

# ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300  
Greenwood Village, CO 80111  
303-779-5710  
www.roxboroughmetrodistrict.org

## NOTICE OF SPECIAL BOARD MEETING AND AGENDA

**DATE:** April 19, 2022  
**TIME:** 6:30 p.m.  
**LOCATION:** Douglas County Library in Roxborough  
Meeting Room  
8357 N Rampart Range Rd #200  
Littleton, CO 80125

Join Meeting via Zoom:

URL:

<https://us02web.zoom.us/j/89006613854?pwd=cWRrZkxMbkl1bmNBODE5MkxsVnl2UT09>

**ACCESS:**

Call: 346-248-7799

Meeting ID: 890 0661 3854

Passcode: 686241

**Board of Directors**

**Office**

**Term Expires**

Calvin Brown

President

May, 2023

Debra Prysby

Vice President

May, 2022

Ephram Glass

Treasurer

May, 2023

Edward Wagner

Secretary

May, 2022

Garry Cook

Assistant Secretary

May, 2022

- I. CALL TO ORDER**
- II. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS**
- III. APPROVE AGENDA (10 minutes)**
- IV. PUBLIC COMMENT and/or GUESTS (15 minutes)**  
*(Note: Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Code of Conduct for additional guidelines: <https://www.roxboroughmetrodistrict.org/2022-meetings> and attached hereto.)*

**V. CONSENT AGENDA (5 minutes)**

*(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)*

- A. Review and Consider Approval of the March 15, 2022 Regular Meeting Minutes and March 22, 2022 Special Meeting Minutes (enclosure).
- B. Review and Accept the Cash Position and Property Tax Schedule for February (enclosure).
- C. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosure).
- D. Bailey Tree Monthly Update (to be distributed).
- E. Metco Landscape Inc. Monthly Report (enclosure).
- F. Ratify Approval of Metco Tree Invoice (enclosure).
- G. Resident Report regarding Snow Removal (enclosure).
- H. 2022 Priority Projects List (enclosure).

**VI. FINANCIAL MATTERS (5 minutes)**

- A. Other.

**DISCUSSION AGENDA**

*(Note: Some items are included in the packet for the Board's information and if not discussed at a Board meeting, may not be included in future packets.)*

**VII. ACTION ITEMS (30 minutes)**

- A. Discuss Pond Health.
  - i. Review and Consider Approval of EcoResource Solutions Proposal for 2022 Annual Pond Management in the amount of \$15,368.94 (enclosure).
  - ii. Review and Consider Approval of EcoResource Solutions Proposal for PondHawk Solar Aeration System in the amount of \$10,073.14 (enclosure).
- B. Review and Consider Approval of Proposal to Install Bollards in the amount of \$2,700.00 (enclosure).
- C. Review and Consider Approval of Metco Proposal for Chatfield Farms Park Swale Enhancement (enclosure).
- D. Review and Consider Approval of Metco Proposal to Move Community Park Rocks in an amount not to exceed \$6,000.00 (enclosure).

- E. Review and Consider Approval of Patriot Pest Control Proposal for Mosquito Control Services (enclosure).
- F. Review and Consider Approval of Amendment to Code of Conduct (enclosure).
- G. Review Additional Snow Removal Areas (to be distributed).
- H. Review Updated Playground Options (enclosure).
- I. Review and Consider Approval of Proposal for 500 Feet of Shoreline Stabilization (to be distributed).
- J. Review and Consider Approval of Disc Golf Course Planning (enclosure).

**VIII. DIRECTOR MATTERS (10 minutes)**

- A. Environmental Committee Update (enclosure).
- B. Other.

**IX. MANAGER MATTERS (20 minutes)**

- A. Discuss Signage Replacement.
  - i. Interpretive Signs.
  - ii. Regulatory Signs.
- B. Other.

**X. LEGAL MATTERS (5 minutes)**

- A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested.
- B. Update Regarding Mulch Letter (enclosure).
- C. HOA Property Inquiry (enclosure).
- D. Other.

**XI. ENGINEERING MATTERS (5 minutes)**

- A. Update on Phase 2 of Northside Spillway.

B. Other.

**XII. LANDSCAPING MATTERS (10 minutes)**

A. Other.

**XIII. OTHER BUSINESS (5 minutes)**

A. Thank You Ed Wagner.

B. Confirm Quorum for May 17, 2022 Regular Meeting.

**XIV. EXECUTIVE SESSION**

A. Executive Session pursuant to §24-6-402(4)(b), C.R.S., for the specific legal question of formation, use, and authority of Committees in the Special District context.

**XV. ADJOURNMENT**