

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**  
**REGULAR BOARD MEETING AGENDA**

**Board of Directors:**

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Calvin Brown, President	Term Expires May 2020
Debra Prysby, Vice President	Term Expires May 2022
Ron Bendall, Secretary/Treasurer	Term Expires May 2020
Steven Sherman, Assistant Secretary	Term Expires May 2022
Edward Wagner, Assistant Secretary	Term Expires May 2022

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**Date: June 19, 2018 (Tuesday)**

**Time: 6:30 p.m.**

**Place: West Metro Fire Station 15  
6220 N. Roxborough Park Road  
Littleton, CO 80125**

**Call in Information: Dial 844-286-0635 Code 8138303**

1. CALL TO ORDER AND APPROVE AGENDA
2. PUBLIC COMMENT and/or GUESTS  
Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.
3. ADMINISTRATIVE MATTERS
  - A. Consider Approval of the May 15, 2018 Regular Meeting Minutes (enclosed)
  - B. Review and Consider Approval of Bailey Tree Proposals
    1. High Priority Removal, Stump Grinding Tree Planting and Watering - \$19,560 (enclosed)
    2. Medium Priority Tree Planting - \$25,200 (enclosed)
    3. Low Priority Tree Maintenance - \$31,595 (enclosed)
  - C. Ratify Approval of Bailey Tree Proposals:
    1. Removal of Broken Ash Tree Damaged Limbs and Damaged Limbs of Cottonwood Tree - \$525 (enclosed)
  - D. Ratify Approval of Metco Proposal:
    1. Repair of Irrigation Adapter Gate Valves (to be distributed)
4. FINANCIAL MATTERS
  - A. Review and Accept Updated Financial Statement, Cash Position and Property Tax Schedule (enclosed)
  - B. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
  - C. Other

5. DIRECTOR ITEMS

- A. Discuss SDA Annual Conference on September 12 – 14, 2018 in Keystone
- B. Fireworks Update

6. LEGAL MATTERS

- A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant To C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
- B. Update on RWSD Letter to Homeowners and Consider Resolution for Easement for Filing 15 (enclosed)
- C. Discuss 14B Parcel Ownership
- D. Discuss Chatfield Farms Meters and Billing (to be distributed)
- E. Discuss Softball Field Status
- F. Other

7. ENGINEERING MATTERS

- A. 7 Acres Pond Update
- B. Pump Station Irrigation Controls Systems Update
- C. Water Rights Discussion/Discuss Water Accounting Inventory
- D. Discuss Review of Dugout Drawings
- E. Mapping Discussion
- F. Other

8. LANDSCAPE MAINTENANCE

- A. Metco Landscape Report – Bill Barr (enclosed)
  - 1. Review and Consider Approval of Metco Proposal for Roxborough Park Edging - \$13,875 (enclosed)
  - 2. Review and Consider Approval of Metco Proposal for Topdress and Rake Around Lake; Sod and Curb and Sidewalk Repair on Village East Circle at South End of lake; Mulch Tree Rings and Stump Removal at Marmot Ridge; Remove Dead Locust at Airplane Park - \$4,085 (enclosed)
- B. Consider Approval of Time and Materials Costs Regarding Mowing for Fireworks Display - \$0 (enclosed)
- C. Update on Landscape Tour
- D. Other

9. MANAGER MATTERS

- A. Discuss Conservation Trust Monies Available (enclosed)
- B. Update on Foothills Park and Recreation Use Numbers Break Out (enclosed)
- C. Playground Issue Update (enclosed)
  - 1. Inspection Report and Recommendations (enclosed)
- D. Discuss Fence Repairs
- E. Other

10. OTHER BUSINESS

11. ADJOURNMENT

**NEXT SCHEDULED BOARD MEETING**

**Tuesday, July 17 at 6:30 p.m. at  
West Metro Fire Station 15  
6220 N. Roxborough Park Road  
Littleton, CO 80125**

**REGULAR MEETING SCHEDULE**

**Tuesday, August 21, 2018  
Tuesday, September 18, 2018  
Tuesday, October 16, 2018  
Tuesday, November 20, 2018  
Tuesday, December 18, 2018**