

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300
Greenwood Village, CO 80111
303-779-5710
www.roxboroughmetrodistrict.org

NOTICE OF SPECIAL BOARD MEETING AND AGENDA

DATE: July 20, 2021

TIME: 6:00 p.m.

LOCATION: Given current events and current advice and directives from local, state and federal jurisdictions related to COVID-19, this meeting is being held by teleconference and virtual meeting only.

Board members, consultants and members of the public may participate by teleconference or by computer/tablet by utilizing the following information:

- ACCESS:**
1. To attend via Zoom Videoconference, use the link: URL:
<https://us02web.zoom.us/j/86453242365?pwd=YnBtZ3AvUzU0T0R5OTB5c2RabW02QT09>
 2. To attend via telephone, dial 346-248-7799 and enter the following additional information:
 - a. Meeting ID: 864 5324 2365
 - b. Passcode: 319670

Board of Directors

Office

Term Expires

Calvin Brown	President	May, 2023
Debra Prysby	Vice President	May, 2022
Ephram Glass	Treasurer	May, 2023
Edward Wagner	Secretary	May, 2022
Garry Cook	Assistant Secretary	May, 2022

I. CALL TO ORDER

II. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS

III. APPROVE AGENDA

IV. PUBLIC COMMENT and/or GUESTS

Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time.

V. CONSENT AGENDA (5 MINUTES)

(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)

- A. Review and Consider Approval of the June 15, 2021, June 26, 2021, June 29, 2021, July 6, 2021 and July 10, 2021 Special Meetings Minutes (enclosed)
- B. Review and Accept the Cash Position and Property Tax Schedule for May (enclosed)
- C. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)

VI. FINANCIAL ITEMS

- A. Other

DISCUSSION AGENDA

VII. DIRECTOR ITEMS (10 minutes)

- A. Environmental Committee Update (enclosed)
 - 1. Update on Greenhouse Process and Next Steps
 - a. Discuss Greenhouse Water Meter Installation
 - 2. Discuss West Metro Fire Rescue Wildfire Mitigation Workshop
- B. Other

VIII. BAILEY TREE UPDATE

- A. Review and Consider Approval of Proposal to Mitigate Road Salt Damage (enclosed)
- B. Review and Consider Approval of Proposal to Remove Cottonwood Tree (enclosed)

IX. MANAGER MATTERS (30 MINUTES)

- A. Master Plan Feasibility Follow – Up
 - 1. Discuss Finalizing Feasibility Study and End of Consultants’ Contractual Obligations

2. Discuss Fee Versus Mill Levy Scenario (to be distributed)
3. Communications Summary (to be distributed)
4. Update on Partnership Opportunities
 - a. Douglas County Libraries
 - b. GoCo
 - c. Roxborough Park/Ravenna
 - d. Foothills Parks and Recreation District

B. Master Plan Spillway Follow-Up

1. Status and Water Levels

C. Update on New Playground Design (Todd)

1. Discuss Playground Usage (enclosed)

D. Discuss Resident Correspondence (enclosed)

E. Discuss Roxborough Email Addresses and iPad Purchase (enclosed)

F. Update on Volleyball Court

G. Discuss Resident Requests for Fishing Line Disposal (enclosed)

H. Other

X. LEGAL MATTERS (10 MINUTES)

- A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
- B. Update on Emergency Disaster Declaration
- C. Review and Consider Approval/Acceptance of Memorandum of Understanding: Douglas County Libraries and Roxborough Village Metropolitan District (enclosed)

- D. Review and Consider Approval of Amendment to Resolution regarding Colorado Open Records Act Rules and Policy (CORA) (enclosed)
- E. Review and Consider Approval of Services Agreement with Kim Crawford of Butler Snow LLP (enclosed)
- F. Discuss Possible Election Resolution and Associated Timing (enclosed)
- G. Discuss Draft Notice to Douglas County Clerk (enclosed)
- H. Update regarding Xcel Easement
- I. Other

XI. ENGINEERING MATTERS (10 MINUTES)

- A. Update on Backflow Preventer (enclosed)
 - 1. Review and Consider Approval of Proposal with Good Plumbing Service Co. for Bathroom Repairs (enclosed)
- B. Update on Flow Control Valve at Roxborough Water and Sanitation District (enclosed)
- C. Update on Xcel Pump Repair Payment
- D. Review and Consider Approval of Proposal for New Fence Installation (to be distributed)
- E. Other

XII. LANDSCAPING MATTERS (10 MINUTES)

- A. Metco Landscape Report (enclosed)
- B. Update on Imperial Park Turf Restoration (enclosed)
- C. Review and Consider Approval of Proposals
 - 1. VFD Pump Replacement
 - 2. Proposal to Drag Infield and Strip Field for Weekend Softball Games and Servicing Locates (enclosed)
 - 3. Discuss and Approve Installation of Pitcher's Mound

4. Update on Jetting and Cleaning Culvert near Heron Pond (enclosed)
5. Proposal to Clean Drainage Channel Along Rampart Road (enclosed)
6. Proposal to Rent Golf Carts for Landscape Walk (enclosed)
7. Proposal to Purchase Trash Cans for Dog Stations (enclosed)

D. Discuss Mosquitos at Ponds (enclosed)

E. Other

XIII. OTHER BUSINESS (5 MINUTES)

A. Confirm Quorum for August 17, 2021 Special Meeting at Roxborough Library

XIV. ADJOURNMENT