

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**  
**REGULAR BOARD MEETING AGENDA**

**Board of Directors:**

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Calvin Brown, President	Term Expires May 2020
Debra Prysby, Vice President	Term Expires May 2022
Ron Bendall, Secretary/Treasurer	Term Expires May 2020
Steven Sherman, Assistant Secretary	Term Expires May 2022
Edward Wagner, Assistant Secretary	Term Expires May 2022

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**Date: February 18, 2020 (Tuesday)**

**Time: 6:00 p.m.**

**Place: West Metro Fire Station 15  
6220 N. Roxborough Park Road  
Littleton, CO 80125  
Call information for Board members and Staff: Dial 844-286-0635  
Code 391046547**

1. CALL TO ORDER
2. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS
3. APPROVE AGENDA
4. PUBLIC COMMENT and/or GUESTS  
Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.

**CONSENT AGENDA** (5 MINUTES)

*(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)*

- A. Consider Approval of the January 21, 2020 Regular Meeting Minutes (enclosed)
- B. Review and Accept the December 31, 2019 Financial Statements, February 13, 2020 Cash Position and Property Tax Schedule (enclosed)

**DISCUSSION AGENDA**

5. ACTION ITEMS (10 MINUTES)
  - A. Hydrosorce Discussion re Community Park Distribution Systems Report and Feasibility – John Keesen (enclosed)

- B. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
  - C. Approve Metco Proposal for Sod Replacement for 7448 Pintail Dr. (to be distributed)
  - D. Approval of Proposals for Tree Fertilizer, Maintenance and Installation of 10 Trees Metco - \$56,840; Bailey Tree - \$83,165 (enclosed)
6. DIRECTOR ITEMS (5 MINUTES)
- A. Fall Festival
  - B. Update on Town Hall
  - C. Other
7. MANAGER MATTERS (40 MINUTES)
- A. Discuss Master Plan Next Steps (enclosed)
  - B. Review Timeline for Spillway Design and Rec Center Site Feasibility (enclosed)
  - C. Review and Approve Rec Center Scope (to be distributed)
  - D. Discuss Newsletter (to be distributed)
  - E. Plumbing update
  - F. Farmer's Market Update
  - G. Review and Consider Proposal from Patriot Pest Control for Mosquito Control Services in the Amount of \$2,000 Per Month for Six Months (enclosed)
  - H. Other
8. LEGAL MATTERS (10 MINUTES)
- A. Update on Funding for Annual Easter Egg Hunt
  - B. Update on Possible Encroachments
  - C. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
  - D. Election-related items
  - E. Review and Consider Approval of 2020 Livable Cities Studio Services Agreement (enclosed)
  - F. Status of GMR Contract
  - G. Other
9. ENGINEERING MATTERS (10 MINUTES)
- A. Embankment Stabilization/Wetlands Planting
  - B. Aqua Sierra – Fish Stocking/Other Follow-up Items (enclosed)
10. LANDSCAPE MAINTENANCE (10 MINUTES)
- A. Metco Landscape Report – Bill Barr (enclosed)
  - B. Review and Consider Approval of Proposals

1. Updated proposal to install drain at Marmot Ridge Park - \$8,255  
(enclosed)
- C. Other

11. OTHER BUSINESS (5 MINUTES)

- A. Confirm Quorum for March 17, 2020 Regular Meeting at the Library.

12. ADJOURNMENT

**2020 Meeting Calendar**  
**Roxborough Library**  
**West Metro Fire Station No. 15**

**JANUARY**

S	M	T	W	T	F	S
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**FEBRUARY**

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**MARCH**

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**APRIL**

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**MAY**

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**JUNE**

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**JULY**

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**AUGUST**

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**SEPTEMBER**

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**OCTOBER**

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**NOVEMBER**

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**DECEMBER**

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