

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300
Greenwood Village, CO 80111
303-779-5710

SPECIAL BOARD MEETING AGENDA

DATE: November 17, 2020

TIME: 6:00 p.m.

LOCATION: Given current events and current advice and directives from local, state and federal jurisdictions related to COVID-19, this meeting is being held by teleconference and virtual meeting only.

Board members, consultants and members of the public may participate by teleconference or by computer/tablet by utilizing the following information:

- ACCESS:**
1. To attend via Zoom Videoconference, use the link:
<https://us02web.zoom.us/j/85701170502>
 2. To attend via telephone, dial 346-248-7799 and enter the following additional information:
 - a. Meeting ID: 857 0117 0502
 - b. Passcode: 249367

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Calvin Brown	President	May, 2023
Debra Prysby	Vice President	May, 2022
Ephram Glass	Treasurer	May, 2023
Edward Wagner	Secretary	May, 2022
Garry Cook	Assistant Secretary	May, 2022

I. CALL TO ORDER

II. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS

III. APPROVE AGENDA

IV. PUBLIC COMMENT and/or GUESTS

Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.

V. CONSENT AGENDA (5 MINUTES)

(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)

- A. Consider Approval of the October 20, 2020 and October 27, 2020 Special Meeting Minutes (enclosed)
 - B. Review and Accept the Draft Financial Statements for September (enclosed)
 - C. Review and Accept the Cash Position and Property Tax Schedule for October (enclosed)
 - D. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
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VI. FINANCIAL ITEMS

- A. Conduct Public Hearing to Consider Amendment of 2020 Budget, Consider Approval of Resolution No. 2020-11-___, Resolution to Amend 2020 Budget (enclosed)
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- B. Conduct Public Hearing to Consider Adoption of 2021 Budget; Appropriate Sums of Money and Set Milly Levy; Consider Approval of Resolution No. 2020-11-___, Resolution to Adopt 2021 Budget, Resolution No. 2020-11-___ Resolution to Appropriate Sums of Money, and Resolution No. 2020-11-___ Resolution to Set Mill Levy (enclosed)
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- C. Review and Consider Approval of Resolution No. 2020-11-___ Resolution 2020 Audit Engagement Letter with WIPFLI (enclosed)
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- D. Other
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DISCUSSION AGENDA

VII. DIRECTOR ITEMS (10 minutes)

A. Environmental Committee Update (enclosed)

i. Discuss Drainage Erosion (enclosed)

ii. Discuss Potential Nursery Location (enclosed)

iii. Discuss Disturbances on District Land (enclosed)

B. Other

VIII. MANAGER MATTERS (30 MINUTES)

Master Plan

A. Feasibility Follow-Up

i. Feasibility Study Follow-Up

ii. Communications Update by Ben Kelly (enclosed)

B. Spillway Follow-Up

i. Spillway Schedule, Budget and Materiality and Follow-Up (to be distributed)

C. Update on Resident Request for Playground

D. Other

IX. LEGAL MATTERS (10 MINUTES)

A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested

B. Update on Emergency Disaster Declaration

C. Review and Consider Approval of Resolution No. 2020-11-__, 2021 Annual Administrative Matters Resolution (enclosed)

D. Review and Consider Approval of Resolution No. 2020-11-__ Engagement Letter with Folkestad Fazekas Barrick and Patoile, P.C. for 2021 Legal Services (enclosed)

E. Review and Consider Approval of Resolution No. 2020-11-__, Approving Renewal of Foothills Intergovernmental Agreement for Roxborough Village Metropolitan District Resident Use of Foothills Recreation Amenities for 2021 (enclosed)

F. Review and Consider Approval of Resolution No. 2020-11-__ Approving Renewal of Management Services with CliftonLarsonAllen LLP (enclosed), Subject to Legal Review of Agreement/Engagement Letter

- G. Review and Consider Approval of Resolution No. 2020-11-__ Approving Renewal of Accounting Services with CliftonLarsonAllen LLP (enclosed), Subject to legal Review of Agreement/Engagement Letter
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- H. Review and Consider Resolution No. 2020-11-__ Approving the 2021 Landscape Maintenance Services Agreement with Metco Landscape, LLC (enclosed)
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- I. Review and Consider Resolution No. 2020-11-__ Approving the 2021 Snow Removal Services Agreement with Metco Landscape, LLC (enclosed)
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- J. Update on Imperial Park Use (enclosed)
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- K. Update on Drone Use (to be distributed)
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- L. Update on Jared Way Sunset Patio (enclosed)
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- M. Update on Jared Way Fence (enclosed)
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- N. Update on Water Line Project for Roxborough Water and Sanitation District
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- O. Other
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X. ENGINEERING MATTERS (10 MINUTES) (enclosed)

A. Update on CDR Contract for Dugout (enclosed)

B. Discuss Spillway Bridge Crossing – Little Willow Creek Handrail

XI. LANDSCAPING MATTERS (10 MINUTES)

A. Bailey Tree Update via Written Enclosure (enclosed)

i. Bailey Tree Proposal for Comprehensive Tree Services (enclosed)

B. Metco Landscape Report – Bill Barr (enclosed)

C. Review and Consider Approval of Proposals

i. Proposal to Install Controllers (enclosed)

D. Other

XII. OTHER BUSINESS (5 MINUTES)

A. Confirm Quorum for December 15, 2020 Special Meeting via Zoom.

XIII. ADJOURNMENT

2020 Meeting Calendar
3rd Tuesday of Every Month
Roxborough Library
West Metro Fire Station No. 15
Virtual – Details on Notice

JANUARY

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DECEMBER

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