

2022

REQUEST FOR RESERVATION OF PARK AREAS / GAZEBO IN ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

Residents of the Roxborough Village Metropolitan District may reserve the park areas/gazebo. Please complete the entire form and submit to Roxborough Village Metropolitan District, Attention: Natalie Herschberg, 8390 E. Crescent Pkwy., Suite 300, Greenwood Village, CO 80111 or via email at [Natalie.Herschberg@CLAconnect.com](mailto:Natalie.Herschberg@CLAconnect.com). The park areas/gazebo is available for reservation as a convenience for the District's residents for a refundable deposit of \$100. Incomplete forms will be returned.

Resident's Name: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

Purpose of Reservation: \_\_\_\_\_  
Park Requested: Community Park \_\_\_ Softball field \_\_\_ Chatfield Farms \_\_\_  
Area(s) Requested: \_\_\_\_\_  
1<sup>st</sup> Preference (Date & Times): \_\_\_\_\_  
2<sup>nd</sup> Preference (Date & Times): \_\_\_\_\_  
Approximate Number of People in Attendance: \_\_\_\_\_

Comments:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I recognize the presence of COVID-19 in the state of Colorado and agree to abide by all state and local orders and regulations regarding the same that are in place at the time of my event.

Signature: \_\_\_\_\_

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*To be Completed by Office Personnel:*

Reservation: Approved Denied Reason: \_\_\_\_\_

Insurance Required: Yes No Insurance Requested Insurance Received

Park Use Permit Sent Park Rules and Regulations Sent

Refundable Deposit Fee Received: \_\_\_\_\_ Fee Returned: \_\_\_\_\_