

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD
THURSDAY, JULY 28, 2022

A special meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as the “Board”) was convened on Thursday, July 28, 2022 at 5:00 p.m. via Zoom. The meeting was open to the public.

ATTENDANCE

In Attendance were Directors:

Mat Hart, President
Ephram Glass, Vice President
Mark Rubic, Treasurer
Travis Jensen, Secretary
Calvin Brown, Assistant Secretary

Also in Attendance were:

Anna Jones; CliftonLarsonAllen LLP (“CLA”)
Katie James, Esq. and Joe Kinlaw; Folkestad Fazekas Barrick & Patoile, P.C.
Scott Barnett; Mulhern MRE, Inc.
Colleen Itzen; Resident at 7096 Red Mesa Drive

**ADMINISTRATIVE
MATTERS**

Call to Order: The meeting was called to order at 5:03 p.m.

Quorum, Director Qualifications, Disclosure Matters: A quorum was declared present. No new conflicts were disclosed.

Agenda: Ms. Jones reviewed the Agenda with the Board. The Board requested adding “Other” to the agenda.

Following discussion, upon a motion duly made by Director Jensen, seconded by Director Hart and, upon vote, unanimously carried, the Board approved the agenda, as amended to include “Other”.

Public Comment and/or Guests: Colleen Itzen (resident) asked if a grader can be taken on the field for softball game prep for the July 31, 2022 reservation date only. Following discussion, upon a motion duly made by Director Brown, seconded by Director Jensen and, upon vote, majority carried, the Board approved the softball league to use its own equipment, only use one vehicle at a time, weather permitting, and sign a waiver that Attorney James or her office will prepare. Director Hart abstained.

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The Board discussed a preferred approach to the attorney interviews for District legal counsel and determined the process would be as follows: CLA will let the attorneys know of the process on Friday, July 29, 2022. The Board will send their individual attorney ranking preference by noon on Monday, August 1, 2022 to CLA. CLA will inform the Board of the collective, top four candidates to be interviewed and will inform all candidates whether the Board would like an interview or not. CLA will then schedule 30-minute interviews with the top four firms on August 4, 2022 via Zoom.

DISCUSS IRRIGATION ISSUES

The Board discussed potential outcomes to replace Metco Landscaping. Landscaping contractors that were discussed were BrightView, Keesen Landscape Management, Inc., Environmental Designs, Inc., and Parkside Landscaping, Inc. Upon a motion duly made by Director Jensen, seconded by Director Brown and, upon vote, unanimously carried, the Board delegated authority to the District Manager to negotiate a contract with a replacement landscaping company to provide the same services as were provided by Metco Landscaping through October 31, 2022 in an amount not to exceed \$50,000.00 upon the advice and consultation with District legal counsel and indicated BrightView is the preferred vendor.

The Board discussed irrigation issues among the District and how to address them with the new landscaper. Once a primary contract is in place for landscaping services, the District Manager is to request a proposal for a GIS map of all sprinkler heads and a proposal to fix the existing mainline break. Ms. Jones will send drafts of those proposals to the Board for review and revisions.

Based on the information available, Metco Landscaping is in material default and following discussion, upon a motion duly made by Director Rubic, seconded by Director Jensen and, upon vote, unanimously carried, the Board deems the Services Agreement terminated, effective immediately, and directed legal counsel to notify Metco Landscaping of the Board's decision immediately.

OTHER BUSINESS

Director Rubic discussed the invoice from Chavez Services, Inc. and indicated the final bill of \$4890.60 and an additional amount was not included in their original proposal. Mr. Barnett indicated the amounts were not specified at the time the proposal was approved. He noted flagging was required by Douglas County. Following discussion, upon a motion duly made by Director Glass, seconded by Director Brown and, upon vote, unanimously carried, the Board approved the payment of the Chavez Services, Inc. invoice in the amount of \$4,890.60.

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ADJOURNMENT

There being no further business to come before the Board, upon a motion duly made by Director Rubic, seconded by Director Hart and, upon vote, unanimously carried, the Board adjourned the meeting at 7:28 p.m.

Respectfully submitted,

DocuSigned by:
Mathew Hart
By: _____
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Mat Hart, President

Attest:

DocuSigned by:
Travis C Jensen
By: _____
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Travis Jensen, Secretary