

## **NOTICE OF SPECIAL MEETING**

### **ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**

NOTICE IS HEREBY GIVEN that the Board of Directors of the Roxborough Village Metropolitan District, Douglas County, State of Colorado, on Tuesday, December 17, 2019, at 6:00 p.m., at West Metro Fire Station 15, 6220 N. Roxborough Park Road, Littleton, CO 80125, will convene for a special meeting for the purpose of conducting any business which may come before the Board.

This meeting is open to the public.

**BY ORDER OF THE BOARD OF  
DIRECTORS OF THE ROXBOROUGH  
VILLAGE METROPOLITAN DISTRICT**

By /s/ Anna Jones  
District Manager

This notice was posted in three public places within the boundaries of the District at least three days prior to the meeting.

#### **Agenda**

1. CALL TO ORDER
2. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS
3. APPROVE AGENDA
4. PUBLIC COMMENT and/or GUESTS  
Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.

#### **CONSENT AGENDA** (5 MINUTES)

*(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)*

- A. Consider Approval of the minutes of the November 19, 2019 Regular Meeting
- B. Review and Accept the December 10, 2019 Cash Position and Property Tax Schedule

#### **DISCUSSION AGENDA**

5. ACTION ITEMS (10 MINUTES)
  - A. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims
  - B. Discuss Request for Funding for Annual Easter Egg Hunt
6. MANAGER MATTERS (40 MINUTES)
  - A. Discuss Master Plan Next Steps

- B. Discuss Newsletter Outline and Timing
  - C. Other
8. LANDSCAPE MAINTENANCE (10 MINUTES)
- A. Metco Landscape Report – Bill Barr (enclosed)
  - B. Review and Consider Approval of Proposals
    - 1. Proposals for Tree Fertilizer, Maintenance and Installation of 10 Trees \$56,840
  - C. Other
9. DIRECTOR ITEMS (5 MINUTES)
- Other
10. ENGINEERING MATTERS (10 MINUTES)
- A. Discuss Enhancement, Spillway and Trail Design
  - B. Feasibility study discussion
  - C. Update on Water Quality Analysis
  - D. Update on Irrigation Analysis
  - E. Embankment Stabilization/wetlands planting
11. LEGAL MATTERS (10 MINUTES)
- A. Discussion regarding Possible Fence Encroachment
  - B. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
  - C. Consider Approval of 2020 Livable Cities Services Agreement
  - D. Consider Approval of Mulhern MRE Services Agreement; Approval of Resolution Approving Services Agreement with Mulhern, MRE, Inc. for 2020
  - E. Discuss 7448 Pintail Drainage (enclosed)
  - F. Consider Approval of Resolution Regarding the May 5, 2020 Regular Special District Election
  - G. Other
12. OTHER BUSINESS (5 MINUTES)
- A. Confirm Quorum for January 21, 2020 Regular Meeting
13. ADJOURNMENT