

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
REGULAR BOARD MEETING AGENDA

Board of Directors:

Calvin Brown, Vice President	Term Expires May 2020
Ronald E. Bendall, Secretary/Treasurer	Term Expires May 2020
Steven Sherman,	Term Expires May 2022
Edward Wagner,	Term Expires May 2022
Debra Prysby, Asst. Secretary	Term Expires May 2022

Date: **May 15, 2018 (Tuesday)**

Time: **6:30 p.m.**

Place: **West Metro Fire Station 15**
6220 N. Roxborough Park Road
Littleton, CO 80125

Call in Information: Dial 844-286-0635 Code 8138303

1. CALL TO ORDER AND APPROVE AGENDA
2. ADMINISTER OATHS OF OFFICE
3. CONSIDER ELECTION OF OFFICERS
4. PUBLIC COMMENT and/or GUESTS
Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.
5. ADMINISTRATIVE MATTERS
 - A. Consider Approval of the April 17, 2018 Regular Meeting Minutes (enclosed)
 - B. Review and Consider Approval of Bailey Tree Proposals
 1. Removal of Cottonwood on Halleys Drive - \$1,200 (enclosed)
 2. High Priority Removal, Stump Grinding Tree Planting and Watering - \$19,560 (enclosed)
 3. Medium Priority Tree Planting - \$25,200 (enclosed)
 4. Low Priority Tree Maintenance - \$31,595 (enclosed)
6. FINANCIAL MATTERS
 - A. Review and Accept Updated Cash Position and Property Tax Schedule (enclosed)
 - B. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
 - C. Review and Consider Approval of 2017 Draft Audit (enclosed)
 - D. Other

7. DIRECTOR ITEMS

- A. Fireworks Update
- B. Discuss SDA Annual Conference on September 12 – 14, 2018 in Keystone

8. LEGAL MATTERS

- A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant To C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
- B. Update on RWSD Letter to Homeowner re Tree Removal on Easement and Filing Status of Easement
- C. Review and Consider Approval of Fireworks Agreement with HOA (enclosed); Approval of Resolution No. 2018-05-01, Resolution Regarding Fireworks Agreement (to be distributed)
- D. Review and Consider Approval of Food Truck Night Use Agreement (enclosed); Approval of Resolution No. 2018-05-02, Resolution Approving Food Truck Night Use Agreement (to be distributed)
- E. Review and Consider Approval of Service Agreement with GMR regarding Dugout Design; Approval of Resolution No. 2018-05-03, Resolution Approving GMR Dugout Design (to be distributed)
- F. Other

9. ENGINEERING MATTERS

- A. 7 Acres Pond Update
- B. Pump Station Irrigation Controls Systems Update
- C. Water Rights Discussion/Discuss Water Accounting Inventory
- D. Discuss Review of Dugout Drawings
- E. Update on Walk Through with HOA and Douglas County
- F. Other

10. LANDSCAPE MAINTENANCE

- A. Metco Landscape Report – Bill Barr (enclosed)
 - 1. Review and Consider Approval of Metco Proposal for Roxborough Park Edging - \$13,875 (enclosed)
 - 2. Discuss Annual Spring Planting Proposal for Medians in Rampart Road - \$3,250 (enclosed)
 - 3. Discuss Proposal for Weekly Maintenance of the Baseball Infield Including Weekly Dragging and Baseline Striping (July 1st through Labor Day) - \$200 per week (enclosed)
- B. Consider Approval of Time and Materials Costs Regarding Mowing for Fireworks Display (enclosed)
- E. Other

11. MANAGER MATTERS

- A. Update on Foothills Park and Recreation Use Numbers Break Out (enclosed)
- B. Update Hit, Run & Pitch – Checklist and Process Moving Forward (to be

- distributed)
- C. Update on Theatre in the Park (no action taken)
- D. Study Session Discussion
- E. Update on Graffiti Removal (enclosed)
- F. Update on Fishing Calls
- G. Playground Update (enclosed)
- H. Bathroom Update
- I. Other

12. OTHER BUSINESS

13. ADJOURNMENT

NEXT SCHEDULED BOARD MEETING

**Tuesday, June 19 at 6:30 p.m. at
West Metro Fire Station 15
6220 N. Roxborough Park Road
Littleton, CO 80125**

REGULAR MEETING SCHEDULE

**Tuesday, July 17, 2018
Tuesday, August 21, 2018
Tuesday, September 18, 2018
Tuesday, October 16, 2018
Tuesday, November 20, 2018
Tuesday, December 18, 2018**