

# ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300  
Greenwood Village, CO 80111  
303-779-5710  
www.roxboroughmetrodistrict.org

## **NOTICE OF REGULAR BOARD MEETING AND AGENDA**

**DATE:** September 21, 2021  
**TIME:** 6:00 p.m.  
**LOCATION:** Roxborough Library  
8375 N. Rampart Range Road #200  
Littleton, CO 80125

Please note – capacity is limited for those attending in person. Access will be granted on a first come, first served basis. Those who wish to attend the Board meeting once the capacity limit is reached will be directed to join the meeting virtually with the information below.

1. To attend via Zoom Videoconference, use the link:  
<https://us02web.zoom.us/j/87485323461?pwd=RkVpaHNCQjlyRlMwSGxRKzdSTTh3Zz09>
2. To attend via telephone, dial 346-248-7799 and enter the following additional information:
  - a. Meeting ID: 874 8532 3461
  - b. Passcode: 457901

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
Calvin Brown	President	May, 2023
Debra Prysby	Vice President	May, 2022
Ephram Glass	Treasurer	May, 2023
Edward Wagner	Secretary	May, 2022
Garry Cook	Assistant Secretary	May, 2022

- I. CALL TO ORDER**
- II. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS**
- III. APPROVE AGENDA**

**IV. PUBLIC COMMENT and/or GUESTS**

Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time.

**V. CONSENT AGENDA (5 MINUTES)**

*(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)*

- A. Review and Consider Approval of the August 17, 2021 Special Meetings Minutes (enclosed)
- B. Review and Accept the Cash Position and Property Tax Schedule for August (enclosed)
- C. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)

**VI. FINANCIAL ITEMS**

- A. Review 2022 Budget Season Schedule
  - 1. October 15, 2021 – Deadline for Board to receive draft 2022 Budget
  - 2. November 16, 2021 – District Budget Hearing Board Meeting
  - 3. December 15, 2021 – Deadline to file Mill Levy Certificate
- B. Other

**DISCUSSION AGENDA**

**VII. DIRECTOR ITEMS (10 minutes)**

- A. Environmental Committee Update (enclosed)
  - 1. Update on Greenhouse Process and Next Steps
  - 2. Discuss Crystal Lake Tree Plan
- B. Other

**VIII. BAILEY TREE UPDATE (ENCLOSED)**

- A. Recommendations Regarding Cottonwood Trees
- B. Status of Dead Tree Replacements

- C. Review and Consider Approval of Tree Service Proposal (enclosed)

**IX. MANAGER MATTERS (30 MINUTES)**

- A. Update Regarding Sterling Ranch (Susan Beckman)
- B. Update on New Playground Design
- C. Review and Consider Proposal from CDR Construction to Replace Edging at Volleyball Court (enclosed)
- D. Review and Consider Approval of EcoResources Proposal for Weed and Algae Treatments at North and South Ponds (enclosed)
- E. Discuss Mosquito Mitigation
- F. Review Resident Correspondence (enclosed)
- G. Discuss Softball League and Resident/League Interaction (to be distributed)
- H. Other

**X. LEGAL MATTERS (40 MINUTES)**

- A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
- B. Review and Consider Approval of Code of Conduct at District Board Meetings (to be distributed)
- C. Update on Amendment to Resolution regarding Colorado Open Records Act Rules and Policy (CORA) (enclosed)
- D. Other

**XI. ENGINEERING MATTERS (10 MINUTES)**

- A. Spillway Follow-Up
  - 1. Status and Water Levels
- B. Update on Backflow Preventer
- C. Review Budgetary Estimate Sections One and Two from Chavez Services LLC (enclosed)

D. Other

**XII. LANDSCAPING MATTERS (10 MINUTES)**

A. Landscaping Walk Action Items and Course of Action (enclosed)

B. Metco Landscape Report (enclosed)

C. Review and Consider Approval of Proposals:

1. Mulch Trees, Refresh Playground Chips and Install Dog Station  
(enclosed)

2. Remove Silt and Debris from Drainage Channel (enclosed)

D. Other

**XIII. OTHER BUSINESS (5 MINUTES)**

A. Confirm Quorum for October 19, 2021 Special Meeting via Zoom

**XIV. ADJOURNMENT**