

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300
Greenwood Village, CO 80111
303-779-5710
www.roxboroughmetrodistrict.org

NOTICE OF SPECIAL BOARD MEETING AND AGENDA

DATE: November 16, 2021

TIME: 6:00 p.m.

LOCATION: Given current events and current advice and directives from local, state and federal jurisdictions related to COVID-19, this meeting is being held by teleconference and virtual meeting only.

Board members, consultants and members of the public may participate by teleconference or by computer/tablet by utilizing the following information:

1. To attend via Zoom Videoconference, use the link:
<https://us02web.zoom.us/j/86257854108?pwd=UVVFUDkyZXNCbzh6OHJQcmpiRHV0dz09>

ACCESS: 2. To attend via telephone, dial 346-248-7799 and enter the following additional information:

- a. Meeting ID: 862 5785 4108
- b. Passcode: 247940

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Calvin Brown	President	May, 2023
Debra Prysby	Vice President	May, 2022
Ephram Glass	Treasurer	May, 2023
Edward Wagner	Secretary	May, 2022
Garry Cook	Assistant Secretary	May, 2022

- I. CALL TO ORDER**
- II. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS**
- III. APPROVE AGENDA (10 minutes)**

IV. PUBLIC COMMENT and/or GUESTS (15 minutes)

(Note: Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time.)

V. CONSENT AGENDA (5 minutes)

(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)

- A. Review and Consider Approval of the October 19, 2021 and October 21, 2021 Special Meetings Minutes (enclosed)
- B. Review and Accept the Cash Position and Property Tax Schedule for October (enclosed)
- C. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
- D. Review Bailey Tree Update (enclosed)
- E. Review Metco Landscaping Update (enclosed)
- F. Approval of 2022 Insurance Renewal (enclosed)

VI. FINANCIAL MATTERS (5 minutes)

- A. Conduct Public hearing to Consider Amendment of 2021 Budget, Consider Approval of Resolution No. 2021-11-___, Resolution to Amend 2021 Budget (if needed)
- B. Conduct Public Hearing to Consider Adoption of 2022 Budget; Appropriate Sums of Money and Set Mill Levy; Consider Approval of Resolution No. 2021-11-___ Resolution to Adopt 2022 Budget, Resolution No. 2021-11-___ Resolution to Appropriate Sums of Money, and Resolution No. 2021-11-___ Resolution to Set Mill Levy (enclosed)
- C. Other

DISCUSSION AGENDA

(Note: Some items are included in the packet for the Board's information and if not discussed at a Board meeting, may not be included in future packets.)

VII. ACTION ITEMS (30 minutes)

- A. Review and Consider Approval of Resolution No. 2021-11-___ Resolution 2021 Audit Engagement Letter with Wipfli in the amount of \$5,250 (enclosed)
- B. Review and Consider Approval of Resolution No. 2021-11-___, 2022 Annual

Administrative Matters Resolution (enclosed)

- C. Review and Consider Approval of CliftonLarsonAllen LLP Master Services Agreement and Related Statement(s) of Work (enclosed)
- D. Review and Consider Approval of Resolution No. 2021-11-__ Engagement Letter with Folkestad Fazekas Barrick and Patoile, P.C. for 2022 Legal Services (enclosed)
- E. Review and Consider Approval of Resolution No. 2021-11-__, Approving Renewal of Foothills Intergovernmental Agreement for Roxborough Village District use of Foothills recreation Amenities for 2022 (enclosed)
- F. Review and Consider Approval of Resolution No. 2021-11-__, Approving 2022 Maintenance Agreement with Bailey Tree, LLC (enclosed)
 - a. Review and Ratify Approval Bailey Tree Proposal for Cottonwood Removal and Stump Grind in the amount of \$1,200 (enclosed)
- G. Review and Consider Approval of Code of Conduct at District Board Meetings (to be distributed)
- H. Discuss Requests by Resident to Review Softball and Soccer Field Permits and Fees
- I. Metco Proposal for Rut Repair at Community Park (enclosed)
- J. Ratify Approval of the Rampart Transmission Main Replacement Project Agreement (enclosed)

VIII. DIRECTOR MATTERS (10 minutes)

- A. Environmental Committee Update (to be distributed)
- B. Other

IX. MANAGER MATTERS (20 minutes)

- A. Other

X. LEGAL MATTERS (5 minutes)

- A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving

Legal Advice on Specific Legal Questions, if requested

B. Other

XI. ENGINEERING MATTERS (5 minutes)

A. Spillway Follow-Up

1. Spillway Construction Status Update
2. North Spillway Improvements

B. Concrete Trail Repairs Update

C. Other

XII. LANDSCAPING MATTERS (10 minutes)

A. Other

XIII. OTHER BUSINESS (5 minutes)

A. Confirm Quorum for December 7, 2021 Regular Meeting- Virtual

XIV. EXECUTIVE SESSION (15 minutes)

A. Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) for the Purposes of Receiving Legal Advice on the Specific Legal Question of CORA Requests and Responses by District Custodian

XV. ADJOURNMENT