverpool Circle				
City/State/ Zip:	Highlands Ranch, CO 80126		Inspector:	Erin Starr	
Client Name:	CLA				
Contact:	Patrick Shannon		Phone:		
Billing Address:	8390 E Cresecent Parkway, Suite 300				
City/State/ Zip:	Greenwood Village, CO 80111				
Use the followir	ng codes: NA = Not Applicable 1 = Ok	kay 2	= Needs Maintena	nce 3 = Request for	Repair 4 = Immediate Action
Site conditions:		Code		Inspection Co	omments
1. Vandalism: graf	fiti, glass, trash, damage	1			
2. Drainage: stand	· ·	1			
-	e, missing, protrusions	n/a			
v	n, missing, damage	1			
	ables, benches, grills	1			
6. ADA Access		1	EWF		
General Inspection	n Items:	Code		Inspection Co	omments
7. Chains / Ropes	/ Cables / Nets: loose, worn, rust	n/a			
8. Decks: loose, ga	aps, rust, protruding bolts	1			
9. Footings: loose,	exposed, cracked	1			
10. Guardrails / Bar	rriers: loose, protruding bolts	1			
11. Hardware: protr	uding, loose, missing	1			
12. Ladders / Steps	: loose, rust, protruding bolts	1			
13. Overhead Equi	o: loose, vertical projections	1			
14. Paint: chipping,	peeling, rust	1			
15. Panels: loose, r	nissing, damaged	1			
16. Posts: loose, cl	amps, pins, protrusions	1			
17. Railing: loose, r	nissing, protrusions	1			
18. Rungs / Handho	olds: loose, protruding bolts	1			
19. Sharp Edges: c	orners, edges, bolts	1			
20. Slides: entangle	ements, gaps, protrusions	1			
21. Springs: suppor	rt, worn	1			
22. Surfacing: dept	h, quantity, maintenance	1			
23. Swings Seats: o	cut, cracked, missing	1			
24. Use Zones arou	und equipment	1			
25. Welds: pitting, r		1			
26. Wood / Logs / E	Boards: cracks, splinters, decay	1			

General Notes: Park is in great condition.

Site Name: Marmont Ridge Park		Date: 7/26/2019
Address: 9701 Marmot Ridge Cir		
City/State/ Zip: Littleton, CO 80125		Inspector: Erin Starr
Client Name: CLA		
Contact: Patrick Shannon		Phone:
Billing Address: 8390 E Cresecent Parkway, Suite 300		
City/State/ Zip: Greenwood Village, CO 80111		
Use the following codes: NA = Not Applicable 1 = O	kay 2 :	= Needs Maintenance 3 = Request for Repair 4 = Immediate Action
Site conditions:	Code	Inspection Comments
1. Vandalism: graffiti, glass, trash, damage	1	
2. Drainage: standing water	1	
3. Borders: damage, missing, protrusions	3	concrete sidewalk damaged
4. Signage: broken, missing, damage	2	no signage
5. Site Amenities: tables, benches, grills	1	
6. ADA Access	1	
General Inspection Items:	Code	Inspection Comments
7. Chains / Ropes / Cables / Nets: loose, worn, rust	1	
8. Decks: loose, gaps, rust, protruding bolts	1	
9. Footings: loose, exposed, cracked	1	
10. Guardrails / Barriers: loose, protruding bolts	1	
11. Hardware: protruding, loose, missing	1	
12. Ladders / Steps: loose, rust, protruding bolts	1	
13. Overhead Equip: loose, vertical projections	1	
14. Paint: chipping, peeling, rust	3	most of the paint iss chipping
15. Panels: loose, missing, damaged	2	worn due to age. No play value
16. Posts: loose, clamps, pins, protrusions	1	
17. Railing: loose, missing, protrusions	1	
18. Rungs / Handholds: loose, protruding bolts	1	
19. Sharp Edges: corners, edges, bolts	1	
20. Slides: entanglements, gaps, protrusions	1	
21. Springs: support, worn	n/a	
22. Surfacing: depth, quantity, maintenance	1	
23. Swings Seats: cut, cracked, missing	1	
24. Use Zones around equipment	1	
25. Welds: pitting, rust cracks	1	
26. Wood / Logs / Boards: cracks, splinters, decay	1	

General Notes: Park is in good condition. Lacks play value

















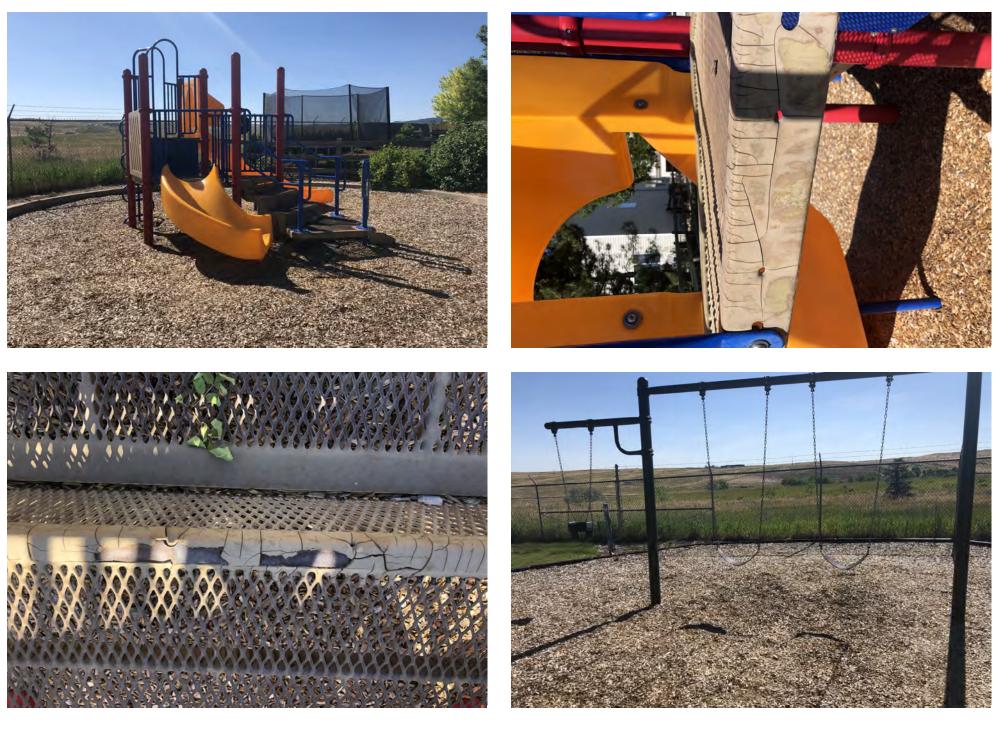
Site Name:	Mule Deer Park		Date:	7/26/2019	
Address:	7846 Mule Deer Pl				
City/State/ Zip:	Littleton, CO 80125		Inspector:	Erin Starr	
Client Name:	CLA				
-	Patrick Shannon		Phone:		The second second second
-	8390 E Cresecent Parkway, Suite 300				
-	Greenwood Village, CO 80111				
Use the followin	g codes: NA = Not Applicable 1 = O	kay 2 :	= Needs Maintena	nce 3 = Request for	Repair 4 = Immediate Action
Site conditions:		Code		Inspection Co	omments
1. Vandalism: graffi	iti, glass, trash, damage	1			
2. Drainage: standi	ng water	1			
3. Borders: damage	e, missing, protrusions	1			
4. Signage: broken	, missing, damage	2	no signage		
5. Site Amenities: ta	ables, benches, grills	1			
6. ADA Access		1			
General Inspection	n Items:	Code		Inspection Co	omments
7. Chains / Ropes /	Cables / Nets: loose, worn, rust	1			
8. Decks: loose, ga	ps, rust, protruding bolts	3	decks worn due to	o age	
9. Footings: loose,	exposed, cracked	1			
10. Guardrails / Bar	riers: loose, protruding bolts	1			
11. Hardware: protru	uding, loose, missing	1			
12. Ladders / Steps	: loose, rust, protruding bolts	1			
13. Overhead Equip	: loose, vertical projections	n/a			
14. Paint: chipping,	peeling, rust	1	paint is chipping		
15. Panels: loose, m	nissing, damaged	2	worn due to age.	No play value	
16. Posts: loose, cla	amps, pins, protrusions	1			
17. Railing: loose, m	nissing, protrusions	1			
18. Rungs / Handho	olds: loose, protruding bolts	1			
19. Sharp Edges: co	orners, edges, bolts	1			
20. Slides: entangle	ments, gaps, protrusions	4	slide exits directly	into structure	
21. Springs: support	t, worn	n/a			
22. Surfacing: depth	n, quantity, maintenance	1			
23. Swings Seats: c	ut, cracked, missing	1			
24. Use Zones arou	nd equipment	1			
25. Welds: pitting, re	ust cracks	1			
26. Wood / Logs / B	oards: cracks, splinters, decay	1			

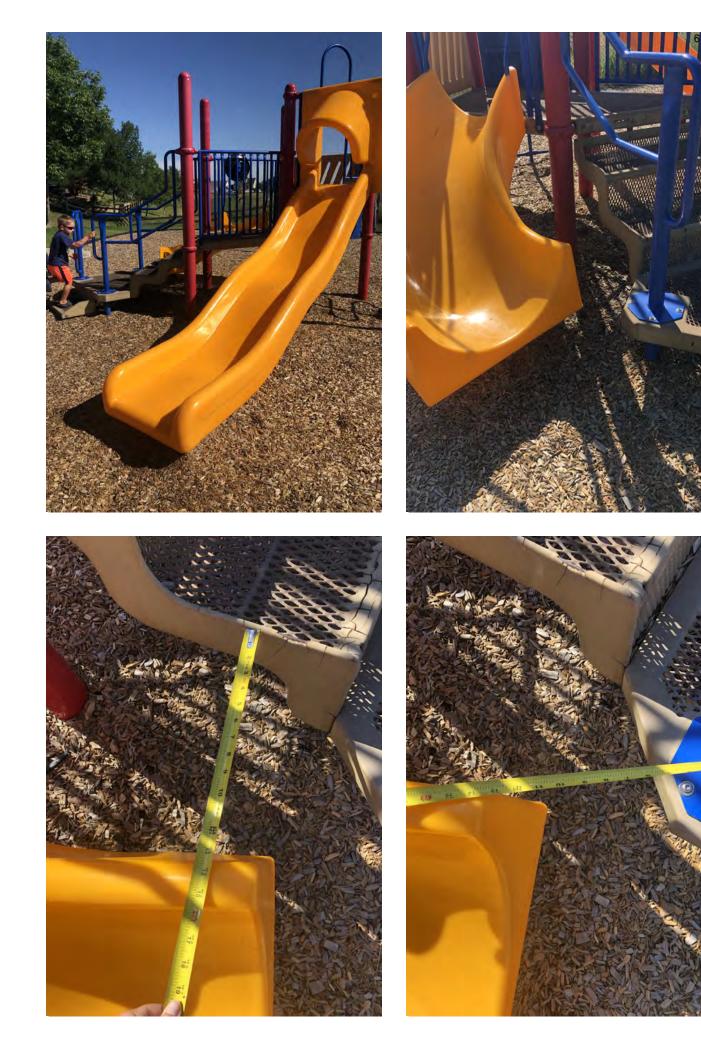
General Notes:

Park is in ok condition. Lacks play value Red flag issue - slide exit zone

Spoke to a nieghbor mom who requested a bigger/better structure that covers more age groups and shade











Site Name: Rox Community Park	Rox Community Park Date: 7/26/2019			
Address: 7463-7635 N Rampart Range Rd				
City/State/ Zip: Littleton, CO 80125				
Client Name: CLA	CLA			
Contact: Patrick Shannon		Phone:		
Billing Address: 8390 E Cresecent Parkway, Suite 300				
City/State/ Zip: Greenwood Village, CO 80111				
Use the following codes: NA = Not Applicable 1 = O	kay 2	= Needs Maintenance 3 = Request for Repair 4 = Immediate Action		
Site conditions:	Code	Inspection Comments		
1. Vandalism: graffiti, glass, trash, damage	2	Slide has been vadalized - see attached pictures		
2. Drainage: standing water	1			
3. Borders: damage, missing, protrusions	1			
4. Signage: broken, missing, damage	2	no signage		
5. Site Amenities: tables, benches, grills	1			
6. ADA Access	3	no way to get into the pit		
General Inspection Items:	Code	Inspection Comments		
7. Chains / Ropes / Cables / Nets: loose, worn, rust	n/a			
8. Decks: loose, gaps, rust, protruding bolts	3	decks are chipping/cracking due to age		
9. Footings: loose, exposed, cracked	1			
10. Guardrails / Barriers: loose, protruding bolts	1			
11. Hardware: protruding, loose, missing	1			
12. Ladders / Steps: loose, rust, protruding bolts	1			
13. Overhead Equip: loose, vertical projections	1			
14. Paint: chipping, peeling, rust	2	paint worn due to age		
15. Panels: loose, missing, damaged	1			
16. Posts: loose, clamps, pins, protrusions	1			
17. Railing: loose, missing, protrusions	1			
18. Rungs / Handholds: loose, protruding bolts	1			
19. Sharp Edges: corners, edges, bolts	1			
20. Slides: entanglements, gaps, protrusions	3	broken fitting at top of spiral slide		
21. Springs: support, worn	1			
22. Surfacing: depth, quantity, maintenance	3	sand is not ADA accessible or rated for the fall height of the equip		
23. Swings Seats: cut, cracked, missing	n/a			
24. Use Zones around equipment	1			
25. Welds: pitting, rust cracks	1			
26. Wood / Logs / Boards: cracks, splinters, decay	1			

General Notes:

Park is in good condition, but surfacing is not ADA compliant, low and not rated for the fall height of the equipment EWF is recommended.

















Playground & Recreation Facility Safety Inspection

Site Name: Rox Imperial Park		Date: 7/26/2019	
Address: 7932 Kyle Way		— — — – – – – – – – – – – – – – – – – –	
City/State/ Zip: Littleton, CO 80125		Inspector: Erin Starr	
Client Name: CLA			
Contact: Patrick Shannon		Phone:	
Billing Address: 8390 E Cresecent Parkway, Suite 300			
City/State/ Zip: Greenwood Village, CO 80111			
Use the following codes: NA = Not Applicable 1 = O	kay 2 :	= Needs Maintenance 3 = Request for F	Repair 4 = Immediate Action
Site conditions:	Code	Inspection Col	mments
1. Vandalism: graffiti, glass, trash, damage	1		
2. Drainage: standing water	1		
3. Borders: damage, missing, protrusions	1		
4. Signage: broken, missing, damage	1		
5. Site Amenities: tables, benches, grills	1		
6. ADA Access	1	EWF	
General Inspection Items:	Code	Inspection Co	mments
7. Chains / Ropes / Cables / Nets: loose, worn, rust	1	replaced chains still look good	
8. Decks: loose, gaps, rust, protruding bolts	1		
9. Footings: loose, exposed, cracked	1		
10. Guardrails / Barriers: loose, protruding bolts	1		
11. Hardware: protruding, loose, missing	1		
12. Ladders / Steps: loose, rust, protruding bolts	1		
13. Overhead Equip: loose, vertical projections	1		
14. Paint: chipping, peeling, rust	1		
15. Panels: loose, missing, damaged	1		
16. Posts: loose, clamps, pins, protrusions	1		
17. Railing: loose, missing, protrusions	1		
18. Rungs / Handholds: loose, protruding bolts	1		
19. Sharp Edges: corners, edges, bolts	1		
20. Slides: entanglements, gaps, protrusions	1		
21. Springs: support, worn	1		
22. Surfacing: depth, quantity, maintenance	1		
23. Swings Seats: cut, cracked, missing	1		
24. Use Zones around equipment	1		
25. Welds: pitting, rust cracks	1		
26. Wood / Logs / Boards: cracks, splinters, decay	1		

General Notes: Park is in good condition.









Suazo, Kathy

From: Sent: To:	Colby, Joan Wednesday, August 14, 2019 11:18 AM CLA Greenwood Village GCS Management Svc All; CLA Greenwood Village GCS
Subject: Attachments:	Accounting Svc All Coverage changes for 2020 - Wind and Hail 2019 Hail Deductible Endorsement.pdf; 2019 Cosmetic Damage Waiver endorsement.pdf
Importance:	High

Good Morning Everyone☺

We have received notice from T Charles Wilson Insurance that the CSD Pool is making hail-related changes to the 2020 Property Coverage Form. Due to the severe weather losses over the previous three years, starting in 2020 all members will have a 2% deductible for property losses caused by hail. A hail loss will be subject to a deductible of 2% of the value of the damaged property. There is a minimum \$5,000 deductible and a maximum of \$50,000.

For districts in hail-prone areas, the Pool will also require the Cosmetic Damage Waiver endorsement for property coverage. This endorsement waives coverage for claims involving wind or hail damage to a roof that suffers only cosmetic damage. Cosmetic damage refers to scuff marks and dents that do not affect the structural integrity of the building's roof and are not visible to patrons of the facility.

Please advise your districts to allocate budget for possible increased deductible if a hail loss occurs. If you have any questions please feel free to contact Jan Elliott at T. Charles Wilson. Her email address is jelliott@wilson.com.

Please note that insurance renewals begin in September. Please let us know by September 6th if you need to add employees or property to the current policy.

Thank you, Wendi and Joan



Joan Colby District Records Retention Coordinator II, Outsourcing

Direct 303-265-7920 | Main 303-779-5710 x37920 | Fax 303-779-0348 CLA (CliftonLarsonAllen LLP) | 8390 E Crescent Parkway, Suite 300, Greenwood Village, CO 80111

joan.colby@CLAconnect.com CLAconnect.com

Create Opportunities

Wealth Advisory Outsourcing Audit, Tax, and Consulting



Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.

Send me your files with secure file transfer.



PROPERTY ENDORSEMENT

Named Member:	Property Form No.: CSD Pool – 1/1/2019 – 1/1/2020
Certificate Number:	Effective Endorsement Date:

Issued By: Colorado Special Districts Property and Liability Pool

THIS ENDORSEMENT CHANGES THE MEMBER PROPERTY COVERAGE PLEASE READ IT CAREFULLY

HAIL DEDUCTIBLE

This endorsement modifies insurance provided under the following:

PROPERTY COVERAGE

The following is added to SECTION 2 DEDUCTIBLE:

E. HAIL DEDUCTIBLE

In consideration of a Property Contribution Credit associated with the building structure annual contribution for the above-reference property Form, the above **Member District** agrees to the following with respect to loss or damage caused by hail to a building or structure identified in the **Member District** property schedule on file with the Pool.

The Pool with apply a deductible of 2% per occurrence of the value of the covered damaged property at the time loss occurs, subject to a \$5,000 minimum and \$50,000 maximum per occurrence, unless a higher deductible is scheduled at the damaged location.

By:_

Member District's Duly Authorized Representative

Date

Print Name and Title:

District Board must sign and return an original copy to: CSD Pool c/o McGriff, Seibels & Williams, Inc. | P.O. Box 1539 | Portland, OR 97207-1539



PROPERTY ENDORSEMENT

	Property Form No.: CSD Pool 1/1/2019 - 1/1/2020	
Certificate Number:	Effective Endorsement Date:	
Issued By: Colorado Special Districts Property and Liability Pool		

THIS ENDORSEMENT CHANGES THE MEMBER PROPERTY COVERAGE PLEASE READ IT CAREFULLY

COSMETIC DAMAGE WAIVER

This endorsement modifies insurance provided under the following:

PROPERTY COVERAGE

The following is added to SECTION 4 COVERAGE:

AB. COSMETIC DAMAGE WAIVER

In consideration of a Property Contribution Credit associated with the building structure annual contribution for the above-referenced Property Form, the above **Member District** agrees to the following with respect to loss or damage by wind and/or hail to a building or structure identified in the **Member District** property schedule on file with the Pool.

The Pool will not pay for cosmetic damage to roof surfacing caused by wind and/or hail. For the purpose of this endorsement:

- Roof surfacing means the shingles, tiles, cladding, metal or synthetic sheeting or similar materials covering the roof and includes all materials used in securing the roof surface and all materials applied to or under the roof surface for moisture protection, as well as roof flashing, vent covers and gutters.
- Cosmetic damage means that the wind and/or hail caused marring, pitting or other superficial damage that altered the appearance of the roof surfacing, but such damage does not prevent the roof from continuing to function as a barrier to entrance of the elements to the same extent as it did before the cosmetic damage occurred.

However, there is excepted from, and this Cosmetic Damage Waiver shall not apply to, cosmetic damage to front entry, visibly apparent areas of roof surfacing composing less than 25% of the roof area of the scheduled building or structure. The Pool will pay for cosmetic damage to such areas, limited to less than 25% of the roof area of the scheduled building or structure, subject to all other terms, conditions and exclusions of this Coverage Document.

By: ____

Member District's Duly Authorized Representative

Date

Print Name and Title: _____

District Board must sign and return an original copy to: CSD Pool c/o McGriff, Seibels & Williams, Inc. | P.O. Box 1539 | Portland, OR 97207-1539

A PARTNERSHIP THAT WORKS

As a partner with the YMCA, your HOA retains ownership of your community center, pool, and facility as an asset and resource. Then, the YMCA serves your HOA and maximizes your impact with:

- Facility and pool operational support
- Certified pool staff and lifeguards
- Efficient, turn-key YMCA programming
- Administration of registrations and paperwork
- Four or more hosted Community Events a year
- Highly trusted staff with a dedicated presence at your HOA
- Knowledgeable and experienced program leaders
- Low staff-to-participant program ratios
- Management of third-party vendors like cleaners and maintenance providers
- Access cards for all eligible participants
- Flexibility your HOA determines the hours, audience, and terms for participation





DISCOVER EVERYTHING YOUR HOA CAN DO!

Contact Kimberly Armitage at 720 870 2221 or karmitage@denverymca.org

SUCCESSFUL PARTNERSHIPS THROUGHOUT DENVER

HOAs from Brighton to Castle Rock, Aurora to Lakewood, are finding customized solutions for their programming, services, operations, and management.

We serve over 20 HOAs, including:

Tallyns Reach Aurora

Brighton Crossing Brighton, CO

Crystal Valley Castle Rock

Greenfield Centennial Commerce City Pinery Glen

Solterra Lakewood

Parker

Reunion

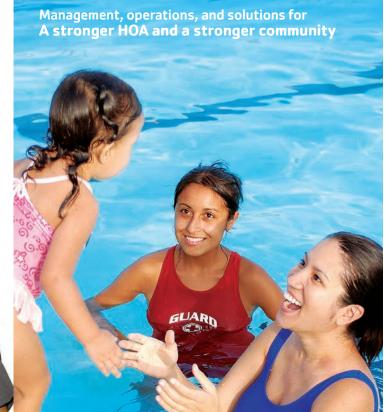
Whisper Creek Arvada



FOR YOUTH DEVELOPMENT® FOR HEALTHY LIVING FOR SOCIAL RESPONSIBILITY

DISCOVER WHAT YOUR HOA CAN DO

YMCA OF METROPOLITAN DENVER HOMEOWNER ASSOCIATION PARTNERSHIPS





)

TURN TO THE YMCA

By partnering with the YMCA of Metropolitan Denver, homeowner associations and community centers throughout the metro area are able to deliver more value to their residents.

Through our partnerships, the Y brings proven and nationally recognized recreation, childcare, and special events to HOAs, and handles all aspects of their management, operations, and promotion. We're an ideal solution to providing quality programs and services without exorbitant costs, red tape, or resources.

SERVICES DESIGNED FOR YOUR HOA

The Y customizes offerings to meet the needs of your community and gives your residents what they are looking for. YMCA programs and services are trusted, certified, and built on everything the Y stands for.

HEALTHY LIVING

Tools and encouragement to develop a healthy body, mind, and spirit

Sample Healthy Living Programs

- Fitness classes Pilates, yoga, Zumba, and more!
- Stretching and movement classes for seniors
- Stroller Walking Group
- Personal training
- Massage
- Running Club

YOUTH AND FAMILY

Sports and activities to build confidence and create memories

Sample Youth and Family Programs

- Kids' Night Out
- Leadership in Training/Community Service
- Swim lessons and teams
- Day camps
- Childcare
- Youth sports

INVOLVEMENT AND CONNECTIONS

Opportunities to get involved, build relationships, and work together

Sample Neighborhood Programs

- Lifeguard classes
- Community events
- Volunteer opportunities
- Teen nights

With customizable YMCA programs and services, your HOA can be a gathering place. And you'll enhance that neighborhood feeling that only comes with "home."

DISCOVER EVERYTHING YOUR HOA CAN DO! Learn more about partnering with the YMCA of Metropolitan Denver.

Contact Kimberly Armitage at 720 870 2221 or karmitage@denverymca.org



Monthly Maintenance Report for Roxborough Village Metropolitan District

METCO LANDSCAPE, INC.

Submitted by:	Bill Barr	Aug-19	Recipients:	Anna Jones, Pu	blic Manager
	R	EVIEW OF GAI	NTTED OPER.	ATIONS	
Turf	Fertilizer was applied on August 13th weed and feed for the third application this season. I am seeing some seed germinate from the terra seed application applied in July. There is some poor drainage in spots that are hard seeing turf germinating. I am going to overssed that area again first week of september. All turf looks good at other parks				
Shrub Beds	All shrub beds are mosley clear in the mec	of weeds and all shrubs w lian at the nose ends of th		5	nrubs were planted
Trees		Trees look good	l throughout metro area	3	
Irrigation	Jockey pump was Relplaced in July it had run its course. Scott recalled it was 5plus years since any replacement was done or had to be pulled and repaired. There have been repairs on a mainline pipe at the ballfield near the infield that needed repair at a juntion of valves that had a broken elbow and cracked tee that needed a thrust block to fix the problem.				
Site Policing	Doggy stations porter continue		h trash removel. Also w nd softball play	e continue to stripe the	ball field for the
Overall Site	All native was mowed the mic fireworks display area. And will at the Soccar park		vent. We put two banne	er signes up for the Sept	ember festival. One
	ons for Upcoming Month: ial Needs, Concerns, Areas of Focus	We will	be starting aeration in	the month of September	



Extra Work Proposal

Pro	posal	By:
Bill	Barr	

Metco Landscape Inc.

Proposal Date

Submitted To:

Anna Jones

Clifton Allen Larson 8390 E. Cresent Parkway suite 500 Greenwood Village, Colo. 80111 8/15/2019

Job Location

Roxborough Village Metropolitan District

Rampart Range Road & Village CircleWest

Accounting Information		
Job #	18-10-305	
AR Cust	ROXBDIST	

	Extra work proposed as follows for:	Qty	Rate	Total
1	Replace (2) Multistem Serviceberry 6' clump - Replace (2) Multistem Ginnala Maple 6' clump - Replace (2) Multistem Chokecherry 6' clump - All of these plants will be planted in the South Median on Rampart Range Rd All with new drip irrigation - Add an additional (10) Rabbitbrush to the south Median on Rampart.With drip Irrigation	1	\$4,750.00	\$4,750.00
2	Fix Gate at Mule Deer Park all new Hinge Hardware replacement	1	\$200.00	\$200.00
THIS WORK		-		

Acceptance of proposal - I ha	ave read the terms stated herein, and I	hereby accept them.		
Client's Signature			Total	\$4,950.00
<mark>t</mark> reet, Aurora, CO, 80011	Tel: (303) 421-3100	Date		

		Total: \$4,950.00
NS OF This proposal is valid for 60 days. After 6	0 days, pricing may need to be revised	
CONDITION Extra Work Proposal	8/15/2019	
CONTRACT SPECIFICATIONS & LIMITATIONS	0/10/2010	
All material		_
is guaranteed		
to be as		
specified in		
Unit Prices – The Base		
Alternates / Time &		
Scheduling		
- Landscape enhanceme		
nt contracts		
Watering and		
Maintenance		
Seeding –		
Re-seeding or re-		
sodding of		
GUARANT		
Our guarantee is		
All claims for		
Plant		
Material Guarantee –		
Metco Landscaping		
guarantees		
We will not		
guarantee plants		
damaged or		
TERMS		
Invoices will be sent after		
the contract work is		
completed,		
CANCELL		
This contract may be		
cancelled by		
either party with a 30-		
DISPUTES		
All disputes		

Metco Landscape,

SIGNAGE

this contract you, the Owner, are

UTILITIES/UNKNOWN OBSTRUCTIONS

reasonable caution will be taken to prevent damage to existing pavement, septic tanks, septic fields and

OWNER'S RESPONSIBILITIES

Harmless -To the fullest extent permitted by



- Licensed with the Colorado Department of Agriculture for Pesticide Application

- Tree Services Licensed with all Cities in the Denver Metro Area
- Fully Insured with \$4m Liability & Workers Compensation Insurance

Clifton Larson Allen 20190815

Thursday, August 15, 2019

Clifton Larson Allen 8390 E Crescent Pkwy Ste 500 Greenwood Village, CO 80111 303-779-5710



Please Email us to accept and schedule work

Estimator: George Biedenstein 3035878069

Worksite: 10127 Waterton Rd Littleton, CO 80125

Requested Services

Task	k# Item	Description	Quantity	Cost
1	Cottonwood	Removal	1	\$500.00
		Broken Cottonwood next to Village Circle West across the street from 7823 Canvasback Cir. Tree is marked with orange paint. Cut the tree down to as low of a stump as is reasonable. Haul away all wood and debris. Clean up work areas.		
2	Cottonwood	Stump Grinding	0	
		Grind the stump down 6 to 8 inches below grade. Stump grindings are put back in the hole and may leave a small mound, excess grindings are hauled away and disposed of.		
		<u>*Bailey Tree is not responsible for damage done to any sprinkler or small electric lines underground, around the stump. (We can't see them to avoid them)</u>		
			Requested S	Services Total:
				\$500.00

Total For All Services: \$500.00



ISA Certified Arborists

Robert Bailey RM-0603A Rich Nelson RM-7199A Joshua Nelson RM-7986A George Biedenstein RM-0756B We accept Cash, Check, or Credit Card

Page 1 of 2





TERMS & CONDITIONS:

1--Our minimum service fee for trimming and/or removal work is \$175.00

2--Our minimum service fee for stump grinding is \$75.00

3--We do not have a minimum service fee for Plant Health Care (PHC) services (injections and spraying)

4--Please make sure no cars are parked under or near the tree(s) on the day of service.

5--All moveable objects under and around the tree, and in the pathway between the tree and the service truck, should be moved out of the work zones prior to a service crews arrival.

6--Tree services performed in the vicinity of delicate flowers and shrubs may result in some damage to those flowers and shrubs. To avoid this possibility please request a fall or winter schedule date.

7--Bailey Tree LLC will not be held responsible for damage to underground utilities not included in a standard locate request during removal, planting, stump grinding, or any subsurface application or service. All repairs will be billed accordingly. Underground utilities include, but are not limited to; sprinkler lines, heads of equipment, electric dog fences, private landscape wiring such as irrigation wires, or any unspecified buried outdoor wiring.

8--Prices quoted are good for 45 days. You may need a re-quote after 45 days. 9--Cancellations requested with less than 24 hrs notice may be subject to a \$150 mobilization fee. 10--All invoices are due upon completion. Monthly finance charges at 18% per annum will accrue after 30 days.

11--The customer warrants that all trees upon which work is being performed either belong to the homeowner or that permission to work on them has been obtained by the owner. IN THE EVENT OF ANY ERROR, BAILEY TREE LLC IS NOT TO BE HELD RESPONSIBLE.

12--This estimate is for completing the job as described above. It is based on our evaluation and does not include additional services requested or required during or after this service is provided. Project timing is subject to change based on weather and other unforeseen circumstances.

13--To accept a proposal is to acknowledge & accept these terms and conditions.



ISA Certified Arborists

Robert Bailey RM-0603A Rich Nelson RM-7199A Joshua Nelson RM-7986A George Biedenstein RM-0756B We accept Cash, Check, or Credit Card Click here to PAY!









Summary:

Roxborough Village Metro District is hosting the first ever Fall Festival. This event is intended to promote community, fellowship and increase Board visibility. The Fall Festival will be held on September, 14th at the Roxborough Community Park, 7673 N Rampart Range Rd from 6:00pm – 9:30pm. The Fall Festival will feature several local food trucks, two bouncy houses, games, fun and more! The event will be capped off by a firework display beginning promptly at 9pm. So come out, bring a friend and ENJOY!

Personnel:

Event security will be provided by Douglas County Sheriffs who will provide four officers for the duration of the event and cleanup. Douglas County Sheriff's office will also have the bearcat swat vehicle at the event. West Metro Fire will also be present at the event with the apparatus, brush truck and necessary personnel. Flight for Life will have a helicopter onsite for emergency medical services.

Volunteers:

Courtesy of Cheryl Lorenz, we will have ten 18 year old volunteering their time to this event. Volunteers will be tasked with manning stations for dunk station, QB attack, Jenga and others. Volunteers will also assist with trash & clean up at the conclusion of the event.

BOD: Board will be present at DJ booth (gazebo) for a brief introduction & welcoming of guests. Board will also call out (5) raffle ticket winners periodically leading up to the fireworks.

Documents & Agreements: The District has several agreements and partnerships in place to ensure a successful and wonderful event.

Arrowhead Shores HOA – has agreed to contribute 25% to all event expenses.

Chase Bank Inc. – Has generously donated \$250 toward the event.

Colorado Barricade – Will provide electronic sign board and fencing for crowd and traffic control.

Colorado Golf & Turf – Providing 4 golf carts for transportation/ fire suppression – (drop off day of, pick up day after)

Douglas County - Through necessary channels and documentation approved the special event permit

Douglas County School District (Roxborough Intermediate School) – School parking lot is approved for additional event parking

Extra Portables – providing 4 additional Porta-potties (drop of 13th, pick up 16th)

Infunity Events – Providing 2 inflatable bouncy castles

Tri-State Fireworks – Providing fireworks as well as DJ for event

Budget:

YTD: \$2,582.52 has been spent on advertisement from MFish Graphics, extra porta-potties, electronic sign board, special event permit fee and payment for Infunity inflatables.

\$13,568.40 will be realized for payment of Fireworks and permit, golf cart rental, Rox Intermediate School additional parking, law enforcement, food truck requirements and fire protection services and equipment.

We have a total of \$4,000 in monetary contributions from Arrowhead Shores HOA & Chase Bank.

We also have a \$500 buffer for last-minute or unexpected expenses.

Stations:

The community park has been mapped to identify the blast zone of the fireworks, helicopter LZ, food trucks, local vendors, bouncy houses, additional bathrooms, and volunteer HQ. Volunteers will be placed at stations as necessary and will likely rotate throughout the duration of the event.

Event Schedule:

Day Before: Colorado Barricade will deliver an electronic sign board for traffic control as well as fencing barriers for the blast zone.

Day Of:

10am-5:30pm... Event set up & arrivals of Tristate Fireworks, golf carts, Infunity inflatables, tables and more.

6pm... Approximate start time of event. Attendees will be free to roam around the various activities/entertainment available including bouncy houses, food trucks, sidewalk chalk, giant jenga & more.

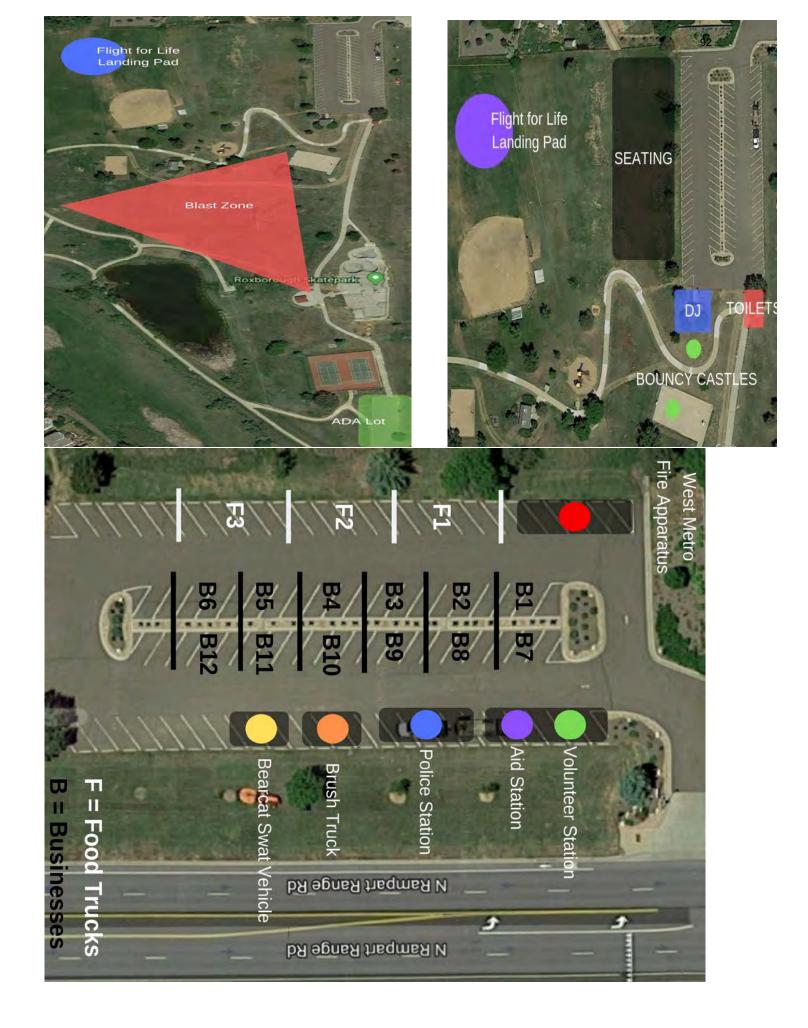
6:15pm... The MC (Jerel) will formally welcome everyone to the event, introduce the Board and explain its purpose/ goals and let attendees know where stations are.

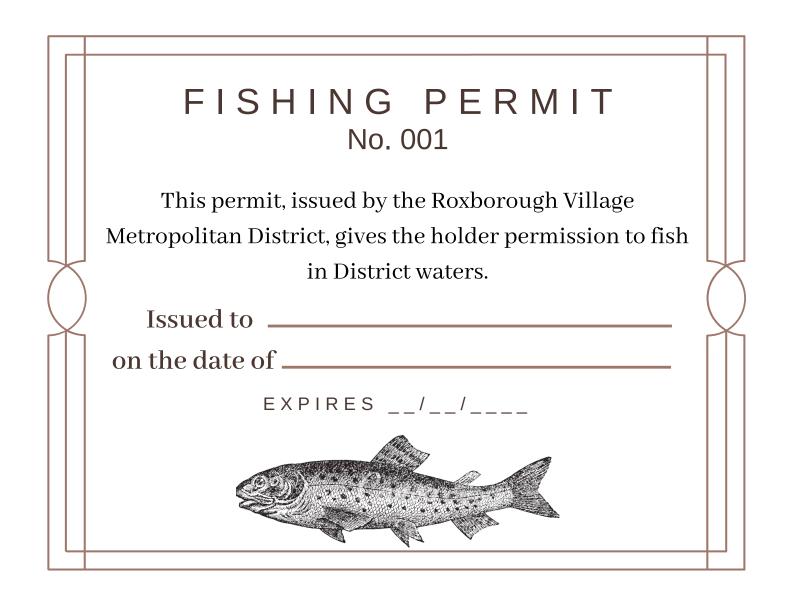
6:30pm... As the evening progresses each board member will have the opportunity to announce one of our 5 raffle ticket winners (\$50 gift card prize) at every half hour.

8:30pm... The MC will announce that the fireworks will begin shortly and guest should make their way to a comfortable seating area to view the fireworks.

9:00pm... The fireworks show will begin.

9:30-10:30... Breakdown & clean up





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FISHING PERMIT

Postcard (US) 5.5 in × 4.25 in

Jerel