

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300
Greenwood Village, CO 80111
303-779-5710
www.roxboroughmetrodistrict.org

NOTICE OF SPECIAL BOARD MEETING AND AGENDA

DATE: June 15, 2021

TIME: 6:00 p.m.

LOCATION: Given current events and current advice and directives from local, state and federal jurisdictions related to COVID-19, this meeting is being held by teleconference and virtual meeting only.

Board members, consultants and members of the public may participate by teleconference or by computer/tablet by utilizing the following information:

- ACCESS:**
1. To attend via Zoom Videoconference, use the link:
<https://us02web.zoom.us/j/87952648264?pwd=ZGN3MDFDOU5vYS9WNnNTd0VnZHpRQT09>
 2. To attend via telephone, dial 346-248-7799 and enter the following additional information:
 - a. Meeting ID: 879 5264 8264
 - b. Passcode: 045584

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Calvin Brown	President	May, 2023
Debra Prysby	Vice President	May, 2022
Ephram Glass	Treasurer	May, 2023
Edward Wagner	Secretary	May, 2022
Garry Cook	Assistant Secretary	May, 2022

- I. CALL TO ORDER**
- II. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS**
- III. APPROVE AGENDA**
- IV. PUBLIC COMMENT and/or GUESTS**

Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.

V. CONSENT AGENDA (5 MINUTES)

(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)

- A. Review and Consider Approval of the May 18, 2021 Special Meeting Minutes and May 24, 2021 Special Meeting Minutes (to be distributed)
- B. Review and Accept the Cash Position and Property Tax Schedule for April (enclosed)
- C. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)

VI. FINANCIAL ITEMS

- A. Review and Consider Approval of Draft 2020 Audit (enclosed)
- B. Other

DISCUSSION AGENDA

VII. DIRECTOR ITEMS (10 minutes)

- A. Environmental Committee Update (enclosed)
 - 1. Update on Aqua Sierra
 - 2. Update on Greenhouse Process and Next Steps
 - a. Discuss Anticipated Overall Project Budget (2021 Budgeted Amount for \$30,000)
 - b. Review and Consider Approval of Chavez Services Proposal for Greenhouse Foundation in the amount of \$11,930.00 (enclosed)
 - c. Discuss Greenhouse Water Meter Installation
- B. Community Celebration Update
 - 1. Partnership with Roxborough Music Festival
- C. Discuss return to in person meetings: Suggest July and September in 2021 and in-person quarterly meetings thereafter, with virtual meetings during other months.
- D. Other

VIII. BAILEY TREE UPDATE

- A. Review and Consider Approval of Proposal to Mitigate Road Salt Damage (enclosed)
- B. Review and Consider Approval of Proposal to Remove Cottonwood Tree (enclosed)

IX. MANAGER MATTERS (30 MINUTES)

- A. Master Plan Feasibility Follow – Up
 - 1. Special Meeting Follow – Up
 - 2. Design Updates / Follow – Up
 - 3. Communications Schedule, Feasibility Study Follow – Up (Ben)
 - 4. Discuss District Resident Use of Foothills Parks and Recreation Facilities (enclosed)
 - 5. Update on Restrooms (Nic, enclosed)
- B. Master Plan Spillway Follow-Up
 - 1. Spillway Design Updates, Douglas County Follow Up/Next Steps and Final Budget (Scott)
 - 2. Status and Water Levels
- C. Update on New Playground Design (Todd, enclosed)
- D. Other

X. LEGAL MATTERS (10 MINUTES)

- A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
- B. Update on Emergency Disaster Declaration
- C. Other

XI. ENGINEERING MATTERS (10 MINUTES)

- A. Review and Consider Approval of Proposal for New Fence Installation (enclosed)
- B. Update on Rampart Range Road Median Work by Sterling Ranch
- C. Update on Staging Area for Roxborough Water and Sanitation District Water Transmission Line Replacement (enclosed)
- D. Update on Dugout (enclosed)
- E. Other

XII. LANDSCAPING MATTERS (10 MINUTES)

- A. Metco Landscape Report (enclosed)
- B. Update on Imperial Park Turf Restoration
- C. Review and Consider Approval of Proposals
 - 1. Reparations to Resident Landscaping in District Right of Way
- D. Other

XIII. OTHER BUSINESS (5 MINUTES)

- A. Confirm Quorum for July 20, 2021 Special Meeting and Discuss Change in Meeting Location

XIV. ADJOURNMENT