

# ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300  
Greenwood Village, CO 80111  
303-779-5710

## SPECIAL BOARD MEETING AGENDA

**DATE:** December 15, 2020

**TIME:** 6:00 p.m.

**LOCATION:** Given current events and current advice and directives from local, state and federal jurisdictions related to COVID-19, this meeting is being held by teleconference and virtual meeting only.

**Board members, consultants and members of the public may participate by teleconference or by computer/tablet by utilizing the following information:**

- ACCESS:**
1. To attend via Zoom Videoconference, use the link:  
<https://us02web.zoom.us/j/86727426779>
  2. To attend via telephone, dial 346-248-7799 and enter the following additional information:
    - a. Meeting ID: 867 2742 6779
    - b. Passcode: 558840

### Board of Directors

### Office

### Term Expires

Calvin Brown

President

May, 2023

Debra Prysby

Vice President

May, 2022

Ephram Glass

Treasurer

May, 2023

Edward Wagner

Secretary

May, 2022

Garry Cook

Assistant Secretary

May, 2022

### **I. CALL TO ORDER**

---

---

### **II. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS**

---

---

### **III. APPROVE AGENDA**

---

---

**IV. PUBLIC COMMENT and/or GUESTS**

Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.

---

---

**V. CONSENT AGENDA (5 MINUTES)**

*(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)*

- A. Consider Approval of the November 17, 2020 Special Meeting Minutes (enclosed)
  - B. Review and Accept the Cash Position and Property Tax Schedule for November (enclosed)
  - C. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
  - D. Insurance Renewal and Dugout Inclusion in the amount of \$10,036 (enclosed)
- 
- 

**VI. FINANCIAL ITEMS**

- A. Other
- 
- 

**DISCUSSION AGENDA**

**VII. DIRECTOR ITEMS (10 minutes)**

- A. Environmental Committee Update (enclosed)
- 
- 

- B. Other
- 
- 

**VIII. MANAGER MATTERS (30 MINUTES)**

Master Plan

- A. Feasibility Follow-Up

- i. Feasibility Study Follow-Up (Kim, Rick)
- 
- 

- ii. Communications Update (Ben, enclosed)
- 
- 

B. Spillway Follow-Up

- i. Spillway Schedule, Douglas County Follow Up and Budget (Scott)
- 
- 

C. Update on New Playground Design (Todd, enclosed)

---

---

D. Other

---

---

**IX. LEGAL MATTERS (10 MINUTES)**

- A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
- 
- 

B. Update on Emergency Disaster Declaration

---

---

- C. Review and Consider Approval of Resolution No. 2020-12-\_\_ Approving Renewal of Management Services with CliftonLarsonAllen LLP (enclosed)
- 
- 

- D. Review and Approve Continuation of Accounting Services with CliftonLarsonAllen LLP
- 
-

- E. Review and Consider Resolution No. 2020-12-\_\_ Approving the 2020 Landscape Maintenance Services Agreement with Metco Landscape, LLC (enclosed)

- 
- 
- F. Review and Consider Resolution No. 2020-12-\_\_ Approving the 2020 Snow Removal Services Agreement with Metco Landscape, LLC (enclosed)

- 
- 
- G. Review and Consider Resolution No. 2020-12-\_\_ Approving Services with Mulhern MRE (enclosed)

- 
- 
- H. Review and Approve Services Agreement with Bailey Tree Trimming (enclosed)

- 
- 
- I. Update on Imperial Park Use and New Fence Installation

- 
- 
- J. Update on Drone Use (enclosed)

- 
- 
- K. Update on Water Line Project for Roxborough Water and Sanitation District (enclosed)

- 
- 
- L. Update Other Encroachment Issues (enclosed)

- 
- 
- M. Other
- 
-

**X. ENGINEERING MATTERS (10 MINUTES) (enclosed)**

- A. Update on Little Willow Creek Handrail (enclosure)
- 
- 

**XI. LANDSCAPING MATTERS (10 MINUTES)**

- A. Bailey Tree Update via Written Enclosure (to be distributed)
- 
- 

- B. Controller Analysis Update (enclosed)
- 
- 

- C. Metco Landscape Report (enclosed)
- 
- 

- D. Review and Consider Approval of Proposals

- i. Proposal to Install Controllers (enclosed)
- 
- 

- E. Other
- 
- 

**XII. OTHER BUSINESS (5 MINUTES)**

- A. Confirm Quorum for January 19, 2021 Special Meeting via Zoom.
- 
- 

**XIII. ADJOURNMENT**