

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300
Greenwood Village, CO 80111
303-779-5710
www.roxboroughmetrodistrict.org

NOTICE OF SPECIAL BOARD MEETING AND AGENDA

DATE: July 11, 2022

TIME: 6:00 p.m.

LOCATION: Douglas County Library - Roxborough
8357 N. Rampart Range Rd. #200
Littleton, CO 80125

ACCESS: Join the meeting via Zoom:

URL:

https://us02web.zoom.us/j/83459354668?pwd=QBpoIAKhsudncdh69HR1nVX_TD1XFB.1

Call: 346-248-7799

Meeting ID: 834 5935 4668

Passcode: 103710

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Mathew Hart	President	May, 2025
Ephram Glass	Vice President	May, 2023
Mark Rubic	Treasurer	May, 2025
Travis Jensen	Secretary	May, 2025
Calvin Brown	Assistant Secretary	May, 2023

I. ADMINISTRATIVE MATTERS

- A. Call to Order.
- B. Declaration of Quorum / Director Qualifications / Disclosure Matters.
- C. Approve Agenda.
- D. Public Comment and/or Guests (15 minutes)
(Note: Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Code of Conduct for additional guidelines:
<https://www.roxboroughmetrodistrict.org/2022-meetings> and attached hereto.)

- E. Review and Consider Approval of June 21, 2022 Regular Meeting Minutes (discuss timing on minutes review and approval) (enclosure).
- F. Ratify Approval of Chavez Services LLC Proposal for Community Park Playground Demolition in the amount of \$4,000.00 (enclosure).

DISCUSSION AGENDA

(Note: Some items are included in the packet for the Board's information and if not discussed at a Board meeting, may not be included in future packets.)

II. DIRECTOR MATTERS (30 minutes)

- A. Consider Seeking New District Management.
- B. Consider Hiring Additional Help for the District, i.e. General Contractor.
- C. Update on Tree Inventory & Discuss Next Steps for Comprehensive Tree Planning (enclosure).
- D. Update on Mosquito Control Status (enclosure).
- E. Discuss Comprehensive Playground Removal, Replacement and Maintenance Plan.
- F. Environmental Committee Update (enclosure).
- G. Discuss Board Representation /Attendance of One Roxborough Meetings (enclosure).
- H. Discuss Communication Topics.
 - 1. Resident Communications.
 - 2. Agenda Item Explanations.
- I. Discuss Formation of Additional Committees and Public Engagement. Suggested Committees: Events, Public Engagement, District Maintenance, Project Management, Wildfire Mitigation, etc.
- J. Other.

III. ACTION ITEMS (40 minutes)

- A. Review and Approve Legal Counsel RFP and Preliminary List of Prospective Attorneys (enclosure).
 - 1. Trisha Harris, White Bear Ankele Tanaka & Waldron
 - 2. Dino A. Ross, Ireland Stapleton
 - 3. Discuss Other Potential Candidates
- B. Review and Consider Approval of Proposals for Chatfield Farms Park Swale Enhancement in the amount of \$10,700.10 (enclosure).
- C. Discuss Amended Code of Conduct (enclosure).
- D. Discuss Amended Colorado Open Records Act Policy (enclosure).
- E. Discuss Miscellaneous District Procedures (enclosure).
- F. Discuss Public Financial Disclosure for Directors (enclosure).

IV. MANAGER MATTERS (20 minutes)

- A. Discuss Process of Signage Replacement – Regulatory and Interpretive (EG).
- B. Update on Pickleball Striping.
- C. Discuss Annual Roxborough Music Festival (enclosure).
- D. Other.

V. LEGAL MATTERS (20 minutes)

- A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested.
- B. Discuss Possible Payment to Scott Snow (enclosure).
- C. Discuss Chatfield Farms Estates Irrigation Water Service Agreement (enclosure).
- D. Chatfield Farms Electricity Box (enclosure).
- E. Discuss Sterling Ranch Signs on District Owned Land.
- F. Other.

VI. EXECUTIVE SESSION

- A. Executive Session pursuant to §24-6-402(4)(b), C.R.S., for the specific legal question of ratifying election-related legal fees.

VII. OTHER BUSINESS (5 minutes)

- A. Discuss First Tuesday Meeting Date / Potential Conflicts.
- B. Suggested Agenda Items for Next Meeting.
- C. Confirm Quorum and Location for July 19, 2022 Regular Meeting.

VIII. ADJOURNMENT